



(CIN: U40109MH2005SGC153645)

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD

Advertisement No. : 01/2025

Date: 08/01/2025

India's biggest Power Distribution Company having over 2.70 Crore's consumers and dedicated pool of over 80,000 employees with Annual Revenue of over Rupees 95,000 Crore, is looking for Talented, Dynamic and Result oriented Professionals with proven track record to join on contractual basis in MSEDCL in the Challenging Role of **Executive Director (Information & Technology)**.

1. NO. OF VACANCIES:

S.N.	NAME OF THE POST	OPEN	TOTAL
1	Executive Director (Information & Technology)	01	01

Note: The number of vacancy is provisional and likely to change.

2. PRE-REQUISITES:

S.N.	NAME OF POST	QUALIFICATION	EXPERIENCE	METHOD OF FILLING
1	Executive Director (I & T)	B.E. /B. Tech.in Computer Science /Information Technology or Post Graduate Degree in Computer Science /Information Technology Computer Engineering awarded by a recognized University/ Institute.	Candidates in Central Government Department/Autonomous Body/PSU/State Government Department / State Government Public Undertaking / working in Private Sector; Must possess 20 years post qualification experience in respective field/discipline out of which 3 years in a position such as Chief General Manager (IT) / Head of the Department or its equivalent.	By direct recruitment on Contract/Deputation basis for a maximum period of 3 years or till the age of superannuation i.e. 58 years whichever is earlier.

Note (i): For Private Sector candidates:

- i) The candidate working in companies at position of Chief General Manager (IT) / Head of Department or its equivalent shall be in pay scale of Rs. 140655-5980-272215.
- ii) Candidate working in companies where the annual turnover is in excess of Rs. 500 crores.

Note (ii) : The Qualification required for the post should be from a University or Institute in India established or incorporated under Central Act or a State Act or any other qualification recognized as equivalent thereto.

Note (iii): Experience means post qualification experience i.e. experience acquired after possessing essential qualifications.

Note (iv): Equivalency of outside candidates will be compared/decided on the basis of gross emoluments drawn (other than perks) and job responsibilities.

Note (v): Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for selection process. The candidates will be shortlisted commensurate with the number of vacancies. The post advertisement is of senior level position.

3. UPPER AGE LIMIT:

3.1 Upper age limit is 52 years (as on date of Advertisement)

3.2 Upper age limit for MSEDCL departmental candidate is 57 years.

3.4 Date of birth as per Secondary School Certificate (SSC) and age as on 08/01/2025 should be mentioned in the application.

3.5 The upper age will be considered as on date of advertisement.

4. SCALE OF PAY:

Rs. 149820 - 6595 - 288315. The selected candidates are entitled to DA, HRA, Medical Benefit, Leave Encashment, CPF etc. as per the Rules of the Company. In addition to this, facilities like vehicle, telephone, and mobile facility etc. as per Company's Rules will be provided.

5. METHODOLOGY OF SELECTION:

5.1 The candidates will be shortlisted for selection process taking into consideration the qualification, experience, age, job responsibility etc.

5.2 The departmental candidates of MSEDCL will be given preferential weightage while drawing the select list.

- 5.3 The applicants shortlisted for selection process will be intimated through email only.
- 5.4 The Selection process will be decided by the Selection Committee. The candidates who obtain less than 15 marks out of the total of 50 marks in the interview will not to be recommended for drawing the result.
- 5.5 The Selection Committee will decide merit list based on the eligibility and suitability.
- 5.6 The recruitment in MSEDCL is done strictly as per merit in a systematic way giving appropriate weightage to various selection tools. The Selection Committee, taking into consideration domain knowledge, leadership qualities, aptitude & suitability for the post and the performance in the interview etc. will recommend for selection.
- 5.7 Canvassing in any form will disqualify a candidate.
- 5.8 If any false/incorrect information is furnished by the candidate is detected at any stage of recruitment process, his/her candidature will not be considered and if detected afterwards, the appointment shall be cancelled.
- 5.9 If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 5.10 The decision of the Company in all matters relating to the recruitment shall be final and no individual correspondence will be entertained.
- 5.11 Not more than one application should be submitted by any candidate. In case of multiple applications, only the latest valid (completed) application will be retained.
- 5.12 The selection of Departmental candidates will be subject to verification of disciplinary actions and vigilance enquiries in-process/contemplated and other service records. The decision of the Company in this regard shall be final and no individual representations will be entertained.

6. TENTATIVE TIME SCHEDULE:

- 6.1 Last date of receipt of application: **27/01/2025**
- 6.2 Selection Process will be held at Mumbai tentatively in the month of February, 2025.
(First / Second week)

7. APPLICATION FEES:

- 7.1 Candidates shall pay the requisite fee by way of demand draft of **Rs. 708 /- (Including CGST & SGST)** favoring "Maharashtra State Electricity Distribution Company Limited, Mumbai".
- 7.2 Fees in the form of the Postal Order/Money Order/Cash will not be accepted.
- 7.3 The candidate should write his/her full name on the backside of the Demand Draft.

- 7.4 In case the selection process could not be conducted for any reason, the fees paid will not be refunded.
- 7.5 If Candidate submit his/her application form without Demand draft or less amount of demand draft his/her application will be rejected.

8. PROCEDURE TO APPLY:

- 8.1 Candidates applying for the post advertised shall ensure that they fulfill all eligibility criteria. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement.
- 8.2 This advertisement is published subject to the provisions of Maharashtra Civil Services (declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential qualifications.
- 8.3 Employees working in Govt. / Semi. Govt. Undertaking will have to produce 'No Objection Certificate' at the time of interview.
- 8.4 Applications received after due date will not be entertained. The Company is not responsible for postal delay. The candidates are advised to keep photocopy of the Application posted.
- 8.5 Incomplete applications and those not supported by self attested copies of certificates are liable to be summarily rejected.
- 8.6 Since all the applications will be screened on the basis of information mentioned by the candidate in the application form, the candidates must satisfy themselves of the suitability for the position to which they are applying. Applicants are advised to fill in all their particulars in the application carefully, and shall submit relevant certificates/documents with the application form.
- 8.7 Candidates are essential to submit or attach all relevant and supporting documents along with their application to assess their suitability for the post. If candidates submitted incomplete documents/certificates will lead to rejection of the application.
- 8.8 Send your Application Form in the given format along with copies of Testimonials in support of age, educational qualifications, experience, etc; wherever necessary and Demand Draft to the office of the **Chief General Manager (HR), Maharashtra State Electricity Distribution Company Ltd, 4th Floor, Prakashgad, Bandra (East), Mumbai - 51** by Speed / Registered Post / by courier / by hand etc. so as to reach on or **before 27/01/2025.** **Application format is attached below.**

(Please write "MSEDCL ADVT. NO. 01/2025: APPLICATION FOR THE POST OF EXECUTIVE DIRECTOR (I & T), MSEDCL" on top of the envelope)

- 8.9 Applications received without documents and after due date (for whatsoever reason) shall not be entertained and will be summarily rejected.

9. HOW TO APPLY:

- 9.1 **Candidates are required to have a valid personal email ID.** It should be kept active during the currency of this recruitment. The company will send intimation about selection process through the registered email ID. **Under no circumstances, he/she should share/ mention email ID to/ or of any other person.**
- 9.2 In case, a candidate does not have a valid personal email ID, he/she should create his/ her new email ID before submitting application form.
- 9.3 Candidates should paste photograph & sign the application.
- 9.4 Incomplete applications and those not supported by self-attested copies of certificates are liable to be summarily rejected.
- 9.5 The name of the candidate or his / her father / husband name etc should be spelt correctly in the application as it is in the certificates/ mark sheets. Any unjustifiable change / alteration found may disqualify the candidature.
- 9.6 Candidates are required to retain a photocopy of application submitted by them. Candidates are advised to preserve these details for future use. **No Call letters will be dispatched by post or courier etc.**

10. GENERAL CONDITIONS:

- 10.1 Candidates applying for the post advertised shall ensure that they fulfill all eligibility criteria. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement. Company will take up verification of eligibility conditions with reference to original documents only after the candidate has qualified the final selection process and prior to issuance of offer/appointment letter.
- 10.2 The candidate shall produce Certificate of Secondary School Certificate Examination Board or recognized University Showing passing of Secondary / School Certificate Examination or Matric or Higher Examination of University with Marathi Language. OR Certificate stating the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College / Institute affiliated to recognized University and countersigned by Principal of the said College / Institute.
- 10.3 The list of candidates called for selection process and selected for the post advertised will be intimated through email only.
- 10.4 Prescribed qualifications are minimum and mere possession of the same does not entitle the candidate to be called for Interview. The candidates will be short-listed for interview commensurate with the number of vacancies. Candidates will have to appear for the interview at their own expense.
- 10.5 The preliminary scrutiny of the applications will be carried out and only shortlisted candidates with the benchmark to be decided by the Selection Committee will be called for the selection process. Mere possession of the qualification does not entitle to be considered for calling to the selection process.

- 10.6 The candidate shall ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, experience etc. and particulars furnished in the application form are correct in all respects.
- 10.7 Selection Committee will decide merit list based on the eligibility and suitability of candidates.
- 10.8 If any false / incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature/appointment will not be considered.
- 10.9 If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 10.10 The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
- 10.11 The number of vacancy/backlog is provisional and likely to change as per government policy.
- 10.12 The departmental employees of the Company applying against this advertisement shall submit their applications well in time.
- 10.13 The recruitment in MSEDCL is done strictly as per merit in a systematic way giving appropriate weight-age to each tools in the selection process. Canvassing in any form will disqualify a candidate.
- 10.14 Any request for change of date of selection process/ address/ caste and enclosing supporting documents later on etc., will not be entertained.
- 10.15 Any disputes pertaining to this recruitment process shall be within jurisdiction of the Mumbai Court.
- 10.16 This recruitment process is subject the order dated 16/04/2024 in the petition no. 3468/2024 filed before Hon'ble High Court, Bombay, Judicature Aurangabad.
- 10.17 The Company reserves the right to change (cancel/ modify/ add) any of the criteria, method of selection etc.
- 10.18 All further announcements/ details pertaining to this recruitment will only be published/ provided on MAHAVITARAN authorized website www.mahadiscom. in from time to time.

ADVT NO. 01/2025: APPLICATION FORM FOR THE POST OF EXECUTIVE DIRECTOR (I & T)

(Before filling the form, please read the instructions mentioned in the advertisement carefully)

Please Affix
your
recognizable
recent Passport
size photograph
with sign across

1. Name in full: (In Capital Letters)

Surname	First Name	Middle Name

2. Full Address for Correspondence:

Mobile No.:	P I N
Personal E-mail ID:	

3. a) Date of Birth:

D	D	M	M	Y	Y
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b) Age as on 08/01/2025: _____ Years _____ Months _____ Days

4. Qualification Details:

a) Educational / Professional Qualification:

(Attach separate sheet)

Degree / P.G. with name of the University / Institution	Year of Passing	Percentage of Marks & Class
Essential:		
Preferable:		

b) Details of affiliation with Professional Bodies/Institution/Society:

Name of the Body	Membership No	Since When

(ii) I hereby declare that all the above information and particulars are correct and that I will stand disqualified if any information in pursuance to Advt. No. 01/2025 is found to be incorrect at any stage and my services will be terminated in case of appointment.

I understand that in the event of any information being found untrue or incorrect at any stage or I am not satisfying any of the eligibility criteria stipulated or unable to produce any certificate/documents as mentioned in any application and also in case of creating influence/undue pressure regarding recruitment shall tantamount to cancellation of my candidature.

(iii) Whether facing any Charge sheet for the criminal offences in any of the court or any FIR for criminal offence is registered against you in any of the police station.: YES/NO

If Yes, give details:

Place _____

Signature

Date _____

Full Name _____

Note: Self attested copies of Testimonials in support of age, qualifications, experience etc. may be furnished, wherever necessary.