

**MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD**

**MSEDCL ADVT. NO. 09 /2019**

<p>SPACE TO GROW, OPPORTUNITIES TO EXCEL-YOUR OPPORTUNITY TO WORK FOR THE BIGGEST POWER DISTRIBUTION COMPANY IN INDIA</p>	<p>India's biggest Power Distribution Company having Over 2.17 Crore's consumers and dedicated pool of over 77,000 employees with Annual Revenue of over Rupees 50,000 Crore, requires 'CONSULTANTS' for 'HVDS- PROJECT' from amongst experience and talented, retired power distribution sector professional with impeccable performance history and observable leadership traits.</p>
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**1) NO. OF VACANCIES: - 18**

Note: The numbers of vacancies are provisional and are likely to change depending upon the requirement of the Company. Such change will not be notified either in the Newspaper/ website or to the candidates.

**2) EDUCATIONAL QUALIFICATION & EXPERIENCE:-**

Shall be a Graduate Engineer with minimum 20 years' experience in Power Distribution Sector and have worked in the capacity of Superintending Engineer/Executive Engineer/Additional Executive Engineer and retired.

**3) UPPER AGE LIMIT:-**

62 years as on the last date of submission of application.

**4) REMUNERATION: -**

The fixed remuneration of Rs. 1,00,000/-, Rs. 85,000/- & Rs. 75,000/- per month for the post of Superintending Engineer, Executive Engineer & Addl. Executive Engineer respectively depending upon the position held at the time of retirement.

**5) DURATION :-**

The position is for contract period will be initially 6 months , which can be extended up to one year depending upon performance and requirement of the Company.

**6) PLACE OF WORK :-**

Anywhere in Maharashtra where HVDS Project is in process & shall be under supervision of Superintending Engineer of that Circle.

**7) JOB RESPONSIBILITY :-**

- a. Assists SEs for tendering process.
- b. Co-ordination with HO during processing of tenders.
- c. Ensuring commencement of HVDS work by the contractors within time.
- d. Preparation of milestones of all contractors in the jurisdiction.
- e. Monitoring progress of contractors as per milestones and intimation to concerned Superintending Engineer (Dist.) for required shortfalls and remedial measures thereof.
- f. Co-ordinating day to day activities during project execution.
- g. Visiting sites as & when directed by Authorities & giving feedback.
- h. Reporting of field difficulties and bottlenecks if any to Authorities.
- i. Submission of monthly progress report and issues to HO.
- j. Any other activity/work assigned by Authorities.

- k. Ensure quality of works executed. Uploading the shortfalls of QC works in Mobile App & rectification thereof by the agency concerned.
- l. Coordination with third party inspection agency for site visits, quality checking and follow up with agencies for rectification and shortfall pointed out.

**8) APPLICATION FEES :-**

- a) Candidates shall pay the requisite fee by way of demand draft favoring "Maharashtra State Electricity Distribution Company Limited, Mumbai" as below :

**Rs.708 (Including CGST & SGST ) + Bank Charges.**

- b) Fees in the form of Postal Order/Money Order/Cash will not be accepted.
- c) In case selection process could not be conducted for any reason, the fees paid will not be refunded.
- d) The candidate should write his Full Name on the backside of the Demand Draft.

**9) LAST DATE OF SUBMISSION OF APPLICATION: - 17/01/2020**

**10) HOW TO APPLY:-**

- a. Candidates are required to have a valid personal email ID / Mobile number. It should be kept active during this recruitment process. Under no circumstances, he/she should share/ mention email ID/ Mobile no. of any other person.
- b. Candidates should send duly filled application form with a recent passport size photograph affixed thereon along with self attested copies of certificates in support of Qualification, Experience, Age etc. & Demand Draft.
- c. Application which is incomplete in any respect such as without photograph and signature / unsuccessful fee payment will not be considered as valid.
- d. The details of shortlisted candidates for interview schedule will be communicated to the short listed candidates by email / SMS from time to time.
- e. The short listed candidates will have to appear for the Personal Interview at their own cost.
- f. Applications received after due date will not be entertained. The Company is not responsible for postal delay.
- g. If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for termination of the contract at any stage without any notice or assigning any reasons whatsoever.
- h. The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
- i. The Company reserves the right to modify or to cancel the Advertisement / Selection process fully or partly on any grounds at any stage and such decision of the Company will not be notified or intimated to the candidates.
- j. Send application in prescribed form along with self attested copies of certificates in support of qualification, experience, age etc. to the office of the **Chief General Manager (HR), Maharashtra State Electricity Distribution Company Limited, Prakashgad, 4<sup>th</sup> Floor, Prof. Anant Kanekar Marg, Bandra (East), Mumbai- 400 051** so as to reach on or before **17/01/2020**. Candidates are requested to mention the "APPLICATION FOR THE POST OF CONSULTANT-HVDS,MSEDCL" on top of the envelope while sending the application form. Applications received without documents and after due date (for whatsoever reason) shall not be entertained and will be summarily rejected.

**FORMAT OF APPLICATION FOR THE POST OF CONSULTANT- HVDS**  
**VIDE ADVT. NO. 09 /2019**

**A ) PERSONAL INFORMATION:**

1	Name in full																		
2	Date of Superannuation	DD/MM/YYYY																	
3	Designation at the time of superannuation																		
4	Name of Office /Department at the time of superannuation																		
5	Scale of Pay																		
6	Date of Birth		D	D	M	M	Y	Y	Y	Y									
7	Age as on the last date of submission of application (17/01/2020)	_____ Years _____ Months _____ Days																	
8	Nationality																		
9	Full Address (Office)																		
	Tel No																		
	Mob No																		
	Email																		
	Residence																		
	Tel No																		
	Mob No																		
	Email																		
10	Last emoluments in case of retired person:																		
	Basic Pay Rs	Rs.																	
	Dearness Pay / allowance	Rs.																	
	Special Pay if any	Rs.																	
	H.R.A	Rs.																	
	Other Allowances	Rs.																	
	Total	Rs.																	

**B) EDUCATIONAL QUALIFICATION:**

Educational Qualification	Degree	University/Institute	Year of Passing	Class / % of Marks obtained
Academic				
Professional				
Details of affiliation with Professional Bodies/Institution/Society		Name Member ship No Since When		

**C) EXPERIENCE:**

Details of posts held from time to time: - (From present assignment to previous one)

Sr No	Post held & Scale of Pay	Office	Period		Total Experience		Nature of job
			From	To	Years	Months	

**D) TRAINING:**

Details of training undergone:-

Name of training program	Institute where training was received	Period of training	Nature of training	Achievement

**E) FOR CANDIDATE OTHER THAN MSEDCL:**

- i) Average & annual turnover of last three years of Company:-
- ii) Average & annual turnover of last three years of Company:-
- iii) Details of Stock Exchange listing:-

iv) Details of posts held from time to time:-

Sr No	Post held & Scale of Pay	Office	Period		Total Experience		Nature of job
			From	To	Years	Months	

**F) LIST OF PUBLICATION/ ACADEMIC HONORS RECEIVED:-**

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**G) IF SELECTED, MINIMUM TIME REQUIRED FOR JOINING THE POST IN MONTHS:**

**H) IF SELECTED, PREFERRED CIRCLE :**

1)	2)	3)
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**I) ANY OTHER INFORMATION:-**

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**J) DECLARATION:**

(i) I hereby declare that all the above information and particulars are correct and that I will stand disqualified if any information in pursuance to Advt. No. 09/2019 is found to be incorrect at any stage and my services will be terminated in case of appointment.

I understand that in the event of any information being found untrue or incorrect at any stage or I am not satisfying any of the eligibility criteria stipulated or unable to produce any certificate/documents as mentioned in any application and also in case of creating influence/undue pressure regarding recruitment shall tantamount to cancellation of my candidature.

(ii) Whether facing any Charge sheet for the criminal offences in any of the court or any FIR for criminal offence is registered against you in any of the police station.: YES/NO

If Yes, give details:

**Place** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Full Name** \_\_\_\_\_

**Note: Self attested copies of Testimonials in support of age, qualifications, experience etc. shall be furnished, wherever necessary.**

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