

Office of Chief General Manager(T&S)

Institute of Training & Safety,

MSEDCL, Chummary No.1, NTPS Colony,

Eklahare, Nashik (M.S.) 422105 CGM/T&S/EKL/109"HGAD/1263 ISO 9001:2008

Email: amhrexam@gmail.com

Phone No: 0253-2810046

Date: 31 10 2019

Sub: Roll Nos. of 109th Higher GAD Examination to be held on 09th Nov 19 to 10th Nov 19 Ref. 1) T.O. Cir. No. CGM/T&S/NSK/Deptl. Exam/Time Table/1008 Dated 13.08.2019. 2) T.O. Cir. No. CGM/T&S/NSK/95thPE & 109thHGAD/1244 dtd 19.10.2019.

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In connection to the circular under reference and as per approval accorded by the Chief General Manager (T&S), Eklahare Nashik the 109th Higher GAD Examination is scheduled on 09th Nov 2019 to 10th Nov 2019 at Nashik & Amravati Centre.

Exam Centre NASHIK	Exam Centre AMRAVATI	Authority conducting the Exam
Madhyamik Vidya Mandir & Junior college, Shaktiman Nagar, NTPS Colony, Eklahare, Nashik.	New Highschool (Main). Jog Chowk, Amravati -	Chief Gen. Manager (T&S) Institute of Training & Safety. Chummary No.1. MSEDCL. NTPS Colony, Eklahare. Nashik (M.S.) 422105 Phone No: 0253-2810046

## 109th Higher GAD Examination

Date of Exam	Time of Exam	Paper No	Subject/Topic
09.11.2019	10.00 to 13.00	1	Noting & Drafting Procedure Relating to Pay, T A, etc (with books)
09.11.2019	14.00 to 17.00	11	Establishment/Commercial/Stores Matters etc (with books)
10.11.2019	14.00 to 17.00	111	Labour Laws & Electricity Acts and rules (with books)

The list of Roll Nos. allotted to the examinees is available on Employee Portal of M.S.E.D.C.L. & company website of M.S.E.T.C.L. All the concerned may please take a note of the above information to avoid telegrams, telephones for making enquiries of Roll Nos. & Exam Centre. There will be no changes in the Roll Nos. allotted here in after.

- All examinees should bring their "Letter of Cognizance" in two copies for appearing to the examination & Identity Card issued by the office. Without above documents examinees will not be allowed to appear for examination.
- The examinees should bring their own books as per syllabus.
- For Paper I & II. Company's prescribed books & circulars are allowed. For Paper III, candidates are not allowed to bring "Employer's Guide to LABOUR LAWS", any material in question – answer format, handwritten or printed notes or books.
- No exchange of books will be permissible to avoid copying and act of misconduct.
- · Uses of mobile phones are not allowed during the examination.
- · Examinees should write their correct Roll Number on answer books.
- Any act of misconduct during the examination will be reviewed seriously.

(Note: Candidates appearing for the examination should make their own arrangement of accommodation.)

(Bharat B. Jadkar) CHIEF GEN.MANAGER (T&S) EKLAHARE, NASIK



109th Higher GAD Exam

ROLL NOS OF THE CANDIDATES APPEARING FOR 109th HIGHER GAD EXAM TO BE HELD FROM 09-NOV-19 to 10-NOV-19

### INSTRUCTIONS :-

- 1) A specimen format of Letter of Cognizance (Hall Ticket is attached with Roll No.List)
- 2) All examinees must bring their "Letter of Cognisance" and only valid "Identity Card" of company for appearing the examination in examination hall, unless having above documents employee will not be permitted to appear for examination.
- 3) After display of Roll No list, no further Roll Nos will be allotted at the Examination Centre.
- 4) Candidates appearing for the examination should make their own arrangement of accommodation.
- 5) Candidates are advised to reach the examination centre sufficiently early and occupy the allotted seat 30 minutes before the commencement of the examination.
- 6) Candidates will not be allowed to leave the examination hall during examination period.
- 7) Candidates are not allowed to bring any handwritten or printed material except Companays prescribed books & circulars.
- 8) While writing the answer book if ink gets changed, the signature of the Supervisor must be taken on that page.
- 9) Misconduct and malpractice in any form could lead to disqualification of the candidate.
  10) Mobile phones are strictly not allowed in the examination hall, possession of mobile phone will lead to disqualification of the candidate.
- 11) Candidate should not write any indicative marking on the answer book for example "Shri Ganeshai Namah", "Hari Om" etc., any sign. If the candidate is found doing such mischief will disqualify from the exam process and liable for disciplinary action.
- 12) There is no provision of departmental exam for Jr.Office Asstt. /Accounts Assistants.Hence, their candidature not considered for examination.
- 13) As per G.S.O. 110 dtd. 25-01-1962, C.S.No 3 dtd 15-03-1973 " No L.D.C./ U.D.C will be allowed to appear for the Departmental Examination unless he completes 1 year of service in the Company on the date of holding the examination ", hence, the candidates who have not completed 1 years service in the Company are not allotted Roll Nos. for the examination.

Sr.n	Roll Num	Employee	Employee Name	Designation	Place of Working	Paper to	Exam Center	Remarks
٥.		Number				which appear	Name	
1	1	2514834	Miss Sonali	Lower Division	Aurangabad	1,2,3	Nashik	
			Prabhakar Tandulje	Clerk(HR)/Offi	Garkheda Sub			
				ce Assistant	Division			



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Sr.n	Roll Num	Employee Number	Employee Name	Designation	Place of Working	Paper to which appear	Exam Center Name	kemarks
0.		Number				wiiicii appear	Name	
2	2	2227711	Mr. Rajendra	Head	Savada Division	1,2	Nashik	
	2	222//11		Clerk/Senior	Savada DIVISION	1,2	Nasiiik	
			Pratap Manore					
				Clerk/Establis				
				hment Assistan				
3	3	2335905	Mr. Kiran Nana	Lower Division	Dharangaon	1,2,3	Nashik	
			Patil	Clerk(HR)/Offi	Division			
				ce Assistant				
4	4	2411601	Mr. Bhika Pitambar	Lower Division	Dharangaon	1,2,3	Nashik	
			Patil	Clerk(HR)/Offi	Division			
				ce Assistant				
5	5	2352753	Shamshaddullah	Lower Division	Majalgaon Sub	1,2	Nashik	
			Ahemad Shaikh	Clerk(HR)/Offi	Division			
				ce Assistant				
6	6	2619067	Kum Vaishali	Lower Division	Degloor Division	1,2	Nashik	
			Marotrao Kabnure	Clerk(HR)/Offi				
				ce Assistant				
7	7	2264170	Mr. Pramod Ramhari	Upper Division	Solapur Circle	1,2,3	Nashik	
			Garad	Clerk(HR)				
8	8	2533553	Miss SHRADDHA	Lower Division	Corporate Office	1,2,3	Nashik	
	-		VILAS DESAI	Clerk(HR)/Offi	1	, , ,		
				ce Assistant				
				de libbibeane				
9	9	2344106	Mr. Sandeep	Lower Division	Parbhani	1	Nashik	
			Ramchandra	Clerk(HR)/Offi	Division-II			
			Dharmadhikari	ce Assistant				
10	10	2229609	Mr. Jaywant Dinkar	Upper Division	Satara Circle	1,2,3	Nashik	
			Devkant	Clerk(HR)				



Sr.n	Roll Num	Employee	Employee Name	Designation	Place of Working	Paper to	Exam Center	Remarks
0.		Number		5		which appear		
11	11	2235277	Mr. Vikram	Upper Division	Satara Circle	1,2,3	Nashik	
		22002,,	Ramchandra More	Clerk(HR)	011010	1,2,0	110011211	
12	12	2513005	Mr. Amol Mahendra Kamble	Lower Division		1,2,3	Nashik	
			kambie	Clerk(HR)/Offi ce Assistant				
				ce Assistant				
13	13	2542064	Mr. Bharat	Deputy	Nilanga Division	1	Nashik	
			Venkatrao Methewad	Manager(HR)				
14	14	2334917	Mr. Rameshwar	Upper Division	Nanded Circle	1,2	Nashik	
			Gangadhar Shahane	Clerk(HR)				
15	15	2231786	Mr. Raju	Lower Division	Malkanur	1,2	Nashik	
13	13	2231700	Prakashing Rajput	Clerk(HR)/Offi	_	1,2	Nasiiik	
			randoning hajpae	ce Assistant	D1 1 1 D 1 O 11			
16	16	2431807	Mr. Amit Ashok	Lower Division		1,2,3	Nashik	
			Kumbhar	Clerk(HR)/Offi	Division			
				ce Assistant				
17	17	2380994	Miss Pratibha		Pune Nagar Road	1	Nashik	
			Prakash Phutane	Clerk(HR)/Offi	Division			
				ce Assistant				
18	18	2267870	Mr. Sanghapal	Lower Division	Parbhani Circle	1	Nashik	
			Dattarao Jogdand	Clerk(HR)/Offi				
				ce Assistant				
19	19	2233703	Mr. Mahadev Baban	Head	Satara Circle	1,2,3`	Nashik	
+ /	1.7	2233703	Kharade	Clerk/Senior	Datara Criticie	1,2,3	Nasiiik	
				Clerk/Establis				
				hment Assistan				



Sr.n	Roll Num	Employee	Employee Name	Designation	Place of Working	Paper to	Exam Center	Remarks
Ο.		Number				which appear	Name	
20	20	2267837	Mr. Balasaheb Baliram Gaikwad	Lower Division Clerk(HR)/Offi ce Assistant		1,2	Nashik	
21	21	2188694	Mr. Sadik Hasan Desai	Lower Division Clerk(HR)/Offi ce Assistant		1	Nashik	
22	22	2535998	Mrs. Shreya Sachin Jadhav	Lower Division Clerk(HR)/Offi ce Assistant		1	Nashik	
23	23	2217066	Mr. Netaji Sarjerao Solanke	Head Clerk/Senior Clerk/Establis hment Assistan		1,2,3	Nashik	
24	24	2174952	Mr. Ramesh Manikrao Kale	Upper Division Clerk(HR)	Beed Circle	1,2,3	Nashik	
25	25	2335387	Mr. Shivaji Haribhau Shinde	Lower Division Clerk(HR)/Offi ce Assistant		1,2,3	Nashik	
26	26	2612518	Mr. Meghraj Sundardas Chandelwar	Lower Division Clerk(HR)/Offi ce Assistant		1,2,3	Nashik	
27	27	2191687	Mr. Balasaheb Murlidhar Kachare	Lower Division Clerk(HR)/Offi ce Assistant		1	Nashik	
28	28	2529548	Mr. Suhas Chintamanrao Maske	Lower Division Clerk(HR)/Offi ce Assistant		1,3	Nashik	



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Sr.n	ROII NUM	Employee Number	Employee Name	Designation	Place of Working	Paper to which appear		kemarks
0.		Number				wiiicii appear	ivanie	
29	29	2513544	Mr. Uttam Antu	Upper Division	Sindhudurg	1	Nashik	
			Kamat		Circle			
30	30	2325756	Miss Neeta	Unner Division	Aurangabad Rural	1,2	Nashik	
		2020,00	Walmikrao		Division-I		110011271	
			Nagargoje					
31	31	2311127	Mr. Sarfaraj	Lower Division	Gadhinglai	1,2,3	Nashik	
			Jameer Makandar	Clerk(HR)/Offi		. ,		
				ce Assistant				
32	32	2521997	Mr. Rajkumar	Lower Division	Kaij Sub	1,2	Nashik	
			Bapurao Kamale	Clerk(HR)/Offi	_			
				ce Assistant				
33	33	2502976	Mr. Laxman Narayan	Manager(HR)	Corporate Office	1	Nashik	
			Kandod		_			
34	34	2518490	Mr. Rameshwar	Upper Division	Nanded Rural	1,2	Nashik	
			Balaji Kavthekar	Clerk(HR)	Division			
35	35	2057379	Mr. Sanjay	Head	Sangli Circle	1,3	Nashik	
			Raghunath Patil	Clerk/Senior				
				Clerk/Establis				
				hment Assistan				
36	36	2788837	Sudeep Yakob Salve	Manager(HR)	Buldana Circle	1,2,3	Nashik	
37	37	2181487	Mr. Satish	Head	Ahmednagar Rural	1	Nashik	
			Kamlakar Salve	Clerk/Senior	Division			
				Clerk/Establis				
				hment Assistan				
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Cr n	Roll Num	Employee	Employee Name	Designation	Place of Working	Paper to	Exam Center	Domanka
Sr.n	ROII NUIII	Number	Emproyee Name	Designation	Prace or working	which appear		Remarks
0.		Number				willcii appear	Name	
38	38	2267497	Mr. Hitendra	Upper Division	Kalyan Zone	1,2,3	Nashik	
			Kishor Mahajan	Clerk(HR)	_			
39	39	2449536	Mr. Nilesh	Lower Division	Kalyan Zone	1,2,3	Nashik	
			Yashawant Dawale	Clerk(HR)/Offi	_	, ,		
				ce Assistant				
40	40	2510839	Mr. SANDEEP SHYAM	Lower Division	Kalvan Zone	1,2,3	Nashik	
			PAWAR	Clerk(HR)/Offi		, ,		
				ce Assistant				
41	41	2708469	Kiran Prabhakar	Lower Division	Osmanabad Rural	1,2,3	Nashik	
			Kedar	Clerk	Sub Division	_,_,		
				(Accounts)				
42	42	2307901	Mr. Ketan Ashok	Lower Division	   Kankavali	1,2,3	Nashik	
			Ghadi	Clerk(HR)/Offi				
				ce Assistant				
43	43	2401576	Mr. Vishal Bajrang	Lower Division	   Kankavali	1,2,3	Nashik	
			Palkar	Clerk(HR)/Offi	Division			
				ce Assistant				
44	44	2513854	Mr. Mohan Balu	Lower Division	Kankavali	1,2,3	Nashik	
			Kambale	Clerk(HR)/Offi	Division			
				ce Assistant				
45	45	2285916	Mr. Ashok Laxman	Lower Division	Aurangabad Urban	1,2	Nashik	
			Gawai	Clerk(HR)/Offi				
				ce Assistant				
46	46	2189852	Mr. Deepak Devidas	Head	Latur Zone	1,2	Nashik	
			Bhaware	Clerk/Senior				
				Clerk/Establis				
				hment Assistan				



C	Roll Num	Emmlares	Tomal acces Name	I Daniamatian	Dlass of Maskins	Daman ta	Exam Center	D = == == l= =
1 1	ROII NUIII	Employee Number	Employee Name	Designation	Place of Working			Remarks
0.		Number				which appear	Name	
47	47	2532662	Mr. Sagar Suresh	Lower Division	Corporate Office	1	Nashik	
* ′	• •	2002002	Matkar	Clerk(HR)/Offi	_	_	Nasiiin	
			rackar	ce Assistant				
				CC 715515tdire				
48	48	2175983	Mrs. Munira	Head	Kalyan Zone	1	Nashik	
40	40	21/3903	Parvezakhtar Katib		Maryan Zone	1	Nasiiik	
			raivezakiitai katib	Clerk/Establis				
				hment Assistan				
				nment Assistan				
49	49	2613701	Mr. Amol Kisan	Lower Division	Aurangabad Waluj	1,2	Nashik	
			Autade	Clerk(HR)/Offi	Urban Sub			
				ce Assistant	Division			
50	50	2549158	Mr. Raju Parasram	Upper Division	Ambaiogai	2,3	Nashik	
			Kurhe	Clerk(HR)	Division	_, -, -		
					, ,			
51	51	2340933	Mr. Ulhas Sudhir	Lower Division	=	1,2	Nashik	
			Deshpande	Clerk(HR)/Offi				
				ce Assistant				
					Division			
52	52	2227703	Mr. Madhusudan	Head	Jalgaon Zone	1,2	Nashik	
			Hiraman Samudre	Clerk/Senior				
				Clerk/Establis				
				hment Assistan				
53	53	2188554	Mr. Pavan Dinkar	Head	Kolhapur Circle	1	Nashik	
			Mandekar	Clerk/Senior	_			
				Clerk/Establis				
				hment Assistan				
54	54	2614383	Mr. Sachin	Lower Division	Kavathe Mahankal	1,2,3	Nashik	
"	]	2014303	Hanamant Patil	Clerk(HR)/Offi		1,2,3	Masiity	
			manamant Fatti	ce Assistant	DT A TOTOII			
				CC ASSISTANT				
		0540050	14 7 1 7 1 1		77. 33	1.0.0	77 717	
55	55	2542072	Mr. Rohan Ravindra			1,2,3	Nashik	
			Bodake	Clerk(HR)/Offi				
				ce Assistant				
	·		1	I .	I .	l .	1	I



Sr.n	Roll Num	Employee	Employee Name	Designation	Place of Working	Paper to	Exam Center	Remarks
٥.		Number				which appear	Name	
56	56	2531232	Mr. Dhiraj Baban Rokade	Upper Division Clerk(HR)	Corporate Office	1,2,3	Nashik	
57	57	2525780	Mr. Kishor Krushnarao Tilve	Lower Division Clerk(HR)/Offi ce Assistant	Aurangabad Urban Circle	1,2,3	Nashik	
58	58	2524406	Mr. Amit Ambadas Ingle	Lower Division Clerk(HR)/Offi ce Assistant	Buldana Circle	1,2,3	Nashik	
59	59	2519119	Mr. Pramod Sukhdeorao Deshmane	Lower Division Clerk (Accounts)	Buldana Circle	1,2,3	Nashik	
60	60	2512874	Mr. Ravi Jagannath Sapkal	Lower Division Clerk(HR)/Offi ce Assistant		1,2,3	Nashik	
61	61	2311992	Miss Amita Bhimrao Magre	Upper Division Clerk(HR)	Ambajogai Division	1,2,3	Nashik	
62	62	1960075	Mrs. Vidya Suresh Sawant	Head Clerk/Senior Clerk/Establis hment Assistan		1,2,3	Nashik	
63	63	2180227	Mr. Prashant Rajaram Bhowad	Head Clerk/Senior Clerk/Establis hment Assistan		1,2,3	Nashik	
64	64	2260832	Mr. Naresh Namdev Ghatage	Lower Division Clerk(HR)/Offi ce Assistant	Kolhapur Circle	1,2,3	Nashik	



Sr n	Roll Num	Employee	Employee Name	Designation	Place of Working	Paper to	Exam Center	Remarks
0.	NOTE Wall	Number	Improyee Name	Designation		which appear		T.C.II.d.I.K.S
65	65	2189062	Mr. Ganesh Dashrath Lahariya	Lower Division Clerk(HR)/Offi ce Assistant		1,2	Amravati	
66	66	2431866	Mr. Arun Devbaji Dawale	Lower Division Clerk(HR)/Offi ce Assistant	1	1,2,3	Amravati	
67	67	2615100	Ms. Lata Yuvraj Bode		Chandrapur Sub Division No II	1,3	Amravati	
68	68	2278723	Mr. Ranjan Prabhakar Ballamwar	Upper Division Clerk(HR)	Gadchiroli Division	1,2	Amravati	
69	69	2513765	Miss Deepika Anant Kulkarni	Lower Division Clerk(HR)/Offi ce Assistant	_	1,2,3	Amravati	
70	70	2679876	Mrs. Vaishali Krushna Bhonde	Lower Division Clerk(HR)/Offi ce Assistant		1,2,3	Amravati	
71	71	2672464	Mrs. Shilpa Ambrish Deshpande	Lower Division Clerk(HR)/Offi ce Assistant		1,2	Amravati	
72	72	2317079	Mrs. Maya Prashant Biramwar	Lower Division Clerk(HR)/Offi ce Assistant		1,2,3	Amravati	
73	73	2075431	Mr. Vitthal Shamrao Mule	Upper Division Clerk(HR)	Akola Zone	1,2,3	Amravati	



Sr.n	Roll Num	Employee	Employee Name	Designation	Place of Working	Paper to	Exam Center	Remarks
0.		Number				which appear		
74	74	2287609	Mr. Vaibhav Ramkrishna Mali	Lower Division Clerk(HR)/Offi ce Assistant		1,2,3	Amravati	
75	75	2492971	Mr. Vijay Sukhadeo Bhaisare	Lower Division Clerk(HR)/Offi ce Assistant		1,2,3	Amravati	
76	76	2673681	Shri Tauseef Ahmad Zafar Ahmad	Lower Division Clerk(HR)/Offi ce Assistant		1,2,3	Amravati	
77	77	2613794	Mr. Santosh Mahadeo Jamnik	Lower Division Clerk(HR)/Offi ce Assistant	Washim cccm Sub Division	1,2,3	Amravati	
78	78	2614294	Mr. Chandrakant Ramesh Raut	Lower Division Clerk(HR)/Offi ce Assistant		1,2,3	Amravati	
79	79	2307227	Mr. Gopal Ashokrao Solao	Lower Division Clerk(HR)/Offi ce Assistant		1	Amravati	
80	80	2503549	Mr. Prakash Kisanrao Lende	Lower Division Clerk(HR)/Offi ce Assistant	AMARAVATI CCCM SUB DIVISION	1	Amravati	
81	81	2284669	Mr. Atul Rameshrao Lonkar	Upper Division Clerk(HR)	Yavatmal Circle	1,2,3	Amravati	
82	82	2540312	Mrs. MADHURI RAJESH SONEWANE	Lower Division Clerk(HR)/Offi ce Assistant	_	1	Amravati	



Sr.n	Roll Num	Employee	Employee Name	Designation	Place of Working	Paper to	Exam Center	Remarks
٥.		Number				which appear	Name	
83	83	2504294	Miss Shubhangi	Lower Division	Sakoli Division	1,2	Amravati	
			Arun Patinge	Clerk(HR)/Offi				
				ce Assistant				
84	84	2496682	Miss Shashvati	Lower Division		1,2	Amravati	
			Satish Tapas		Testing Division	,		
				ce Assistant	_			
85	85	2313014	Mr. Vinod Surajlal	Upper Division	Sakoli Division	1	Amravati	
			Mate	Clerk(HR)	Daniell Bivibion	_	1411241402	
86	86	2312794	Miss Kumudini	Unner Division	Umred Division	1,2	Amravati	
		2312,31	Pundlik Ramteke	Clerk(HR)	omica bivibion	1,2	Imilavael	
				, ,				
87	87	2259257	Mr. Kamlesh	Lower Division	Chandrapur	1	Amravati	
		2209207	Tulsidas Meshram	Clerk(HR)/Offi		_	THIL G V G C I	
				ce Assistant				
88	8.8	2093651	Miss Vaishali	Upper Division	Chandrapur	1	Amravati	
		2000001	Durga Patil	Clerk(HR)	Division	_	111111111111111111111111111111111111111	
				, ,				
89	8.9	2753715	Sneha Moreshwar	Lower Division	Regional Office-	1,2,3	Amravati	
		2700710	Saraf	Clerk(HR)/Offi		1,2,3	THIL G V G C I	
				ce Assistant				
90	90	2532719	Mrs. Pranali	Lower Division	Regional Office-	1,2,3	Amravati	
) 90		2002110	Pankaj Gaiki	Clerk(HR)/Offi	_	1,2,3	Imitavati	
				ce Assistant	J1 3			
91	91	2039508	Mr. Prakash	Head	Umred Division	1,2,3	Amravati	
"	) J	2033300	Jagannath Raut	Clerk/Senior	OMICG DIVISION	1,2,3	Imilavaci	
				Clerk/Establis				
				hment Assistan				



### MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO.LTD

(A Govt. of Maharashtra Undertaking)
CIN: U40109MH2005SGC153645

Office of Chief General Manager (T&S)
Institute of Training & Safety,
MSEDCL, Chummary No.1, NTPS Colony,
Eklahare, Nashik (M.S.) 422105

ISO 9001:2008

Email: amhrexam@gmail.com Phone No: 0253-2810046

## <u>LETTER OF COGNIZANCE</u> (<u>Hall Ticket</u>)

This is to certify that the following employee is permitted to appear for the examination as mentioned below.

Roll No.:	Candidate should paste his recent Passport size photo
Name of Employee:	with duly Attested Signature of Controlling Officer
Designation :	with seal of Office.  (Stapling of photo is
C.P.F. No. :	not allowed)
Mobile No : 1)	
Alternate No: 2)	
Place of working:	(Name, Signature &
Name of the company:	Controlling Officer with seal of Office.)
Name of Div., Circle, Zone:	
Exam. No. :	Signature of Candidate
Examination Name :	
Date of Examination :	
Centre of Examination :	
	<del></del>

**Note:** For Paper I & II, prescribed books are allowed.

For Paper III, candidates are not allowed to bring

"Employer's Guide to LABOUR LAWS", or any material in question - answer format, handwritten or printed notes or books.

The candidate should bring hall ticket in duplicate, (2 Copies) one copy of the same must be handed over to the invigilator in the examination hall. Failure to do so will result in disqualification of the candidate.

## Instructions to the Candidates :-

- All examinees must bring their "Letter of Cognisance" and only valid "Identity Card" of company for appearing the examination in examination hall, unless having above documents employee will not be permitted to appear for examination.
- <sup>2</sup> After display of Roll No list, no further Roll Nos will be allotted at the Examination Centre.
- <sup>3</sup> There is no provision of departmental exam for Jr.Office Assistants, /Accounts Assistants. Hence, their candidature not considered for examination.
- Office Asstt/LDC who are going to appear for this examination those who have not completed 1 year service in existing post as per C.S 3 dt 15-03-73 to GSO 110 dtd 25-
- <sup>5</sup> Candidates appearing for the examination should make their own arrangement of accommodation.
- <sup>6</sup> Candidates are advised to reach the examination centre sufficiently early & occupy the allotted seat 30 minutes before the commencement of the examination.
- No candidates will be allowed to enter the hall 30 minutes after the commencement of the examination.
- 8 Candidates will not be allowed to leave the examination hall during examination period.
- 9 Candidates are not alllowed to bring any handwritten or printed material except Companays prescribed books & circulars.
- <sup>10</sup> Misconduct and malpractice in any form could lead to disqualification of the candidate.
- <sup>11</sup> Mobile phones are strictly not allowed in the examination hall, possession of mobile phone will lead to disqualification of the candidate.
- 12 Candidate should not write any indicative marking on the answer book for example "Shri Ganeshai Namah", "Hari Om" etc., any sign i.e. \* ,#, \$, etc. If the candidate is found doing such mischief will disqualify from the exam process & liable for disciplinary action.