



(CIN: U40109MH2005SGC153645)

## MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD

### Advertisement No. MSEDCL -01/2019

<b>SPACE TO GROW, OPPORTUNITIES TO EXCEL- YOUR OPPORTUNITY TO WORK FOR THE BIGGEST POWER DISTRIBUTION COMPANY IN INDIA</b>	India's biggest Power Distribution Company having over 2.17Crore's consumers and dedicated pool of over 77,000 employees with Annual Revenue of over Rupees 50,000Crore, is looking for Talented, Dynamic and Result oriented Professionals with proven track record to join on contractual basis for a period of 03 years in MSEDCL in the Challenging Role as <b>Regional Director/ Executive Director and Executive Director (Finance &amp; Accounts).</b>
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#### 1. NUMBER OF VACANCIES:

SR. NO.	NAME OF THE POST	ST	VJ(A)	OBC	SEBC	OPEN	TOTAL
1	REGIONAL DIRECTOR/EXECUTIVE DIRECTOR	01	01	01	01	-	04
2	EXECUTIVE DIRECTOR (F & A)	-	-	-	-	01	01

**Note:** The number of vacancy/backlog is provisional and likely to change. Such change will not be notified either in Newspaper, on website or to the candidates.

#### 2. SCALE OF PAY:

**Scale of Pay-** Rs. 48890-2150-94040. The selected candidates are entitled to DA, HRA, Medical Benefit, Leave Encashment, CPF and Gratuity etc. as per the Rules of the Company. Approximate per month emoluments are likely to be Rs. 1,40,000/-. In addition, facilities like vehicle, telephone, and mobile facility etc. as per Company Rules will be provided.

### 3. PRE-REQUISITES:

#### A) PRE-REQUISITES FOR THE POST OF REGIONAL DIRECTOR/EXECUTIVE DIRECTOR:

**Qualification:** Bachelor's Degree or Master's Degree in Electrical Engineering / Technology or its equivalent.

**Preferable:** Two years full time or three years part time Post Graduate Degree or Post Graduate Diploma in Management/ Administration with specialization in Marketing / Finance OR Degree in Law.

**Experience:** Must possess 20 years post qualification experience in Power Sector. At least 05 years experience should have been in a position having high responsibility such as Superintending Engineer and above, out of which 01 year in a position such as Chief Engineer/ Head of the Department or its equivalent in Power Sector.

**Method of filling :** By direct recruitment on contract basis for a maximum period of 03 years. Beyond 03 years, these posts would be evaluated and decision will be taken by the Competent Authority.

**Note (i):** for the post of Regional director/Executive Director, the departmental candidate possessing Degree in Engineering/ Technology in any other discipline and who fulfill the condition of required experience shall be considered under direct recruitment provided that they will have to appear for Selection Process and compete along with other candidates.

**Note (ii) :** The Qualification required for the post should be from a University or Institute in India established or incorporated under Central Act or a State Act or any other qualification recognized as equivalent thereto.

**Note (iii):** Experience means post qualification experience i.e. experience acquired after possessing essential qualifications.

**Note (iv):** Equivalency of outside candidates will be compared/decided on the basis of gross emoluments drawn (other than perks) and job responsibilities.

**Note (v):** Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for selection process. The candidates will be shortlisted commensurate with the number of vacancies. The post advertised is of senior level position.

**B) PRE-REQUISITES FOR THE POST OF EXECUTIVE DIRECTOR (FINANCE & ACCOUNTS):**

**Qualification** : CA/ICWA /CMA

**Experience** : Must possess 20 years post qualification experience out of which 10 years shall be in Class- I officer of Government/ Semi Government or equivalent in the Finance or Commercial Department of Private Commercial/Industrial Organization.

**Method of Filling** : By way of direct recruitment on contractual basis for a period of 03 years.

**Note (i)** : The Qualification required for the post should be from a University or Institute in India established or incorporated under Central Act or a State Act or any other qualification recognized as equivalent thereto.

**Note (ii)**: Experience means post qualification experience i.e. experience acquired after possessing essential qualifications.

**Note (iii)**: Equivalency of outside candidates will be compared/decided on the basis of gross emoluments drawn (other than perks) and job responsibilities.

**Note (iv)**: Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for selection process. The candidates will be shortlisted commensurate with the number of vacancies. The post advertised is of senior level position.

**4. UPPER AGE LIMIT:**

- 4.1 Upper age limit is 52 years up to last date of submission of application. i.e. 18/02/2019.
- 4.2 Upper age limit for MSEDCL employees will be 57 years.
- 4.3 Date of birth as per Secondary School Certificate (SSC) and age as on 18/02/2019 should be mentioned in the application.

**5. RESERVATION:**

- 5.1 Maharashtra State Public Services (Reservation for Schedule Castes, Schedule Tribes, Denotified Tribes (Vimukta Jatis), Nomadic Tribes, Special Backward Class and Other Backward Classes) Act 2001 has been enforced by the Govt. of Maharashtra from 29<sup>th</sup> January, 2004 and the provision under Government of Maharashtra Circular No. CBC-2013/P.K.182/DTNT/-1 dated 17/08/2013, the

principle of Creamy-Layer has been made applicable to VJ(A), NT(B), NT(C), NT(D), OBC, SBC & SEBC categories whereas Schedule Castes and Scheduled Tribes category are exempted. The candidates should produce **current years Non-Creamy Layer Certificate** in the prescribed form issued by appropriate authority as per the notification issued by Govt. of Maharashtra from time to time.

- 5.2 For claiming and availing benefit of reservation under Backward Class category, the candidates should produce a caste validity certificate issued by the competent Caste Scrutiny Committee. The candidates applying without caste validity certificate of caste claimed, if selected, will be appointed provisionally only after submission of proof of submission of necessary documents to appropriate Caste Scrutiny Committee for caste validity as per G.R.No.BCC-2009/P.No.291/09/16-B dated 05/11/2009 & G.R.No.BCC-2011/P.No.1064/2011/16-B dated 12/12/2011.
- 5.3 The caste certificate issued by appropriate Competent Authority of Maharashtra State only will be considered as valid for availing the benefit of reservation including benefit in the payment of application fees. Caste notified in other State as reserved will be treated as Open for all the purposes.
- (i) The candidates should belong to categories notified by the Maharashtra State viz (a) Scheduled castes (including SC category person who has adopted Buddhist Religion) (b) Scheduled Tribes (c) VJ-A, NT-B, NT-C, NT-D, (d) Special Backward Class, (e) Other Backward Class and (f) Socially and Educationally Backward Class.
  - (ii) The candidates applied under Socially and Educationally Backward Classes shall produce cast certificate issued by the appropriate authority as per G.R.No.BCC-10/2018/P.K.130/BCR dated 07/12/2018.
  - (iii) The cast certificate issued to the candidates under Educationally and Socially Backward Category (ESBC) as per the G.R.No.CBC-10/2013/P.K.35/BCR dated 15/07/2014 earlier will be valid for availing reservation under SEBC.
  - (iv) The candidate applying under SEBC should be domicile of Maharashtra State.
  - (v) Once the caste/tribe is mentioned in application form, it cannot be changed at any stage later on.

## 6 METHODOLOGY OF SELECTION:

- 6.1 The candidates will be shortlisted for selection process taking into consideration the qualification, experience, job responsibility etc. mentioned in the application.

- 6.2 The departmental candidates of MSEDCL will be given preferential weightage while drawing the select list.
- 6.3 The applicants shortlisted for selection process will be intimated through email only.
- 6.4 The recruitment in MSEDCL is done strictly as per merit in a systematic way giving appropriate weightage to various selection tools.
- 6.5 Canvassing in any form will disqualify a candidate.
- 6.6 If any false/ incorrect information is furnished by the candidate is detected at any stage of recruitment process, his/her candidature will not be considered and if detected afterwards, the appointment shall be cancelled.
- 6.7 If the candidate knowingly or will fully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 6.8 The decision of the Company in all matters relating to the recruitment shall be final and no individual correspondence will be entertained.
- 6.9 The selection of departmental candidates will be subject to verification of disciplinary actions and vigilance enquiries in-process/contemplated, other service records and any criminal prosecution in progress. The decision of the Company in this regard shall be final and no individual representations will be entertained.

## **7 TIME SCHEDULE:**

- 7.1 Last date of receipt of application: **18/02/2019.**
- 7.2 Selection Process will be held at Mumbai tentatively during **February, 2019 (last week).**

## **8 APPLICATION FEES:**

- 8.1 Candidates shall pay the requisite fee by way of demand draft in favour of "**Maharashtra State Electricity Distribution Company Limited, Mumbai**" as below :  
Open Category/Applied Against Open Category: Rs.600+Bank Charges  
Reserved Category: Rs.300+Bank Charges.
- 8.2 Fees in the form of the Postal Order/Money Order/Cash will not be accepted.
- 8.3 In case the selection process could not be conducted for any reason, the fees paid will not be refunded.

## 9 HOW TO APPLY:

- 9.1 Candidates applying for the post advertised shall ensure that they fulfill all eligibility criteria. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement.
- 9.2 This advertisement is published subject to the provisions of Maharashtra Civil Services (declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential qualifications.
- 9.3 Employees working in Govt./Semi. Govt. Under taking will have to produce 'No Objection Certificate at the time of interview.
- 9.4 Applications received after due date will not be entertained. The Company is not responsible for postal delay. The candidates are advised to keep photocopy of the Application posted.
- 9.5 Incomplete applications and those not supported by self-attested copies of certificates are liable to be summarily rejected.
- 9.6 Send your Application Form along with copies of Testimonials in support of age, caste, caste validity certificate, qualifications, experience, etc; wherever necessary and Demand Draft to **Chief General Manager (HR), Maharashtra State Electricity Distribution Company Ltd, 4<sup>th</sup> Floor, Prakashgad, Bandra (East), Mumbai - 51** by Speed/ Registered Post so as to reach on or before **18/02/2019.** Post applied for must be written on the envelope clearly. Applications received without documents and after due date (for whatsoever reason) shall not be entertained and will be summarily rejected.

## 10 PROCEDURE TO APPLY:

- 10.1 **Candidates are required to have a valid personal email ID.** It should be kept active during the currency of this recruitment. The company will send intimation about selection process through the registered email ID. **Under no circumstances, he/she should share/mention email ID to/or of any other person.**
- 10.2 In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before submitting application form.
- 10.3 Candidates should paste photograph & sign the application.
- 10.4 Incomplete applications and those not supported by self-attested copies of certificates are liable to be summarily rejected.
- 10.5 The name of the candidate or his/her father/husband name, caste etc. should be spelt correctly in the application as it in the certificates/mark sheets. Any unjustifiable change/alteration found may disqualify the candidature.

- 10.6 Candidates are required to retain a photocopy of application submitted by them. Candidates are advised to preserve these details for future use. **No Call letters will be dispatched by post or courier etc.**

## **11 GENERAL CONDITIONS:**

- 11.1 Candidates applying for the post advertised shall ensure that they fulfill all eligibility criteria. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement. Company will take up verification of eligibility conditions with reference to original documents only after the candidate has qualified the final selection process and prior to issuance of offer/appointment letter.
- 11.2 The candidate shall produce Certificate of Secondary School Certificate Examination Board or recognized University Showing passing of Secondary/School Certificate Examination or Matric or Higher Examination of University with Marathi Language OR Certificate stating the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College/Institute affiliated to recognized University and countersigned by Principal of the said College /Institute.
- 11.3 The list of candidates called for selection process and selected for the post advertised will be intimated through email only.
- 11.4 Prescribed qualifications are minimum and mere possession of the same does not entitle the candidate to be called for Interview. The candidates will be short-listed for interview commensurate with the number of vacancies.
- 11.5 The preliminary scrutiny of the applications will be carried out and only shortlisted candidates with the benchmark to be decided by the Selection Committee will be called for the selection process. Mere possession of the qualification does not entitle to be considered for calling to the selection process.
- 11.6 The candidate shall ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, caste etc. and particulars furnished in the application form are correct in all respects.
- 11.7 If any false/incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature/appointment will not be considered.

- 11.8 If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 11.9 The decision of the Company in all matters relating or recruitment shall be final and no individual correspondence will be entertained.
- 11.10 The departmental employees of the Company applying against this Advertisement shall submit their applications well in time.
- 11.11 The recruitment in MSEDCL is done strictly as per merit in a systematic way giving appropriate weight-age to each tools in the selection process. Canvassing in any form will disqualify a candidate.
- 11.12 Any request for change of date of selection process/ address/ caste and enclosing supporting documents later on etc., will not be entertained.
- 11.13 Any disputes pertaining to this recruitment process shall be within jurisdiction of the Mumbai Court.
- 11.14 The Company reserves the right to cancel the advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.

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## 5. Qualification Details:

### a) Educational / Professional Qualification

(Attach separate sheet)

Degree / P.G. with name of the University / Institution	Year of Passing	Percentage of Marks & Class
Essential:		
Preferable:		

### b) Details of affiliation with Professional Bodies/Institution/Society:

Name of the Body	Membership No	Since When

6.i) Are you employee of MSEDCL? Yes  No

ii) If Yes Mention CPF NO:

iii) Current Designation: \_\_\_\_\_

iv) Date since working on the current post: \_\_\_\_\_

v) Date since working as Superintending Engineer (Dist): \_\_\_\_\_

### 7. Experience: Details of posts held from time to time:

(From present assignment to previous one)

Sr. No	Name of the Organization	Position Held	Pay-Scale & Gross emoluments	Other perks if any	Period		Experience		Nature of Duties in Detail
					From	To	YY	MTH	
					<b>Total Exp.</b>				

\* Attach separate sheet if required

**8. Demand Draft Details: (Drawn in favour of MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD., payable at Mumbai)**

Name of the Bank	Branch	Demand Draft No. (6 Digits)	MICR No. (9 Digits)	Amount

**9. Please indicate your present level vis-à-vis your organization structure and the prospective career progression path.**

**10. List of Publications/academic honors received:**

**Declaration:**

(i) I declare that I have \_\_\_ Number of living children as on today, out of which number of children born after 28/03/2005 is \_\_\_. I am aware that if any total numbers of living children are more than two due to the children born after 28/03/2006, I am liable to be disqualified for the post applied.

(ii) I hereby declare that all the above information and particulars are correct and that I will stand disqualified if any information in pursuance to Advt. No. 01 /2019 is found to be incorrect at any stage and my services will be terminated in case of appointment.

I understand that in the event of any information being found untrue or incorrect at any stage or I am not satisfying any of the eligibility criteria stipulated or unable to produce any certificate/documents as mentioned in any application and also in case of creating influence/undue pressure regarding recruitment shall tantamount to cancellation of my candidature.

(iii) Whether facing any Charge sheet for the criminal offences in any of the court or any FIR for criminal offence is registered against you in any of the police station.: YES/NO

If Yes, give details:

Place \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Full Name \_\_\_\_\_

**Note:** Self attested copies of Testimonials in support of age, category, qualifications, experience etc. may be furnished, wherever necessary.

**APPLICATION FORM FOR THE POST OF EXECUTIVE DIRECTOR (FINANCE & ACCOUNTS) VIDE ADVT NO. 01/2019**

(Before filling the form, please read the instructions mentioned in the advertisement carefully)

Please Affix your recognizable recent Passport size photograph with sign across
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**A) PERSONAL INFORMATION:**

**1. Name in full: (In Capital Letters)**

Surname	First Name	Middle Name

**2. Full Address for Correspondence:**

<b>Mobile No.:</b>	P I N
<b>E-mail ID:</b>	

**3. a) Date of Birth:**

D	D	M	M	Y	Y
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**b) Age as on 18/02/2019:** \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days

**4. Category:**

**5. Qualification Details:**

**a) Educational / Professional Qualification:**  
(Attach separate sheet)

Degree / P.G. with name of the University / Institution	Year of Passing	Percentage of Marks & Class
Essential:		
Preferable:		

**b) Details of affiliation with Professional Bodies/Institution/Society:**

Name of the Body	Membership No	Since When

6. i) Are you employee of MSEDCL? Yes  No

ii) If Yes Mention CPF NO:

iii) Current Designation: \_\_\_\_\_

iv) Date since working on the current post: \_\_\_\_\_

v) Date since working as Superintending Engineer (Dist): \_\_\_\_\_

**7. Experience: Details of posts held from time to time:**

(From present assignment to previous one)

Sr. No	Name of the Organization	Position Held	Pay-Scale & Gross emoluments	Other perks if any	Period		Experience		Nature of Duties in Detail
					From	To	YY	MTH	
					<b>Total Exp.</b>				

\* Attach separate sheet if required

**8. Demand Draft Details: (Drawn in favour of MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD., payable at Mumbai)**

Name of the Bank	Branch	Demand Draft No. (6 Digits)	MICR No. (9 Digits)	Amount

9. Please indicate your present level vis-à-vis your organization structure and the prospective career progression path.

10. List of Publications/academic honors received:

\_\_\_\_\_

**Declaration:**

- (i) I declare that I have \_\_\_ Number of living children as on today, out of which number of children born after 28/03/2005 is \_\_\_. I am aware that if any total numbers of living children are more than two due to the children born after 28/03/2006, I am liable to be disqualified for the post applied.
- (ii) I hereby declare that all the above information and particulars are correct and that I will stand disqualified if any information in pursuance to Advt. No. 04 /2018 is found to be incorrect at any stage and my services will be terminated in case of appointment.

I understand that in the event of any information being found untrue or incorrect at any stage or I am not satisfying any of the eligibility criteria stipulated or unable to produce any certificate/documents as mentioned in any application and also in case of creating influence/undue pressure regarding recruitment shall tantamount to cancellation of my candidature.

- (iii) Whether facing any Charge sheet for the criminal offences in any of the court or any FIR for criminal offence is registered against you in any of the police station.: YES/NO

If Yes, give details:

Place \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Full Name \_\_\_\_\_

**Note:** Self attested copies of Testimonials in support of age, category, qualifications, experience etc. may be furnished, wherever necessary.