
CE/KLNZ/TECH/No. 120

Date: - 10.01.2020

To,

- 1) Notice Board Kalyan zone Office.
- 2) M/s J.C. Infotech, 2/3, Sai Shakti Colony, Adarsh Nagar, Kalyan (E).
- 3) M/s Shraddha Enterprises, 1/3, Sai Shakti Colony, Adarsh Nagar, Kalyan (E).
- 4) M/s Om Sai Computers, 304, Sai Shrishti Apartment, Chichpada Chowk, Kalyan (E).
- 5) M/s Jyoti Computers Forms, 2/3, Sai Shakti Colony, Shankar Pavse Road, Kailash Nagar, Kalyan (E).
- 6) M/s Com Services, 784, At Karwale, Post Srimalangwadi, Tal-Ambarnath, Dist-Thane.
- 7) M/s Jai Ambe Computers Forms, Baba Rahim Colony No.2/11, Near Shriram Talkies, Khadegolivali, Kalyan (E).
- 8) M/s Screen Electro Computech, 7, Mahalaxmi Apartment, Rambaug Lane No. 4, Kalyan (W).
- 9) M/s. Archana Computers, Mohan Suburbia Oxford Bldg., B wing 406, Navre Park, Ambarnath- West.

Sub: - Enquiry for Non-comprehensive annual maintenance contract of laser jet Printers installed in Kalyan Zone office, Infra, CGRF Office and I.T. office.

Sir,

In connection to above subject it is requested to submit your offer for non-comprehensive annual maintenance contract of laser jet printers installed in Kalyan Zone office, Infra Office and I.T. office as per specifications in Schedule I & II overleaf, in sealed envelope super scribing "**Quotation for non-comprehensive annual maintenance contract of printers**" to this office on or before 21/01/2020 subject to the terms & conditions as below:

Terms & conditions:

1. The services are required for the period of twelve month i.e. up to 31.01.2020.
2. You have to carry out the servicing / preventative maintenance of each printer for every month and invoices to be submit accordingly.
3. Rate to be quoted for refilling of tonner and replacement of drum per number and invoices to be submitted monthly i.e. no. of particulars attended in the month to be submitted.
4. In addition to above, the emergency break down shall also be attended within 24 hrs from lodging of call for breakdown.
5. You have to supply and utilize the required spares to keep the system in working condition. Extra payment will be made for spares being a non-comprehensive contract. The spares to be utilized shall be of standard make & of good quality. Major spares to be utilized shall be got approved from the undersigned before utilization.
6. You may inspect the Printers before quoting the rates.
7. For unsatisfactory services the contract will be terminated at any time without giving any prior notice.
8. The penalty will be charged @ 2% for downtime more than 24Hrs.
9. You have to pay the security deposit as per MSEDCL rules.
10. The income tax will be deducted as per prevailing rules.

11. Monthly payment will be made for which you have to submit the bills in triplicate along with the documentary evidence for the work attended during the month. The payment will be made as per availability of funds.
12. The rates quoted shall be valid & firm during the entire period of contract i.e. Twelve Months i.e. up to 31.01.2020.
13. It is compulsory to quote the rates for all the items. Offer not complying with this, will be rejected.
14. The MSEDCL's general conditions of works contract though not mentioned here are also applicable to this contract.

The undersigned reserves the right to accept or reject any or all quotations in part or full without assigning any reasons thereof.

SCHEDULE-I

Sr. No.	Particulars	Unit	Rate to be quoted (In Rs)
1	AMC for Canon Laser Jet Printers (Common rate for it's different types)	Per No. Per Year	
2	AMC for HP Laser Jet Printers (Common rate for it's different types)		
3	AMC for Samsung Laser Jet Printers (Common rate for it's different types)		
4	AMC for Canon Laser Jet Big Printers (Common rate for it's different types)		
5	AMC for HP Laser Jet Big Printers (Common rate for it's different types)		
6	AMC for Samsung Laser Jet Big Printers (Common rate for it's different types)		
7	Refilling of Tonner for any Laser Jet Printers (Common rate for all makes of printers and it's different types. Minimum 800 copies should be printed after refilling)	No. (As per requirement)	
8	Refilling of Tonner for any Laser Jet Big Printers (Common rate for all makes of printers and it's different types. Minimum 3000 copies should be printed after refilling).		
9	Replacement of Drum for any Laser Jet Printers		
10	Re-conditioning of Tonner including all spares such as Refilling, Drum replacement, Blade Replacement etc.		
11	Replacement of Drum for any Laser Jet Big Printers		
12	Re-conditioning of Tonner including all spares such as Refilling, Drum replacement, Blade Replacement etc. for Big Printers .		

(Note: The rates should be quoted exclusive of GST. If any parts in printers as mentioned in schedule-II separately other than above are required to be replaced the rate for same is also to be quoted accordingly.) Total quantity of printers is 37 nos. out of which 03 nos. of printers are big printers.

SCHEDULE-II

A. Rates for replacement of parts in printers

Sr No	Particulars	Unit	Rate to be quoted per no. (In Rs)
1	Teflon	No (As per requirement)	
2	Pressure Roller		
3	Logic Board		
4	Power Panel		
5	Pick-up Roller		
6	Fuser Set		

B. Rates for replacement of parts in Big printers

Sr No	Particulars	Unit	Rate to be quoted (In Rs)
1	Teflon	No (As per requirement)	
2	Pressure Roller		
3	Logic Board		
4	Power Panel		
5	Pick-up Roller		
6	Fuser Set		

Chief Engineer (KLNZ)

Copy to:

- 1) AGM (H.R), Zone Office, Kalyan. --- For suitable instructions to Inward clerk to accept quotations up to 17.30 Hrs. on or before 21.01.2020.
- 2) Sr. Manager (F&A), Zone Office, Kalyan.