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**CE/KLNZ/TECH/No.122**

**Date: -10.01.2020**

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To,

- 1) Notice Board Kalyan zone Office.
- 2) M/s Vision-Tech Enterprises, "D" Wing, Heena Garden, Near Wayle Nagar, Pipe Line Road, Beside Union Bank, Kalyan (W) – 421 301.
- 3) M/s High-Tech Engineers & Utility Services, Sriram Colony, Katemanivali, Kalyan(E), Dist-Thane.
- 4) M/s Shree Sai Enterprises, 7/Archise Gallery, Near Gurudev Hotel, Kalyan (W), Dist-Thane.
- 5) M/s Jyoti Computers Forms, 2/3, Sai Shakti Colony, Shankar Pavse Road, Kailash Nagar, Kalyan (E).
- 6) M/s Com Services, 784, At Karwale, Post Srimalangwadi, Tal-Ambarnath, Dist-Thane.
- 7) M/s Commpro Computers, R No-4, Yashraj Society, Manpada Road, Pandurang Wadi, Opp. Model English School, Opp. Model English School.
- 8) M/s Screen Electro Computech, 7, Mahalaxmi Apartment, Rambaug Lane No. 4, Kalyan (W).
- 9) M/s. Archana Computers, Mohan Suburbia Oxford Bldg., B wing 406, Navre Park, Ambarnath- West.

**Sub:** - Enquiry for **Non-comprehensive** annual maintenance (servicing, repairing) of Computers and UPS installed in Kalyan Zone office, Infra, CGRF & I.T. office.

Sir,

In connection to above subject it is requested to submit your offer for non-comprehensive annual maintenance (servicing, repairing) contract of Computers and UPS as per specifications in Schedule A & B overleaf, in sealed envelope super scribing "Quotation for non-comprehensive annual maintenance contract of **Computers and UPS**" to this office on or before 21/01/2020 subject to the terms & conditions as below:

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**Terms & conditions:**

1. The services are required for the period of twelve months i.e. up to 31.01.2020.
2. You have to carry out the servicing / preventative maintenance of each Computer for every month and invoices to be submitted accordingly. The Computers will be made available for maintenance in various offices of MSEDCL under Kalyan Zone office during office hours & on working days.
3. Amount of order will be limited to Rs. 3.0. Lakhs only.
3. In case of failure of any part (hardware / Computer spare part) extra charges as Quoted in Schedule rate-B as actual will be paid & also you will have to give warranty & in that case service charges will not be applicable. The spares to be utilized shall be of standard make & of good quality. Major spares to be utilized shall be got approved from the undersigned before utilization.
4. In addition to above, the emergency break down shall also be attended within 24 hrs from lodging of call for breakdown.
5. The Contractor has to provide his own labour, tools & plants, transport facilities &

- supervision. The work site is at under the jurisdiction of Kalyan Zone office.
6. You may inspect the Computers before quoting the rates.
  7. For unsatisfactory services the contract will be terminated at any time without giving any prior notice.
  8. The penalty will be charged @ 2% for downtime more than 24Hrs.
  9. You have to pay the security deposit as per MSEDCL rules.
  10. The income tax will be deducted as per prevailing rules.
  11. Monthly payment will be made for which you have to submit the bills in triplicate along with the documentary evidence for the work attended during the month. The payment will be made as per availability of funds.
  12. The rates quoted shall be valid & firm during the entire period of contract i.e. twelve Months i.e. up to 31.01.2020.
  13. It is compulsory to quote the rates for all the items. Offer not complying with this, will be rejected.
  14. The MSEDCL's general conditions of works contract though not mentioned here are also applicable to this contract.

The undersigned reserves the right to accept or reject any or all quotations in part or full without assigning any reasons thereof.

**SCHEDULE 'A'**

Sr. No.	Specification	Qty.	Rate/Unit (Rs.)
1	Desktop Servicing  Dust Clean, CPU Fan free movement (spray), Ram carbon clean, C-MOS voltage check/maintain, SMPS (Power supply) dust clean, SMPS Fan free movement (Spray), Hard Disk Temp File removal, Heat Sink on CPU, SMPS Voltage Regulation, V-core Voltage Regulation, Antivirus updates & setting (if license present and active), DVD lense clean (if present & working), Removal of un-wanted software/drivers, Google chrome/Mozilla Firefox/Internet Explorer resetting	At Actual	
2	Repairing of Desktop –  Formatting old/corrupt/damage OS & Fresh OS installation, Creation of partition for Data Storage, Installation of Word, Excel, Powerpoint, Motherboard Drivers, PDF Reader, SAP, VPN, Winzip, WinRar, Printers Drivers, Re-installation of Antivirus (if previously installed), Internet Connectivity (Lan Drivers)	At Actual	

**Note: GST Extra. Total quantity of Computers is 26 nos.**

## **SCHEDULE 'B'**

Rates for Spares Parts (if required)

<b>Sr. No.</b>	<b>Specification</b>	<b>Qty.</b>	<b>Rate/PCs</b>
1	SATA HDD 500 GB	At Actual	
2	SATA HDD 01 TB	At Actual	
3	Motherboard (Various type)	At Actual	
4	Ram DDR II 2GB	At Actual	
5	Ram DDR III 2GB	At Actual	
6	Ram DDR III 4GB	At Actual	
7	Processor C2D/DC/I3/I4/I5	At Actual	
8	SMPS	At Actual	
9	Keyboard (USB)	At Actual	
10	Mouse (USB)	At Actual	
11	Cabinet	At Actual	
12	UPS Battery	At Actual	
13	UPS Reconditioning	At Actual	
14	Quick heal Antivirus Pro/Net Protector Antivirus	At Actual	
15	Reconditioning 16" Monitor	At Actual	

**Note: GST Extra**

**Chief Engineer (KLNZ)**

**Copy to:**

- 1) AGM (H.R), Zone Office, Kalyan. --- For suitable instructions to Inward clerk to accept quotations up to 17.30 Hrs. on or before 21.01.2020.
- 2) Sr. Manager (F&A), Zone Office, Kalyan.