



A Govt. of Maharashtra Undertaking
CIN : U40109MH2005SGC153645

E-Tender for
CENTRALIZED PRINTING OF ELECTRICITY BILLS IN THE AREA
OF PUNE REGION OF MSEDCL.

TENDER NO : ED/BILLING/HO/T-01/2018-19.
Pre-Bid Meeting on : 27/06/2018
Last Date of Technical Bid Submission: 18/07/2018

EXECUTING AGENCY

EXECUTIVE DIRECTOR (BILLING & REVENUE),
MAHARASHTRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED ,
Plot no G-9, Prakashgad 5th Floor ,Prof . Anant Kanekar Marg , Bandra East
Mumbai – 400051 .Maharashtra State (India)

TENDER DETAILS

1	Tender No.	ED/BILLING /HO/T-01/2018-19
2	Tender Name of work	Centralized Printing of Electricity Bills in the Area of Pune Region of MSEDCL.
3	Tender Type	Two Bid E-Tendering
4	Contract period	Three years from award of order plus two years extendable period based on performance.
5	Estimated Cost in Rs Lakhs	2682.00
6	Tender Fee (Rs.)	Rs 29500/- inclusive of GST , in words Rupees Twenty Nine Thousand Five Hundred Only. (Online payment mode)
7	EMD (Earnest money deposit) (Rs.)	26,82,000/- , in words Rupees Twenty Six Lakh, Eighty Two Thousand Only. (In form of Bank guarantee payable at Mumbai)
8	Tender Sale Opening date	12 /06/2018
9	Tender Sale closing date	18 /07/2018
10	Pre-bid meeting date	27/06/2018
11	Last date of Tender submission EMD, Technical Bid & Price Bid	18 /07/2018 up to 03:00 PM
12	Technical Bid Opening date	18/07/2018 at 03:30 PM
13	Price Bid opening date	Will be informed later on
14	Tender Validity	180 Days * from Date of Tender opening. Tender/Offer shall be kept valid for up to and including last acceptance date of the calendar month covering the date of completion of 180 days (One Hundred and Eighty Days) from the date of opening of the tender.
15	Tender Executing Office & Office Address for Tender correspondence	The Executive Director (Billing & Revenue) Maharashtra State Electricity Distribution Company Limited. Plot G-9, Prakashgad , 5 th Floor , Prof Anant Kanekar Marg, Bandra (East), Mumbai-400051.
16	Contact Details	Phone No:- 022-26474211 , 26472131 Ext- 2529 Email: - edbillingho@gmail.com
17	Total pages in Tender document	59
18	Website for E-Tender submission	' http://works.mahadiscom.in/eTender/etender
19	Name and Address Of Bidder , Telephone No., Mobile No , Email ID (To be filled by Tenderer)	
20	Money receipt details of Tender Fee : EMD Submission:	

Note:- For participation in Tender online registration of contractor is necessary on MSEDCL's E-Tendering website "<http://works.mahadiscom.in/eTender/etender>". The required tender documents should be uploaded well in advance to avoid last minute rush/congestion in network. However MSEDCL will not be responsible for non-uploading of documents due to congestion in network / server problem or whatsoever.

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PART: - A

TENDER CONDITIONS

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SPECIAL INSTRUCTIONS FOR SUBMISSION OF E-TENDER DOCUMENTS

- For participation in Tender online registration of contractor is necessary on MSEDCL's **E-Tendering website “<http://works.mahadiscom.in/eTender/etender>”.**
- Bidder will have to pay e-Tender processing Fee (non-refundable) ON LINE ONLY as mentioned earlier. Without payment of e-Tender processing fee, it will not be possible to download tender documents.
- Bidding is open to a Firm / company or a joint venture of maximum two individual firms / companies, which meets the prescribed qualifying requirements. Joint ventures / Consortium of more than two firms shall not be permitted to participate.
- Bidder should submit Offer in Two Bid formats (Technical Bid & Price Bid) on E-Tendering Only.
- For Earnest Money deposit (EMD) submission shall be in form of Bank Guarantee payable at Mumbai as per Tender format in favour of MSEDCL against EMD should be uploaded on website with tender documents. Original Copy of EMD Bank guarantee must be SUBMITTED IN Envelope on or before due date and time of Tender at office of Executive Director (Billing), Prakashgad, Mumbai. Any Bid not accompanied with EMD bank guarantee shall be rejected.
- EMD Bank guarantee should be drawn in favour of “Maharashtra State Electricity Distribution Company Limited” payable at Mumbai from a Nationalised / Public sector Bank located in India in the format as per Tender Annexure – II. In case of Joint venture lead partner may submit the EMD BG.
- Bidder must upload scanned copy of Cash receipt of e-Tender processing fee & Bank guarantee towards EMD alongwith the offer. Otherwise offer will be treated as irresponsive.
- “**Technical Bid**” should contain only documents mentioned in Tender pertaining to Technical Bid, JV agreement, Bank guarantee towards EMD, Declaration of bidder, Tender form, etc as per relevant Schedule & Annexure, etc with necessary supporting documents
- “**Price Bid**” should be quoted strictly as per proforma in Schedule-I for Price & Quantity of Tender. No conditional offer in price bid will be acceptable. Any deviation in submission of price bid, the offer may be liable for rejection.
- After receipt of full documents / Certificates as required in Technical Bid, then only Price Bid will be opened. Tenders will not be accepted without payment of EMD. For any further qualifying conditions & information regarding tender, the bidder may contact Superintending Engineer (Billing), before opening of tender.
- MSEDCL reserves right to reject any or all bids without assigning any reason thereof.
- Bid only in electronic format will be accepted. Bidder should digitally sign with valid Digital signature and upload the required bid documents. **No Hard Copy of Bid will be accepted in any case.**
- While uploading Bids on our website, Technical Bid and Price Bid should be up loaded separately. In Price Bid only Price Bid pages duly filled, Signed & Stamped should be uploaded.
- It is not necessary to upload all tender booklet on web site.
- Attempt should be made to upload tenders well in advance of Deadline. If any bidder is unable to upload tender due to Internet congestion, slow website or any other problem, MSEDCL will not be responsible for the same.

MSEDCL & PUNE REGION PROFILE .

1. INTRODUCTION

The erstwhile Maharashtra State Electricity Board was looking after Generation, Transmission & Distribution of Electricity in the State of Maharashtra barring Mumbai. But after the enactment of Electricity Act 2003, MSEB was restructured into 4 different Companies viz. MSEB Holding Co. Ltd., Maharashtra State Electricity Distribution Co. Ltd. (Mahavitaran), Maharashtra State Power Generation Co. Ltd. (Mahagenco) and Maharashtra State Electricity Transmission Co. Ltd. (Mahatransco) on 6th June 2005. Mahavitaran distributes electricity to consumers across the State except Mumbai.

Further with effect from 02nd October 2016, the Regional offices for Konkan , Pune , Aurangabad and Nagpur have been created for providing better quality of supply and services to consumers from the Region levels.

2. OBJECTIVE

The main objectives is to achieve efficiency gains and to make the Company commercially viable, progressively self sustainable , among other things the plan would include metering, billing, collection, identifying the improvements to be made, mapping supply feeders, measurement of energy and energy audit, study of losses and scheme for progressive reduction, reduction in input costs, investments required for improvements in the distribution system, etc.

The size of the administrative set-up for Pune Region of MSEDCL is as below: -

	Particulars	For Pune
1	Region (No.)	1
2	Zone (No.)	3
3	Circle (No.)	8
4	Division (No.)	36
5	Subdivision (No.)	166
6	Total No. of HT Live Consumers * (Billed monthly, with TOD tariff , HT Bill format applicable)	8055
7	Total No. of LT of 20 KW and above sanctioned load Live Consumers and All Industrial category consumers . (Billed monthly, with TOD tariff , HT Bill format applicable).*	109323
8	Total No. of LT Live Consumers of below 20KW excluding Ag and excluding All Industrial .(Billed monthly, LT Bill format applicable) *	5820681
9	Total No. of Ag Live Consumers (Billed Quarterly, LT Bill format applicable) *	1145435
10	Total No. of Ag Live Consumers (Billed Monthly, LT Bill format applicable) *	14592
11	Total No. of HT , LT & Ag Live Consumers * (6+7+8+9+10)	7098086

* No of consumers at sr 6 to 11 is latest approximate live consumers subject to change on month basis with new addition or disconnection

SECTION- I

Tender Scope of work

1. Introduction

The Pune Regional office of MSEDCL covers 3 Zones of Pune , Baramati and Kolhapur and caters to approximately Total 70 Lakh consumers consisting of High Tension (HT) consumer and Low Tension (LT) consumers having Three Phase and Single phase supply in categories Residential, Commercial , Industrial , Public waterworks , Public services , Railways , Agricultural connections etc. In the process of improving operational efficiency, the company has decided to focus on its core activities and outsource the supplementary activities. In this regard, it is decided to carry out Centralized Printing of monthly Electricity Bills from a single agency starting with Pune region .

Currently consumers are billed per month using Oracle Billing software applications with independent servers. Following is the information of consumers about the quantum of Billing work in Pune Region of MSEDCL :

Zone	Circle	Total Nos. of HT consumers billed Monthly (Approx.*)	Total No. of LT of 20 KW and above and All Industrial billed monthly Consumers. (Approx.*)	Total Nos. of LT consumers below 20KW excluding Ag and excluding All Industrial billed Monthly (Approx.*)	Total No of Ag. consumer billed Monthly (Approx.*)	Total No of Ag. consumer billed Quarterly (Approx.*)	Total All consumers
		(a)	(b)	(c)	(d)	(e)	f=a+b+c+d+e
Pune	Pune Rural	1778	10951	549692	345	108501	671267
	Ganeshkhind	1404	20836	985023	2646	0	1009909
	Rastapeth	992	16376	1065195	1675	0	1084238
Total Pune Zone		4174	48163	2599910	4666	108501	2765414
Baramati	Baramati	870	6538	369451	333	170532	547724
	Satara	621	9168	707104	1091	172329	890313
	Solapur	465	11396	635234	950	344834	992879
Total Baramati zone		1956	27102	1711789	2374	687695	2430916
Kolhapur	Kolhapur	1186	23419	907145	2425	135809	1069984
	Sangli	739	10639	601837	5127	213430	831772
Total Kolhapur Zone		1925	34058	1508982	7552	349239	1901756
Total Pune Region		8055	109323	5820681	14592	1145435	7098086

Note - The number of consumers is latest approximate and it may change every month . The contractor shall have to complete the work as per the Billing data given by IT centre for the month.

The quantity of consumers may increase due to addition of new consumers or decrease due to permanent disconnections. Approximate growth of consumers may be considered as 5 % per year. The bidder must take into account such possible variation for Printing & Distribution of bills at the time of preparation of Tender Bid.

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2. Scope of Work to be carried out as per Tender.

- (i) The Contractor shall collect the MSEDCL designed sample of LT & HT Bill from Billing & Revenue section and develop their own printed sample which should conform to the MSEDCL specifications laid out in Section – VI and obtain approval before commencement of Printing of Bills.
- (ii) The Contractor shall have to carry out the Printing of Bills from one or more printing sites located within Maharashtra at every Circle of Pune Region .
- (iii) The Printing sites will be established and managed by the Contractor with his own machinery , printers, Standby printers , material , manpower , Electricity , standby power supply , Internet and Information Technology , etc. (Bidder will have to submit details of convenient printing locations in their Tender Technical Bid and detail proposal for carrying out entire activity of Bill printing alongwith necessary documentary proof). MSEDCL reserves the right for site inspection of printing set-up before finalizing the contract or at any time thereafter as deemed fit. The work of Printing Bills has to be executed by the Contractor himself and no work or part shall be sublet to subcontractor .**The Contractor will have to set up printing sites and commence printing immediately upon placement of order.**
- (iv) The Contractor shall procure the Blank stationary as per the MSEDCL specification required for Monthly Bill printing and maintain sufficient stock for carrying out the work during the contract period.
- (v) The Contractor shall make use of High Speed Laser jet printing Technology (Details of High Speed Laserjet printing Technology to be submitted by the Bidder in the Tender) .
- (vi) The Contractor shall print the Bills with fixed and variable Bill data with fonts in English & Marathi language , photo of meter wherever applicable , Bar code , QR code, MSEDCL messages to consumers as per the MSEDCL format and design approved at the start of contract. During further period of contract when Bill format , design and colour is revised by MSEDCL , Contractor will have to make necessary changes on same rate terms and conditions of the Contract.
- (vii) MSEDCL-IT will daily sent the Bill printing files to the Contractor via Web-portal .
- (viii) The Contractor will complete printing of all the Bills within 24Hrs of receiving the file on the Web portal. After printing , the delivery of bills to subdivision will have to completed within next 12 Hrs , that is Total window time of 36 Hrs is given from receipt of bill print upto delivery of bills to subdivision office .
- (ix) Bill Printing work will have to be carried out 24X7 except main public holidays 26th January, 1st May , 15th August).
- (x) The Contractor should be capable of handling increased print load without affecting the Distribution time specified.

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- (xi) The Quality of print should be clear ,visible , no ink spread and with 100% readability of bar code ,QR code, etc. In case need arises , MSEDCL will depute a person to monitor the printing and dispatches of bills.
- (a)After the Printing of Bills within 24 Hrs , the Contractor will have to sort subdivisionwise/BU wise , pack and deliver the Bills within next 12 hrs to the concerned Subdivision of 166 subdivisions in Pune region on daily basis as per given in Detailed Order. List of subdivisions for Pune zone is detailed at Annexure VII. Upon delivery of printed bills to concerned subdivision , contractor will obtain necessary acknowledgment to confirm and record the time of delivery. The subdivision offices will feed the receipt acknowledgment of daily printed bills in SAP ERP immediately on same day of delivery.(Penalty for delay in Printing of Bills is specified in Section VII.)
- (xii) Contractor will maintain clear records of activity done and such records shall be made available to MSEDCL official on demand from time to time. Contractor will report by Email the daily quantity of Bills printed subdivision wise to concerned Subdivision officer / concerned Circle office , concerned Zone office and Office of Regional Director , HO-IT and ED (Billing& Revenue)

(xii) TYPES OF STATIONARY FOR PRINTING OF LT/HT ELECTRICITY BILLS

The following types of Electricity consumer category Bill will have to be printed as follows :-

Sr.No.	Consumer category	Source of consumer Meter reading	Bill Format
1	Residential/ Commercial / Industrial below 20KW / 1Phase/3 Phase., Ag Metered	Mobile App, Photo, IR/RF HHU meter reading.	LT Bill
2	LT Public Water works /Streetlight	Mobile App, Photo meter /AMR/MRI reading.	LT Bill
3	Ag- Unmetered	---	LT Bill
4	Above 20 KW TOD LT consumers	AMR /MRI /MR-9	HT Bill
5	HT consumer	AMR /MRI /MR-9	HT Bill

Latest Sample of printed LT /HT Bill is attached in Tender Annexure IV.

(xvi) Estimated Value of Tender for Pune Region zonewise .

Zone	Total Nos. of HT consumers billed Monthly on TOD basis (Approx.*)	Total Nos. of LT consumers having sanctioned load 20KW &above & all Industrial billed Monthly on TOD basis (Approx.*)	Total Nos. of LT consumers having load below 20KW excluding Ag & excluding Ag billed Monthly (Approx.*)	Total No of Ag. consumer billed monthly (Approx.*)	Total No of Ag. consumer billed Quarterly (Approx.*)	Total Number of consumers	Estimated Cost of Tender Amount in Rs Lakhs for Three year contract
	(a)	(b)	(c)	(d)	(e)	(f) = a+b+c+d+e	(g)
Pune	4174	48163	2599910	4666	108501	2765414	1140.14
Baramati	1956	27102	1711789	2374	687695	2430916	835.05
Kolhapur	1925	34058	1508982	7552	349239	1901756	706.56
Total	8055	109323	5820681	14592	1145435	7098086	2681.75

*The Average Daily Bill Printing work in Pune Region would be 70 Lakh consumers/20 days= 3.5 Lakhs per day.

SECTION-II GENERAL INSTRUCTIONS TO TENDERERS

1. **GENERAL**

- (i) All interested bidders are requested to register on MSEDCL website :-
“works.mahadiscom.in/eTender/etender” and pay the Tender fee online for purchase of Tender. The Tender fee will not be Refundable in any case.
- (ii) Bidders are requested to download the Tender document and read carefully all the Instructions in the Tender document, Details of the Tender, Scope and specifications of the work, Terms and Conditions, Special Conditions, Technical specification, Eligibility (Qualifying Criteria), Annexures, Schedules before submission of Bid on E-tendering.
- (iii) Bidders are requested to take note of any Amendment, Notifications made regarding the Tender after the first Advertisement of Tender on website and accordingly submit their Bid on E-tendering before the Opening of Tender.
- (iv) The bidders are requested to ensure that they furnish the offer in and each required document /page of the tender should be signed and duly stamped by the bidder. Any over corrections / overwriting should be signed by the bidder. An offer with corrections / overwriting without signature of the bidder is likely to be rejected.
- (v) The Bidders are requested to ensure that all required schedules, Annexures duly filled-in, are submitted with the offer. The bidders should also note that in absence of any of the schedules, their offer is likely to be rejected.
- (vi) The submission of a tender by the bidder implies that he has read and accepted the instructions, conditions of the contract and made himself aware of the scope and specifications of the work to be done, and all other factors having a bearing on the execution of works. MSEDCL will not, after acceptance of contract rate, pay extra charges for any reason whatsoever, in case the contractor is found later to have misjudged any Tender condition(s).
- (vii) The Tender is Two Bid E-tendering. Bidder should submit Offer vide E-tendering in Two parts – Technical Bid and Price Bid. Technical Bid should contain only the Required Documents of the Tender. Price Bid should contain the Price Details as per Schedule. Bid submitted on E-tendering only will be accepted. The Bid shall be submitted online attaching all required documents, complete in all respects and should be digitally signed.
No Hard Copy of Bid will be accepted in any case.
Only sealed envelope indicating the submission of EMD in Bank guarantee form for EMD payment should be submitted before the due date and time of Tender submission.
- (viii) The Bid offer against the Tender will not be considered if Earnest Money Deposit is not paid /submitted before opening of Technical Bid.
- (ix) The Bidders are requested to submit the Bid on E-Tendering sufficiently in advance of due

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date and time so as to avoid last minute trafficking at server.

- (x) Pre- bid Meeting will be conducted for Bidders seeking clarification of doubts related to Tender document

2. PURCHASE OF TENDER DOCUMENT/ TENDER FEE SUBMISSION

The Tender document should be purchased by online payment mode and downloaded from E-tendering website as per Notice published on website – “www.mahadiscom.in” and “works.mahadiscom.in/eTender/etender”

3. EARNEST MONEY

- (i) Tenderer shall deposit the Earnest Money equal to 1% of Tender estimated value **indicated in Tender Details** in Bank guarantee form payable at Mumbai as per **Annexure-II** before due date and time of submission of Bid and fill the EMD submission details in the Tender Register kept in the Office with S.E. (Billing & Revenue) , MSEDCL, 5th floor Prakashgad , Mumbai on all working days between 11.00 hours to 16.00 hours only. And the details of EMD submitted (Scan Copies of Bank guarantee) should be Specifically uploaded with the Technical Bid folder submitted on E-Tendering.
- (ii) **No offer will be accepted without Earnest Money Deposit, unless exempted by the Company.** If on opening of tender any discrepancy in EMD amount is noticed, the tender shall be rejected and returned to the bidder. The Earnest Money must be deposited in form of Bank guarantee payable at Mumbai in favour of MSEDCL of any Indian Public sector /Nationalized Bank
- (iii) In case, the bidder withdraws this offer during the validity period, after placement of order, the **EMD** amount shall be forfeited.
- (iv) No interest shall be paid on EMD amount.
- (v) **Return of earnest money to bidders.**
- a) EMD shall be returned to the unsuccessful bidders, as soon as possible, after the tender is decided for which the Tenderer has to submit application and Original money receipt of EMD payment .
- b) EMD of bidders on whom the orders have been placed, shall be returned after award of contract and upon acceptance of Bank guarantee towards performance security.

4. TAXES AND DUTIES

Bidders are requested to refer **Section IV - General Terms and Conditions of Contract**, regarding applicable taxes and statutory levies, and quote the prices accordingly. **Goods and Service Tax will be as applicable and indicate the applicable HSN code.**

5. AMENDMENT IN SPECIFICATION

MSEDCL may revise or amend the specification, prior to the date notified for opening of tender. Such revision/amendment, if any, will be communicated vide Tender notice on E-tendering website as Amendment/Addendum to the Invitation of tender.

6. ALTERNATIVE BIDS

Bid should be submitted as per intent of tender document; any alternative offers are

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liable to be rejected. No alteration / correction in the tender document will be permitted. Contractor's printed terms and conditions will not be considered as forming part of the tender under any circumstances whatsoever it may be.

7. QUOTATION OF PRICE BID

It is obligatory that FIRM and FOR Destination prices i.e. **Total costs including packing, freight, forwarding etc. excluding GST are quoted**. MSEDCL will not entertain any variation in quoted prices because of any revision in taxes by the government during the contract period.

In case of ambiguity between rates in figures and words, the amount quoted in words would generally prevail. However, company may, in its sole discretion, take any other interpretation which appears reasonable considering facts and circumstances of the case in totality, or reject such offers. In case prices for some items or all items are given as a lump sum, instead of unit prices as required in the tender specifications, MSEDCL, Mumbai can summarily reject such incomplete bid. Any corrections /overwriting in rates indicated in Price Bid must be signed and dated by the Tenderer.

The prices shall be quoted exactly as per the **Schedule-I for Price & Quantity** enclosed with the tender specification, including all elements. In absence of this, the offer shall be liable for rejection.

8. POOL RATES

The bidders are advised to quote their own individual rates. It may please be noted that if more than one bidder quotes the same rate, suggestive of a cartel, then such offers may not be considered by the Company. It may also please be noted that the competitive rate quoted by each bidder may be one of the main criteria for quantity to be ordered on each successful bidders.

9. RIGHT TO REJECT TENDER

The Company reserves the right to reject any offer which does not conform to Tender conditions/instructions etc without assigning any reason whatsoever.

Tender containing any deviation/addition/alterations/change in the conditions will not be considered. Tender which is incomplete or obscure is liable for rejection.

10. PROHIBITION OF POST TENDER CORRESPONDENCE.

The Tenderer should note that no correspondence shall be entertained or considered after the due date and time of submission of tender unless otherwise sought by the Company. Tender shall be deemed to be under consideration, after opening of tender/ bid, till placement of order. During this period, the bidders or their authorized representatives or other interested parties are advised strongly, in their own interest, to refrain from contacting by any means any of the Company's personal or Representative, on matters relating to tender under process.

11. AMBIGUITIES IN CONDITIONS OF BIDS

In case of ambiguous or self contradictory terms/conditions mentioned in the bid, interpretation as may be advantageous to the MSEDCL, Mumbai, may be taken without any reference to the tenders.

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12. LANGUAGE OF BIDS

All tender submissions should be made in English only.

13. FILLING OF OFFER SCHEDULES, ANNEXURES & QUESTIONNAIRE

Offers submitted online in E-tender should be clearly and legibly filled in ink or type written form with all the Schedules, Annexures, Questionnaires and other documents etc. complete in all respect and signed and sealed in ink. There should be no over writings. Whenever required, the overwriting should be avoided and new details be given. Corrections if any to the information filled in should be initialed by the Tenderer. Tenders not signed as above shall be liable to be rejected.

It is compulsory on the part of the bidder to furnish all details as per the Schedules/ Annexures. In case, the same are not filled up and enclosed with the tender, the bid is likely to be rejected. In addition, a check list of Schedule is attached with the tender document. Bidders are requested to fill it carefully to ensure that there are no shortcomings in the documents being submitted. If Any item/clause is not applicable, the "Not Applicable(N.A.)" shall be indicated with necessary reasons.

The Bid should be digitally signed and submitted online before due date and time of Tender submission.

Any wrong submission or Interchange in submission of Technical Bid and Price bid then offer of the Bidder /Tenderer will be disqualified. Bidders will not be permitted to change the substance of his tender on post interpretation/improper understanding grounds. This includes post tender price changes/modifications etc. after opening of Price Bid. In such events, otherwise, i.e., when a bidder does not comply, tender will be rejected.

14. DEVIATIONS FROM TERMS/CONDITIONS

Offers with deviation in the terms of payment, liquidated damages, security deposit are liable to the rejected outright.

It may clearly be understood that, even if deviations have been mentioned anywhere in the offer, the same shall not be taken in to cognizance. (even when all terms and condition acceptable).

15. PRE BID MEETING

A Pre-bid meeting shall be held with all the firms interested to participate in Tender for clarification of any doubts etc. related to tender documents as well as Scope of Works at the office of Executive Director (Billing & Revenue), MSEDCL Corporate Office, Prakashgad 5th floor.

16. DATE AND TIME OF OPENING OF BIDS – CHANGES

Tender shall be opened on the due date and time of Opening of Technical Bid vide E-TENDERING in the presence of the bidders/ authorized representatives who may be present. If the due date of opening / submission of tender documents is declared as holiday by Central / State Govt. or local Administration, it will be automatically get shifted to the next working day, for which no prior intimation shall be given.

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It may please be noted that the due date / time of opening can be altered, extended, if desired by MSEDCL without assigning any reasons thereof. However, due intimation shall be given / published on Mahadiscom Website/News-Paper in such a case.

17. OPENING OF EMD AND TECHNICAL BID

The submission of **EMD** shall be verified and thereafter, the Technical Bid of eligible bidders whose EMD is found acceptable shall be opened on the date of Technical Bid opening.

18. EVALUATION OF TECHNICAL BID.

MSEDCL will examine the Tender document submitted in Technical Bid in accordance with requirements of the Tender document. If any of the documents submitted by the Bidder in the Tender is not complying with the Requirement of the Tender or any ambiguity is found, the bid will be considered non-responsive and hence rejected. The Price Bid of such rejected Bidder will not be opened for further evaluation.

MSEDCL if necessary shall obtain clarifications on deviations found in Technical Bid by requesting for such information from any or all the Tenderers as may be necessary in Deviation Bid. The Schedule for Deviation Bid submission and Opening shall be communicated separately. After Evaluation of the Deviation Bids, Price Bid will then be opened.

19. OPENING OF PRICE BID

The price bid shall be opened only after evaluation of technical bid on the date to be notified separately. The offers acceptable in Technical Bid and which are in conformity with important Contract Commercial terms and conditions including Payment terms, Penalty, Security Deposit and Performance Guarantee clause of Tender and exactly as per our technical specification, shall be eligible for opening of their Price Bid.

20. VALIDITY OF BIDS

- (i) Tender/Offer shall be kept valid for up to and including last acceptance date of the calendar month covering the date of completion of **Validity period** from the date of opening of the tender.
- (ii) Those who do not agree for a validity of days indicated in the Tender Details will do so at their own risk and their offers are liable to be rejected.
- (iii) However if due to circumstances, beyond control, MSEDCL advises Bidders to extend the validity while extending the validity they shall not be permitted to revise their rate, offer and conditions of their original offer.

21. CHANGE OF QUANTITY

The Company reserves the right to vary the quantities of any or all items/ work as specified in the technical specification/schedules as may be necessary, based on Company's judgment. No correspondence shall be entered into, neither discussed regarding quantity variation, nor any reason will be assigned thereof.

22. ELIGIBILITY/ QUALIFYING REQUIREMENT .

Please refer **Section IV for ELIGIBILITY CRITERIA.**

23. INTERESTED CONCERNS / CONFLICT OF INTEREST

No two or more concerns in which an individual is interested as a proprietor and/ or partner shall tender for execution of same work. If they do so, all such tenders shall be liable to be rejected. Please furnish the undertaking /declaration towards absence of conflict of interest with other bidders participating in the Tender as given in Annexure-V. If Bidder (s) is found to be in conflict of interest , they shall be disqualified.

24. UNSATISFACTORY PAST PERFORMANCE

Even on fulfilment of all the criteria it may please be noted that: -

- (a) Offers of those bidders, who have been debarred / black listed for future business with our Company/ other Discoms of India, may be summarily rejected.
- (b) In case of those bidders whose past performance has not been satisfactory against previous tenders / work contract on turnkey basis of MSEDCL / Companies formed on restructuring of MSEB, they may not be considered for order. Following shall attribute to poor performance of a bidder: -
 - (i) Non-execution of previous order(s)/ work contract /
 - (ii) Inordinate delay in services.
- (c) If Bidder has engaged in corrupt or fraudulent practices in competing for Tender or in executing previous contract.

25. Criteria for Placement of Order

Bidder has to offer full Tender quantity as per Schedule –I . Partial Offer quantity in Schedule-I shall not be accepted and in that case Offer shall be rejected The Order shall be placed on the Technical Bid accepted Eligible single Bidder who has offered lowest Consolidated rate for the Tender work.

26. ACCEPTANCE OF TENDER

Upon Notification of Award , the successful bidder would have to execute an agreement as per company's rules, within 15 days of the intimation being given to him regarding acceptance of his bid, for successful completion of the work.

27. Earnest Money Deposit of Unsuccessful Bidder.

Earnest Money deposited against Tender shall be returned to the unsuccessful Bidder as soon as possible after the Tender has been decided .

SECTION-III

GENERAL CONDITIONS OF TENDER AND CONTRACT

1. EFFECT OF CONTRACT

The Contract shall be considered as having coming into force from the date of Notification of Award to the successful bidder. The successful bidder shall start work from the stipulated date intimated by MSEDCL. All work shall be executed in accordance with the prevailing laws in India, relating to the work and rules & regulations there under, wherever they are applicable. Any liability arising out of contravention of any of the laws shall be the sole responsibility of the Contractor and MSEDCL shall not be responsible in any manner whatsoever.

2. CONTRACT PERIOD AND TIME THE ESSENCE OF CONTRACT

The Contractor will have to execute the Contract for the work awarded for the **Contract period of 3 years** from date of Commencement as Notified in the Award of Contract .

The time stipulated in the Contract for completion of work shall be deemed to be the Essence of the Contract and Contractor shall agree to complete the work in accordance with the program issued to them and not later than the date agreed to.

3. PERFORMANCE SECURITY DEPOSIT

The Contractor (successful bidder whose bid is accepted by the Company for issue of award for the Tender work) shall have to furnish Performance Security Deposit @**10%** of the contract value in the form of Bank guarantee in the prescribed format from any Indian Public sector Nationalised Bank in favour of “Maharashtra State Electricity Distribution Company Limited” ,payable at Mumbai within 15(Fifteen) days from the date of Letter of Award. The said contract shall cover entire period of 3 year plus additional 3 months after the expiry of the 3year contract period .

Contractor will have to pay additional Security deposit if additional work order is issued later. Contractor shall agree to extend the Bank guarantee if required in future . If Contractor firm fails to make payment of Performance Security Deposit within 15 days as above then the contract awarded shall be liable to be terminated at the risk and cost of the Contractor and Contractor shall be solely responsible for the consequences arising out of such termination . In case of Joint venture firm , the Performance BG must be submitted jointly by the firms.

The Performance Security Deposit is for the due performance of the Contract and MSEDCL shall Forfeit the Security deposit in the event of

- (i) Failure to execute this contract Or
- (ii) Any other contract
- (iii) Poor performance and
- (iv) Non-fulfillment of the terms and conditions of the Contract

The Performance Security Deposit shall be returned to the Contractor after due performance of the contract as per terms and conditions and expiry of the Contract period provided there are no claims outstanding to be recovered against the Contractor . No Interest shall be paid by MSEDCL on security deposit furnished by the Contractor.

4. **PERFORMANCE OF CONTRACT.**

The Execution of Contract in adherence to Scope of work and the Terms & Conditions detailed in Tender document and Contract will constitute Performance of the Contract.

5. **INSURANCE / RISK COVER**

The Contractor shall ensure proper packing with easy identification and delivery in good condition of the consignment (printed Bills) to the destination.(consumers). The Contractor shall be responsible for taking insurance coverage and covering of Transit risk may be required for successful execution of Contract at their own cost.

MSEDCL shall, in no case, bear the transit risks/ transit insurance charges.

In the case of transport damages/ shortage, the payment shall be made only for the quantity delivered up to Destination (Subdivision/Consumer premises) in good condition.

6. **TERMS OF PAYMENT**

Subject to completion of all contractual formalities and after satisfactory completion of the works on monthly basis, 100% payment would be made within **45 days** subject to submission of correct bills along with requisite documents . No interest or penalty will be payable by MSEDCL on account of non-payment of bills or delay in releasing the payment. No advance payment / mobilization advance shall be paid. The Taxes applicable in payment shall be as per prevailing rates. The TDS shall be deducted as per statutory rate applicable from the payment amount .

For payment, the original bills (should be marked “ORIGINAL”) should be submitted to the respective Zones every month for arranging payment. The Zone office/ Zone (Billing & Revenue team) shall get the same verified and Audited from individual circles for the daily printing and delivery of bills compared with delivery date & time entered in SAP/ ERP details by subdivisions. The bill should indicate GST- registration number and date allotted to him under GST. After verification and Audit by Zone/circles , the bills shall be sent to Office of Executive Director (Billing & Revenue) , Prakashgad MSEDCL Mumbai for disbursement of payment by Finance & Accounts Section at Corporate office .

7. **Liquidated damages / Penalty for Delay .**

Please refer to Section-VII.

8. **FORCE MAJEURE**

MSEDCL will not be in any way liable for non-performance either in whole or In part of any contract or for any delay in performance thereof in consequence of strikes, shortage, non-availability of raw materials, combination of labour or workmen or lockout breakdown or accident to machinery or accidents of whatever nature, delay in arranging the transportation of any Instrument / system, subject to the provision and stipulation made in condition as stated for. Liquidated damages/ Penalty . However, due consideration may be given in the levy of liquidated damages/Penalty for reasons absolutely beyond the control of the Contractor, for which documentary evidence shall be produced to the satisfaction of the Competent Authority of MSEDCL.

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9. TERMINATION OF CONTRACT

- (i) MSEDCL may, upon written notice of default, terminate contract in the circumstances detailed hereunder: -
- a) If in the opinion of MSEDCL, the contractor fails to execute the Contract within the time specified or during the period for which extension has been granted by MSEDCL.
 - b) If in the opinion of MSEDCL, the contractor fails to comply with any of the other provisions of this contract and found to be not in accordance with prescribed specifications, and / or the approved samples.
- (ii) In the event of such termination, MSEDCL shall exercise the discretionary powers as:
- 'a) To recover from the bidder, penalty as mentioned in the Section for Penalty. **AND / OR**
 - 'b) To cancel the contract reserving MSEDCL's rights to recover damages.
- (iii) Powers under sub-clause (ii) referred to above, are in addition to the rights and remedies available to the Company under the law of India relating to contract.
- (iv) In the event, Company does not terminate the Contract as provided above, the contractor shall continue execution of this order, in which case he shall be liable to the Company for liquidated damages & penalty as per Section IV and clause ---- as above.

10. ARBITRATION

Notwithstanding anything contained in the contract, all questions, disputes or differences whatsoever, between the parties to the contract arising out of or relating to the construction, meaning of operation or interpretation of provision of the contract or matters related thereto whether during the currency of the contract or its failure or after the completion of the agreement shall be settled by a sole Arbitrator / Arbitral Tribunal to be nominated and appointed by MSEDCL

Reference to the Arbitration shall be governed by the provisions of Arbitration & Conciliation Act, 1996 as amended from time to time and Rules made thereunder. Notwithstanding the commencement or continuance of the Arbitration, the parties shall continue performance of the Contract with due diligence.

11. JURISDICTION

Any dispute or difference, arising under, out of, or in connection with Tender/ contract order shall be subject to exclusive jurisdiction of court at Mumbai only.

12. DEBARRING / BLACKLISTING OF FIRMS

That in the event of violation of any of the terms and conditions of this tender or the terms and conditions of the subsequent supply order / work contract for issued, either partly or completely; then in such event the MSEDCL reserves every right to take penal actions which may, inter alia, include termination of the contract and / or blacklisting and debarring the tenderer from participating in future tender/ tenders for upto 3 years along with any action as deemed fit for recovery for liabilities as stated in the tender document. Before debarring / blacklisting or contract termination, the concerned firm would be first served a notice to the effect, so that it gets an opportunity to represent its point of view.

13. CORRESPONDENCE

Copies of all important correspondence regarding the order shall be endorsed to the E.D. (Billing & Revenue), MSEDCL, Mumbai.

SECTION –IV

TENDER ELIGIBILITY CRITERIA .

1. **INDIVIDUAL FIRM /JOINT VENTURE OF FIRMS BIDDER**

- (i) Bidding is open to a Firm / company or a joint venture of maximum two individual firms / companies, which meets the prescribed qualifying requirements. Joint ventures / Consortium of more than two firms shall not be permitted to participate.
- (ii) In case of Joint venture, one of the partners shall be nominated as lead partner. The lead partner shall be authorised to incur liabilities, and receive instructions for and on behalf of any and all partners of the joint venture. Execution of the contract including receipt of payment shall be done exclusively through the lead partner. Authorisation to the lead partner shall be evidenced by submitting a Joint Venture Agreement as per Annexure-I.
- (iii) In case of Joint ventures, the bid and all tender documents shall be signed either by the lead partner or both the partners of JV. However , irrespective of the fact that whether any partner of JV has signed all the bid papers or not, if bid is submitted as JV, all the partners of the JV shall be liable jointly and severally for execution of the contract.

2. **FINANCIAL ELIGIBILITY.**

- (i) Individual person, firm or company intending to submit this bid must have minimum annual average turnover of **30% of Estimated Tender cost =Rs 8.05 Crores** during last three financial years (i.e., financial year ending 2014-15, 2015-16 & 2016-17) duly certified by Chartered Accountant. .
- (ii) In case of joint venture of two firms, lead partner must have minimum annual average turnover of **‘Rs 6.03 Crores** & other partner must have minimum annual average turnover of **‘Rs 2.02 Crores** during last 3 financial years duly certified by Chartered Accountant.

3. **TECHNICAL ELIGIBILITY.**

The bidder or any partner in case of Joint venture: -

- (i) Must have experience in field of printing of variable data on bills for consumers of any public utility and also for any of the MSEDCL offices, **at least for last three (03) years.**
- (ii) Must have have experience in execution of orders for any Govt / Semi-govt /PSU of minimum **Monthly 10.5 Lakh nos** of Printing of Bills/documents in last 3 financial years .
- (iii) Must have sufficient printing machinery setup and requisite office administrative set up for printing of **Total 70 Lakh bills** in a month from locations within each Circle of Pune region.

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- 4. Documents Required for Submission in Tender towards Financial and Technical Eligibility.**
- (i) If Joint Venture Bidder then submit Joint Venture Agreement signed by legally authorized signatories of the partners as per the proforma in Annexure-I.
 - (ii) The Bidder should submit their profit and loss account and balance sheet duly certified by Chartered Accountant for the last three financial years . (i.e., financial year ending 2014-15, 2015-16 & 2016-17)
 - (iii) Bidder should submit CA certified Turnover certificate for last 3 financial years.
 - (iv) Performance certificate from for any Govt / Semi-govt /PSU for contracts of Printing executed in last 3 years.
 - (v) Bidder should submit documentary evidence for Experience in Printing of Bills , the list of orders executed in last 3 financial year duly audited and certified by Chartered Account with the order Quantity and order value .
 - (vi) Bidder should submit an undertaking to install printing machines at the convenient locations offered in the Tender at one or more sites within a Circle after placement of order without effecting delivery.
 - (vii) **The Bidder will submit the details of the convenient printing locations in Schedule IV Part C – Details of Technical Eligibility.**
 - (viii) **Bidders should submit Tentative activity plan for carrying out the entire activity of LT /HT Bill Printing for Pune region at Schedule IV–Part [C] along with necessary documentary proof.**
- 5. Documents required for Submission by Individual / Joint Venture Bidder :**
- 1. Valid copy of Registration of company/Agency/ Sanstha etc.
 - 2. Valid PAN No.
 - 3. Copy of valid registration certificate of GST.
 - 4. Copy of valid registration certificate of E.P.F.
 - 5. Copy of valid registration certificate of Workmen's compensation / ESIC policy.
 - 6. Tax Clearance certificate shall be submitted along with the offer.

SECTION-V

Special Terms and Conditions of Tender & Contract

Tenderers shall note that the following special terms and conditions of Tender specification . These are applicable wherever they are deviating from the relevant clause of Tender and shall supersede the terms and conditions mentioned therein & shall be applicable to the Contract against this Tender.

1) Scope of Contract Activity :

The Tender is invited for the work of Printing of Bills . If order is given for Bill printing work then the Contractor will print the Bills and deliver the Bills to the Concerned Subdivision within 24 hours . In this Tender for Pune region , scope of work involves printing of bills and delivery of printed bills to the concerned subdivision of the 166 subdivisions of Pune region in the time limit specified in Tender at Section VII.

Agency will have to set up at least one printing location in the jurisdiction of the Circle where Contract Activity (Printing of Bills) is to be executed.

2) Performance Security Deposit :

Successful Bidder will be at liberty to submit Performance Security Deposit commensurate with quantum of work allotted.

3) Contract Period and Extension :

The contract shall be initially for a period of Three (03) years from the date of order, which can be further extended for a period of Two (02) year at the same rates, terms & conditions of this tender based on performance .

4) Quantity to be Offered :

Bidder has to offer full tender quantity for printing of Electricity bill of all types the HT, LT , Ag,etc as per Price & Quantity -Schedule-I. Partial Offer quantity in Price & Quantity Schedule-I shall not be accepted and in that case offer shall be rejected.

5) Price Variation

The lowest quoted rates shall be FIRM & valid for entire contract period for 3 years . Further extension may be given as per sole decision of MSEDCL competent Authority for the 4th and 5th year considering performance . The rate excluding prevailing taxes (GST) shall be fixed for All the 3 years .

Note:

Bidders must fill the rates in “Price bid” at Schedule-I for Price & Quantity considering above **Fixed Price for all 3 years** .

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6) Criteria for Placement of Order .

The order for Entire Tender work shall be placed on the eligible lowest acceptable bidder who has offered lowest consolidated rate for Printing of Electricity Bill in the schedule of Price & Quantity i.e., Schedule-I.

Similar Tender for Bill Printing are being floated in all other Regions. Bidders can participate in all Tenders , But they will be eligible for Order in only one region if they have offered lowest rate in the region. If same Bidder is lowest in more than one region Tenders , then Order of only one region will be allotted to them . The Next to L-1 successful Bidders will be invited to re-offer their Tender at or below the L-1 offered Rate.

7) Special conditions of Contract Activity

The data files for Bill printing will be sent to printing agency through web portal . The contractor will collect Bill printing pdf files through Web-portal and print the Bills . For monitoring delay in printing of Bills , MSEDCL will provide app / web based print confirmation mechanism.

The contractor, sub-contractor, if any or its manpower shall not be involved directly or indirectly in any other activity / contractual works of MSEDCL such as Meter reading, bill collection etc.

Serious action will be initiated against the Contractor if any of the manpower deployed by it misbehaves with MSEDCL officers or get into any act which could hamper the image of MSEDCL .

Penalty shall be levied for any non-printing of bills and poor printing quality work of bills . (Refer Section-VII).

8. Guarantee :

The service provided / work carried out by the Contractor shall be highly professional and shall be guaranteed for correctness and conductance as per acceptable norms. In case the Contractor fails to deliver performance as per Tender terms and conditions , MSEDCL reserves the right to take action to forfeit the Security Deposit , recover the damages/penalty And / Or terminate the Contract at the risk and cost of the Contractor.

9. Confidentiality :

The contractor shall have to maintain the confidentiality of the billing information provided by the company. Leakage of the same is liable to be treated as breach of contract.

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The Contractor to submit Undertaking to avoid misuse of the bill stationery and confidentiality of soft copies of bills. Bill stationery should be kept in safe custody and handled carefully by agency staff to avoid any loss/damage of the printed bill .

Upon termination of the contract Contractor should hand over all the printed bills and all soft billing data failing which Security deposit will not be released.

10. Fulfillment of Statutory Regulations & Applicable Acts :

The Contractor will be fully responsible for payment of wages and benefits as per statutory provisions irrespective of payment received from MSEDCL or otherwise.

The Contractor will be fully responsible for compliance of all statutory obligations under the Factory Act , Contract Labour Act , Minimum wages Act , Contract CPF Act & Insurance in respect of his employees , workers and contract labour. It will responsibility of contractor to maintain register required under Labour Act and shall be produced on demand to this office or Govt. authorities for verification .

Contractor will indemnify MSEDCL against liability or damages by way of compensation arising from any accident to person or property of persons in the Contractor's employment or person related or unrelated to Contractor .

As per MSEDCL Head office circular , Contractor will have to obtain Insurance policy of Contractors all risk (CAR) from the Insurance Company approved by the Director of Insurance , Government of Maharashtra for the workmen to be engaged for this work . If the Contractor does not submit the Insurance policy , MSEDCL shall recover the 1% of Contract value and deposit the same with the Directorate of Insurance.

11. Other Penalty :

In case the Hon. Regulatory Commission penalizes MSEDCL, levies penalty / fine on account of non-compliance of Standard of Performance with respect to the Works executed under this contract, and where the Contractor is responsible for this, the same penalty / fine shall be to the account of the Contractor and it shall be deducted from the bills of the Contractor.

Any amount due on account of damages or compensation for default or breach of contract by the Contractor the said amount shall be retained and MSEDCL shall have the right or lean such amounts retained or withheld. Any amount which becomes payable under the contract will be deducted by MSEDCL from any amount due or becoming due to the contractor under same or any other contract.

SECTION-VI

Technical Specifications / Requirement of Printing of Electricity Bill

The Stationary used for printing of the Electricity Bill shall be A4, 21 CMS X 29.7 CMS size 80 GSM and should meet the following specifications: -

Sr. No.	Name of Item & Printing Technology		Size	Weight of paper (Minimum Gram per Sq. meter)	Paper Quality	Perforation at Horizontal
1	Printing of LT & HT Electricity Bills Both side front & back (Including Static and Variable Data, photo of meter wherever applicable , colours ,bar code & QR code) with MSEDCL advertisement	High Speed Laserjet Printing Technology	(A4 Width 21cm X Length 29.7cm)	80	White maplitho "A" Grade quality	6 cms from bottom

Conditions: -

- The process of printing shall be of the kind that support variable data and variable fonts irrespective of printing technology & High Speed Printing.
 - The Contractor shall collect the MSEDCL designed sample of LT & HT Bill from Billing & Revenue Section and develop their own printed sample which should conform to the specifications laid out below:

Size should be A4 i.e. 210mm X 297 mm , 80 gsm , A Grade paper , Sample should have cut sheet with horizontal micro perforation at two places from bottom edge of paper. Printing alignment should be proper . Month and year of printing & Name of printer should be printed on the side of the page . Front and back side with colours specified by MSEDCL . All space provided at the front and back for advertisement will be utilized by MSEDCL for propogating the Company's essential messages for consumers awareness , details of policies implemented and facilities offered by Company in the interest of Consumer.

Contractor is required to co-ordinate with S.E. (Billing & Revenue) , Joint Chief P.R.O. and CGM (IT) and prepare and submit sample so as to obtain approval of Artwork before commencement of Printing work.

It is required to note that after the first lot approval , during further contract period matter on the bills and messages will have to be updated from time to time or as per specified time limit and got approved as per intimation by S.E. (Billing & Revenue), Joint Chief P.R.O. and CGM (IT).
- The printing of variable data should confirm to the following specifications: -
 - It should print Barcode , QR code, photographs (Black and white / Greyscale), and language (English & Marathi) scripts etc as per the format decided by

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MSEDCL.

- (b) Printing should be of high quality sharp, very clear without ink spreading.
 - (c) The design and layout format of bill adapted should be in line with MSEDCL's requirements.
 - (d) Any modifications and improvements suggested during the period of contract should be implemented immediately after approving the change in the format. There should be flexibility in the print layout to include optional message either selectively or for all bill of a cycle.
 - (e) The vendor should have capacity to print Bills of Total number of consumers in region within Time Frame as per Section VII
3. The Electricity Bill should be printed in the manner to facilitate easy sorting, dispatching and mailing to concerned Subdivision / Billing unit (BU)wise.
4. The numbers of billing cycles are subject to increase / decrease as per the demands of the MSEDCL or rules of GoM then contractor shall comply with such needs.
5. The sizing and capacity of the Printing machinery & equipment to be deployed according to the maximum load, taking into account the duty cycle of the machine deployed. The contractor should confirm to meet the minimum standby requirement of high speed printing machines. MSEDCL may conduct physical inspection of this requirement for any number of times during currency of work order.
6. The Binding time for Printing shall be as per Section-VII (Electricity Bill Printing And Delivery Time Frame & Penalty) that at the end of specified time, the entire job of Electricity bill Printing is completed in a progressive manner and at the end of specified time, no monthly job is left pending. That is the work shall be carried out non-stop continuously .
- From Printing up to dispatch to concerned Subdivision window time computation starts from the time the data is made available to the contractor for printing.**
7. The specimen sample of bill is enclosed as Annexure-IV. The Actual design & colour scheme at specified places , printing matter of Billing data on the bills on Two sides must be as per soft copy and sample provided before commencement of Printing.
8. The printing matter may be changed to any extent as per the requirement, during the validity of contract. This must be acceptable to the firm.
9. MSEDCL may do the random checking of print quality of the agency. Also the consumer feedback for the adverse print quality will be captured and analyzed. Feedback from collection agencies for non readability of bar code /QR code will be captured and analyzed.
- Based on statistics of adverse feedback about print quality, penalty shall be levied to the agency @ Rs. 0.05/- per bill complaint received for poor print quality in each billing cycle .

SECTION-VII

ELECTRICITY BILL PRINTING AND DELIVERY TIME FRAME & PENALTY

It may be understood that timely completion of the work is very crucial for business of the company. As such, the Contractor shall arrange well in advance, all arrangements to carry out the work uninterruptedly anticipating absence of staff due to illness, leave, accident or failure of machines and equipments etc. It will be the responsibility of the contractor to keep available surplus machinery, equipments and workers to supplement the need as and when required. In case of delay in Printing of Electricity bills beyond stipulated time period, without prejudice to other rights of the company, penalty as follows shall be levied.

After receipt of bill printing soft file , the contractor will print bills within 24 hrs and deliver the bills to subdivision office within next 12 hrs , that is total window time of 36 hrs is given from receipt of bill printing soft file till delivery of bills to subdivision office . The penalty for the delay beyond 36 hrs will be levied as per Table A below:-

Table A: - Time frame for Electricity Bill Printing and delivery & Penalty

Sr no	Delay in No. of Hours	Penalty [in Rs. per Electricity Bill]
1	Printing Bills Beyond 24 hrs after receiving of soft bill printing file .	Rs 0.05 for per 24 Hrs delay and fraction of Rs 0.05 on part Hrs delay thereof.
2	Delivery of printed Bills upto subdivision office After next 12 hrs. (i.e. beyond 24+12 Hrs)	
	Delay beyond Total 36 Hrs after receiving of soft bill printing file .	Rs 0.05 for per 24 Hrs delay and fraction of Rs 0.05 on part Hrs delay thereof.

Note – If there are 3 occurrences of delay in printing of Bills and delivery upto subdivisions for more than 2 days then warning to be given to agency & if no improvement is observed then order will be terminated at the risk and cost of the agency.

1. In case work done is not as per the specifications, without prejudice to other rights of the Company, a reasonable amount may be deducted from invoice of the contractor as compensation. **In addition to penalty on late delivery of printed bills , if bidder does not print part or the entire number of Bills in a month during the contract period , then after 36 Hrs due time penalty @ Rs. 0.05 per day per bill for the non-execution of work will be levied limited to 10% of contract value and deducted from the Agency's payment .**
2. Notwithstanding anything contained in this tender document, in the event of delay in supply of printed bills by the contractor, the company reserves the right to get the whole or part of the works executed from elsewhere, after giving due notices to the Contractor, **on account and at the risk and cost of the Contractor**. Decision of the Company shall be final and binding in this regard.



PART: - B

SCHEDULES AND ANNEXURES

SCHEDULE-I

PRICE & QUANTITY

(To be submitted on E-Tendering in Price bid)

Sr. no.	Details of type of consumer bill for printing work of Pune Region	Type of Bill format	Consumer population in Pune Region in nos. *	All inclusive Price excluding GST for printing one no of Electricity Bill and delivery upto concerned subdivision office (in Rs.per Bill) In figures and words (Two side printing on 1 page as per MSEDCL specification with MSEDCL advertisement) **	
A	B	C	D	E	F
				Rs In figures	Rs In words
1	LT Consumer, below 20KW excluding Ag and excluding All Industrial billed monthly	LT Bill format	5820681		
2	LT AG consumer billed Monthly	LT Bill format	14592		
3	LT AG consumer billed Quarterly	LT Bill format	1145435		
4	LT consumer Above 20KW and including All Industrial billed monthly	HT Bill format	109323		
5	HT consumer billed monthly	HT Bill format	8055		
Total			7098086		

* The quantity of consumers may increase due to addition of new consumers or decrease due to permanent disconnections **month to month basis** . Approximate growth of consumers may be considered as 5 % per year.

** As per scope of work, the above price is all inclusive price except GST for Printing of bills as per Tender specification, sorting , packing and delivery upto presently 166 subdivision offices . Bidder will quote one common price for all category at sr 1 to 5, considering consumer population and condition of setting up at least one printing location in each Circle of Pune region. Cost of printing MSEDCL advertisement and periodic changes in bill format & print data will have to be covered in above quoted price.

Above Price will be excluding GST . Applicable GST as per prevailing ____% will be applicable on price quoted in column E in figures/column F in words. The Applicable HSN code is “_____”

- **The lowest quoted Tender rates shall be FIRM & Fixed valid for entire contract period for 3 years .**

SIGN AND SEAL OF TENDERER

SCHEDULE-II

PART [A]: - GENERAL INFORMATION

(TO BE SUBMITTED ON E-TENDERING IN THE “ TECHNICAL BID”)

- (*) Strike off, whichever is not applicable.
(*) Separate sheets should be used, wherever necessary.

Sr. No.	Particulars	Details
1	Name & Address of the Bidder or firms in case of JV	
2	Name & Mobile No. of representative of bidder or firms in case of JV	
a)	Registered office & bidder or firms in case of JV	
b)	Factory / Works Address	
c)	Landline telephone No. of bidder or firms in case of JV	
d)	Email of bidder or lead partner in case of JV	
e)	Any other information that bidder may like to give in order to highlight his bid.	
3	Details of other partner in Joint Venture (Name , Office Address, Factory details, Telephone no, Email, etc.	

Place

Signature of Contractor
with Seal of Firm

Date

Name (in full)

Designation

SCHEDULE-II

PART [B]: - COMMERCIAL INFORMATION

(TO BE SUBMITTED ON E-TENDERING IN THE “ TECHNICAL BID”)

- (*) Strike off, whichever is not applicable.
(*) Separate sheets should be used, wherever necessary.

Sr. No.	Particulars	Details
1	Earnest Money details.	
a)	Bank Guarantee no , Name of Bank /	
b)	Amount of EMD in Rs vide BG , validity of BG upto date And other details	
2	Registration of Company / Agency/Sanstha	
3	GST Registration Certificate of Bidder / Lead partner of JV.	
4	Pan No. Details	
5	Factory Licence , Shops& Establishment Licence , Labour Licence Details, etc .	
6	Registration under EPF, ESIC , Workmen's compensation, etc.	
7	Tax Clearance certificate.	

Place

Signature of Contractor
with Seal of Firm

Date

Name (in full)
Designation

SCHEDULE-III
PART [A]: - PAST EXPERIENCE

(TO BE SUBMITTED ON E-TENDERING IN THE “ TECHNICAL BID”)

We furnished herewith the record of our performance and experience in respect of the similar works undertaken by us as follows: -

Sr N o.	Firm's Name and Address	Order No. and date placed during last 5 years	Ordered Printing Quantity	Actual Quantity Printed	Value of Order	Remarks
1	2	3	4	5	6	7

Place

**Signature of Contractor
with Seal of Firm**

Date

Name (in full)

Designation

Note: - Photocopy of the order & Performance report received from other customers should be enclosed.

SCHEDULE-IV
PART [A]: DETAILS OF ELIGIBILITY

TO BE FILLED BY THE
BIDDER

(TO BE SUBMITTED ON E-TENDERING IN THE “ TECHNICAL BID”)

Sr. No.	Particulars	Details	Reference page No. of offer
1	2	3	4
1	General		
1.1	Whether bidder is an Single Firm / Company / Joint Venture		
1.2	If Joint Venture		
1.2.1	Whether Joint Venture agreement submitted (Yes/No). (Refer Annexure I)		
1.2.2	Number of Joint Venture members		
1.2.3	First member (Individual Firm / Company)		
1.2.4	Second Member (Individual Firm / company)		
1.2.5	Whether Lead partner nominated (Yes / No)		
1.2.6	Undertaking on Non Judicial stamp paper worth Rs 100/- stating that they do not have controlling stake or interest in more than one entity applied for Tender . Refer Annexure IV.		

Place

**Signature of Contractor
with Seal of Firm**

Date

Name (in full)

Designation

SCHEDULE-IV

PART [B]: DETAILS OF FINANCIAL ELIGIBILITY

TO BE FILLED BY THE BIDDER

(TO BE SUBMITTED ON E-TENDERING IN THE “ TECHNICAL BID”)

Sr. No.	Particulars	Details	Reference page No. of offer
1	2	3	4
2	Financial Eligibility		
i	Individual person, firm or company intending to submit this bid must have minimum annual average turnover of Rupees Eight Crores Five Lakhs i.e. ‘ Rs (8.05) Crores ’ during last three financial years (i.e., financial year ending 2014, 2015 & 2016) duly certified by Chartered		
ii	In case of joint venture of two persons, lead partner must have minimum annual average turnover of ‘ Rs (6.03) Crores ’ & other partner must have minimum annual average turnover of ‘ Rs (2.02) Crores ’ during last three financial years duly certified by Chartered Accountant.		
iii	The Bidders need to submit their profit and loss account and balance sheet duly certified by Chartered Accountant for the last three financial years for ascertainment of Financial Eligibility. (2014-15, 15-16 & 16-17).		

Note: -

Please mention page no. of reference from your offer in column No. 4 above.

Place

**Signature of Contractor
with Seal of Firm**

Date

Name (in full)

Designation

SCHEDULE-IV

PART [C]: DETAILS OF TECHNICAL ELIGIBILITY TO BE FILLED BY THE BIDDER

(TO BE SUBMITTED ON E-TENDERING IN THE “ TECHNICAL BID”)

Sr. No.	Particulars	Details	Reference page No. of
1	2	3	4
3	Technical Eligibility		
3.1	Must have sufficient machinery for printing of 70 Lakh bills in a month (including Digital photo of meter) as specified in scope of work with the printers and requisite other equipments with the help of high speed printing technology and they should submit an undertaking to install printing machines after placement of order without effecting delivery.		
3.2	Must have have experience in execution of orders for any Govt / Semi-govt /PSU of minimum Monthly 10.5 Lakh nos of Printing and of Bills/documents in last 3 financial years . In this regard bidder must submit a certificate audited and issued by C.A.		
3.3	Must have adequate computers, peripherals, required to carry out the Electricity bill printing work with high speed printing technology and adequate office space etc.		
3.4	Must be in the field of software with experience in printing of variable data on bills for consumers of any public utility, at least for last three (03) years. A Performance certificate in this regard from the organization to which services were rendered in the past must be submitted.		
3.5	Details of convenient locations for Printing of Bills (Refer Section –I, clause 2.)		
3.6	Bidders should submit detail proposal for carrying out the entire activity of LT /HT Bill printing alongwith necessary documentary proof. (Refer Section –I, clause 2.)		
3.7	Details of High Speed Printing Technology (Refer Section –I, clause 2.)		

Place

Signature of Contractor
with Seal of Firm

Date

Name (in full)
Designation

SCHEDULE-V
CHECK LIST OF BID DOCUMENTS

(TO BE SUBMITTED ON E-TENDERING IN THE “ TECHNICAL BID”)

Check List Item	Options	Answer
Whether “Earnest Money Deposit” of specified amount is kept in a Sealed Envelope-A.	Yes / No	
Whether duly signed “Tender Form” is attached with the bid.	Yes / No	
Whether all schedules except Schedule-I (Price Bid) duly filled & signed with supporting document are enclosed	Yes / No	
Whether duly signed Schedule-II “General Information” is attached with the bid	Yes / No	
Whether duly signed Schedule-II “Commercial Information” is attached with the bid	Yes / No	
Whether duly signed Schedule-III “Past Experience” is attached with the bid	Yes / No	
Whether duly signed Schedule-IV “Details of Eligibility” in part A , Part B and Part C is attached	Yes / No	

Signature of Contractor with Seal of Firm

Note: - Contractor has to attach this “Check List” with the “Technical Bid” answering all the questions and mentioning page numbers (if required).

ANNEXURE-I
JOINT VENTURE AGREEMENT
(To be executed on a non judicial stamp paper of appropriate value)

DEED OF JOINT VENTURE AGREEMENT TO BE EXECUTED BY THE
PARTNER ALONGWITH LEAD PARTNER FOR EXECUTION OF
**Centralized printing of Electricity Bills in the Area of Pune region of
MSDCL .**

Contract / Order No . _____

This JOINT DEED OF UNDERTAKING executed this day of ____ Two Thousand

_____ By M/s _____ a company under the laws of _____ having its Registered Office at _____ (hereinafter called the lead partner which express shall include its successors, administrators, executors and permitted assigns) and M/s _____ a company under the laws of _____ having its registered office at _____ (herein called the partner which expression shall include its successors, administrators, execution and permitted assigns) for the purpose of making a bid to and entering into Contract with Maharashtra State Electricity Distribution Company Limited (hereinafter called Company).

WHEREAS the Company invited Bids as per its Tender No. _____.

AND whereas the bid documents stipulate that bidding is open to the Bidder who possess requisite eligibility and experience as per Eligibility Criterion as mentioned in Schedule-IV part (A, B & C).

AND WHEREAS the Eligibility Criterion forming part of the Conditions of Contract stipulate that the Joint Venture Bidder along-with its Partners must fulfill the prescribed qualifying criterion and be jointly and severally bound unto and be responsible for the successful completion of the Contract in the event the Bid is accepted by the Company.

AND WHEREAS M/s _____ has submitted the joint venture proposal to the Company vide No. _____ dated _____ on behalf of the Joint Venture Partners, as per the enclosed Power of Attorney signed by legally authorized signatories of both the Partners

Now Therefore This Undertaking Witnessed As Under: -

- 1) In consideration of the Award of Contract by the Company to the Lead Partner, Partner of the Joint Venture do hereby declare and undertake that we shall be jointly severally responsible and bound unto the Company for the successful implementation and performance of the contract as specified in the Contract to the satisfaction of the Company.
- 2) In case of any breach of the Contract committed by the Lead Partner, I the Partner hereby undertake, declare and confirm that I shall be fully responsible for successful performance of the Contract and undertake to carry out all the obligations and responsibilities under the Contract in order to discharge the obligations of the Lead Partner stipulated in the Contract.

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED.

TENDER NO : ED/BILLING /HO/T-01/2018-19

- 3) Further, if the Company suffers any loss or damage on account of any breach of the Contract, we, the Partner and Lead Partner jointly and severally undertake to promptly make good such loss or damages to the Company on its written demand without any demur, reservation, or protest in any manner whatsoever. This is without prejudice to any rights of the Company against the Lead Partner under the Contract and/or guarantees. It shall not be necessary or obligatory for the Company to proceed against Lead Partner before proceeding against or dealing with the other Partner.
- 4) Without in anyway affecting the generality and total responsibility in terms of this Deed, the Partners hereby agree to depute their technical experts from time to time to the Partner/Lead Partner /Company's Project site(s) as mutually considered necessary by the Company/Lead Partner and the Partner to ensure completion of work under the said Contract in accordance with Contract specifications; and if necessary the Partner shall advise the Lead Partner suitable measures to discharge the obligations under Contract.
- 5) The Lead Partner has been authorised to incur liabilities and receive Instructions for an on behalf of the Partner. Payment shall be made exclusively to the Lead Partner.
- 6) The lead partner shall hold _____ %, and the other partner shall hold _____ % share in the Joint Venture.
- 7) This Deed shall be construed and interpreted in accordance with the laws of India and the Courts of Mumbai shall have exclusive jurisdiction in all matters arising under this Agreement.
- 8) We, the Partner and the Lead Partner agree that this Agreement shall be irrevocable and shall be an Integral part of the Contract and further agree that the agreement shall continue to be enforceable till the successful completion of the Contract and till the Company discharges it. It shall become operative from the starting date of the Contract.

IN WITNESS WHEREOF, the Partner and the Lead Partner through their Authorised Representatives have executed these present and affixed Common Seals of their respective Companies, on the day, month and year first mentioned above.

1. Common Seal of..... For **Lead Partner**
 Has been affixed in my/our presence
 Pursuant to the Board of Director's (Signature of authorized
 Resolution dated..... representative)
 Name.....
 Signature..... Designation.....
 Name..... Common Seal of the company
 Designation.....
2. Common Seal of..... For **Partner**
 Has been affixed in my/our presence
 Pursuant to the Board of Director's (Signature of authorized
 Resolution dated..... Representative)
 Name.....
 Signature..... Designation.....
 Name..... Common Seal of the company
 Designation.....

WITNESSES: -

- | | | | |
|----|--------------------|----|--------------------|
| 1. | | 2. | |
| | (Signature) | | (Signature) |
| | Name | | Name |
| | | | |
| | (Official address) | | (Official address) |

ANNEXURE- II

Proforma for Bank guarantee towards EMD/ Bid security

(To be stamped in accordance with Stamp Act, the Non-Judicial Stamp Paper should be in the name of the issuing Bank)

Bank Guarantee No.:

Date:

To: The Executive Director (Billing & Revenue section)

Maharashtra State Electricity Distribution Company Limited

Prakashgad, Plot No: G-9, Station Road, Bandra East,

Mumbai, Maharashtra 400051

WHEREAS M/s. (insert name of Bidder)..... having its Registered/Head Office at (insert address of the Bidder) (hereinafter called "the Bidder") has submitted its Bid for the performance of the Contract for.....(insert name of the Work).....under.....(insert Tender Specification No)..... (hereinafter called "the Bid")

KNOW ALL PERSONS by these presents that WE (insert name & address of the issuing bank) having its Registered/Head Office at(insert address of registered office of the bank)..... (hereinafter called "the Bank"), are bound unto the Employer Maharashtra State Electricity Distribution Company Limited in the sum of..... (insert amount of EMD / Bid Security in figures & words) for which payment well and truly to be made to the said Employer at Mumbai, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this day 20

THE CONDITIONS of this obligation are:

- (1) If the Bidder withdraws its bid during the period of bid validity specified by the Bidder in the Bid Form; or
- (2) In case the Bidder does not withdraw the deviations proposed by him, if any, at the cost of withdrawal stated by him in the bid and/or accept the withdrawals/rectifications pursuant to the declaration/confirmation made by him in Attachment – Declaration of the Bid; or
- (3) If the Bidder does not accept the corrections to arithmetical errors identified during preliminary evaluation of his bid pursuant to relevant Clause; or
- (4) If, as per the requirement of Qualification Requirements the Bidder is required to submit a Deed of Joint Undertaking and he fails to submit the same, duly attested by Notary Public of the place(s) of the respective executant(s) or registered with the appropriate authority within ten days from the date of intimation of post – bid discussion; or
- (5) in the case of a successful Bidder, if the Bidder fails within the specified time limit
 - (i) to sign the Contract Agreement after the award of contract.
 - (ii) to furnish the required performance security in accordance with relevant clause.
 - (iii) to fulfill any other condition provided in the Tender.

We undertake to pay Maharashtra State Electricity Distribution Company Limited at Mumbai upto the above amount upon receipt of its first written demand without having to substantiate its demand provide that in its demand the Employer will note that the amount claimed by it owing to the

occurrence of the above-named conditions or their combination and specifying the occurred condition or conditions.

This guarantee will remain in force upto and including insert date which shall be thirty days after the period of bid validity (180 days from date of Tender opening) and any demand thereof must reach the Bank not later than the above date .

For and on behalf of the Bank

[Signature of the authorized signatory(ies) of Bank]

Signature :

Name :

Designation :

POA number :

COMMON SEAL OF THE BANK

Contact Number Tel:, Mobile

Email address .

Address of Bank branch issuing BG :

[Witness-1]

Signature :

Name :

Address :

Contact Number Tel:, Mobile

Email address .

ANNEXURE-III

Proforma for Bank guarantee towards Performance Security Deposit

(To be stamped in accordance with Stamp Act, the Non-Judicial Stamp Paper of Rs 500/- or appropriate value should be in the name of the issuing Bank. This guarantee shall be valid for entire contract period and further extended until the date of issue of work completion certificate)

Bank Guarantee No.:

Date:

To: The Executive Director (Billing & Revenue section)

Maharashtra State Electricity Distribution Company Limited
Prakashgad, Plot No: G-9, Station Road, Bandra East,
Mumbai, Maharashtra 400051

WHEREAS M/s(hereinafter called "the Contractor") has undertaken, in pursuance of Contract No. _____ dated _____ for **"Centralized printing of Electricity Bills in the Area of Pune Region of MSEDCL ."** as defined in the bid document.

AND WHEREAS it has been stipulated by you in the said Contract between Maharashtra State Electricity Distribution Company Limited having its registered office at Prakashgad, Plot No: G-9, Station Road, Bandra East, Mumbai, Maharashtra 400051 (MSEDCL) and M/s , Name of the contractor , having its principal place of business at (insert address of the contractor) , and registered office at (insert registered office address of the contractor) the contractor concerning the work(indicate brief scope/ Name of work of Tender) for the complete execution .

Or in case of joint venture performance security shall be in name of joint venture .

We refer to the contract signed on (insert date of contract) Between Maharashtra State Electricity Distribution Company Limited having its registered office at Prakashgad, Plot No: G-9, Station Road, Bandra East, Mumbai, Maharashtra 400051 (MSEDCL) and M/s , Name of the lead partner contractor , having its principal place of business at (insert address of the contractor) , and registered office at (insert registered office address of the contractor) and Other partner in association(Name of the other partner contractor) , having its principal place of business at (insert address of the contractor) , and registered office at (insert registered office address of the contractor), the contractors concerning the work(indicate brief scope/ Name of work of Tender) for the complete execution .

That the Contractor shall furnish you with a Bank Guarantee by Scheduled / Nationalized Bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract.

AND WHEREAS we the undersigned have agreed to give the Contractor such a Bank Guarantee; (Name and address of the issuing Bank) having its Registered/Head Office at(insert address of registered office of the bank)..... (hereinafter called "the Bank"), NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of amount of guarantee) _____ (in words) _____, i.e Ten percent (10%) of the Contract price until 90 days beyond the defect liability period , i.e upto and inclusive of date (dd/mm/yyyy) and shall be extended from time to time for such period (not exceeding one year) as may be desired by M/s on whose behalf this letter of guarantee is given and we undertake to pay you at Mumbai , upon your first written demand and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified herein. We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to & including date _____.

SIGNATURE OF AUTHORISED SIGNATORY AND SEAL OF THE BANK that has executed this deed in presence of WITNESS:

For and on behalf of the Bank

[Signature of the authorized signatory(ies) of Bank]

Signature :

Name :

Designation :

POA number :

COMMON SEAL OF THE BANK

Contact Number Tel:, Mobile

Email address .

Address of Bank branch issuing BG :

[Witness-1]

Signature :

Name :

Address :

Contact Number Tel:, Mobile

Email address .

ANNEXURE-IV (A1) SAMPLE OF PRE-PRINTED HT ELECTRICITY BILL FORM [BACK SIDE -SIDE FOR MSEDCL]

CURRENT CONSUMPTION DETAILS						
Reading Date	KWH	KVAH	RKVAH (LAG)	RKVAH (LEAD)	KW (MD)	KVA (MD)
Current						
Previous						
Difference						
Multiplying Factor						
Consumption						
Add if L. T. Metering						
Adjustment						
Assessed Consumption						
Total Consumption						

BILLING DETAILS				Amount in Rs.	
Billed Demand (KVA)	@ Rs.			Demand Charges	
Assessed P.F.	Avg. P.F.			Wheeling Charges	
Billed P.F.	L.F.			Energy Charges	
Consumption Type	Units	Rate	Charges Rs.	TOD Tariff EC	
Industrial				FAC @ Ps/U	
Residential				Electricity Duty	
Commercial				Other Charges	
E.D. on (Rs.)	Rate %	Amount Rs.		Tax on Sale @ Ps/U	
				P.F. Penal Charges / P.F.Incentive	
				Charges For Excess Demand	
TOD Tariffs	Rate (Rs/Unit)	Units	Demand	Charges Rs.	
0000 Hrs-0600 Hrs & 2200 Hrs-2400 Hrs					Debit Bill Adjustment
0600 Hrs-0900 Hrs & 1200 Hrs-1800 Hrs					TOTAL CURRENT BILL
0900 Hrs-1200 Hrs					Current Interest
1800 Hrs-2200 Hrs					Principal Arrears
					Interest Arrears
Amount In Words	₹				Total Bill Amount (Rounded) Rs.
					Delayed Payment Charges Rs.
					Amount (Rounded) Payable After (Amount Rounded to Nearest Rs. 10/-)

CONDITIONS

- The total bill amount of the bill may be remitted by a Crossed Demand Draft/Cheque drawn in favor of "Maharashtra State Electricity Distribution Co. Ltd." Whenever Security Deposit is demanded separate Cheque / Bank Draft should be sent.
- The current bill is payable within fifteen days from the date of issue of the bill. Even if there is any discrepancy in the bill or any other clarification needed, consumers are requested to pay the billed amount in full provisionally or under protest subject to review and subsequent adjustment, so that payment of delayed payment charges is avoided.
- This bill is issued subject to the provision of the "Conditions and Miscellaneous charges for supply of Electrical Energy" of the company.
- Please quote the Consumer Number on the back of the Cheque. The payment of this bill should be made at Company's office only.
- If the cheque is sent by post, the same should be posted three clear days in advance of the due date.
- If paid by Cheque/DD/Pay Order, then the Realization date will be considered as payment date.

Collection Hours : 10-30 to 16-00 Hours (Except on Bank Holidays, Sundays, 2nd & 4th Saturdays)

Jan 2018

**ANNEXURE-IV (A2) SAMPLE OF NEW LT ELECTRICITY
BILL FORM [FRONT-SIDE FOR MSEDCL]**

महावितरण
CIN: U40109MH200599GC153645

महाराष्ट्र स्टेट इलेक्ट्रिसिटी डिस्ट्रीब्यूशन कंपनी लि.
बीज आकार देयक

प्राप्त रिडिंग मासिक रिडिंग मुलक अवयव युनिट सभा. युनिट एकूण बीज वापर

To Download Mahavitrans Mobile App
SCAN THIS QR CODE

(Available on Android, iOS & Windows)

मध्यवर्ती तक्रार निवारण केंद्र 24 X 7
1800-233-3435, 1800-200-3435, 19120

मुख्य अधिकारी (वित्तिय)

विशेष संदेश

महावितरणच्या कायमस्वरूपी बीज खंडित बाहकांसाठी
नवप्रकाश योजना
व्याज व विलंब आकारात माफी योजना
योजनेत सहभागी रहा आणि
कायमस्वरूपी खंडित बीजपुरवठा पुन्हा जोडून घ्या
नवप्रकाश योजनेचा लाभ घेण्यासाठी महावितरणचे संकेतस्थळ www.mahadiscom.in पहा अथवा नजीकच्या कार्यालयाशी संपर्क साधा.

- कृषीपंप बाहकही योजनेत सहभागी होऊ शकतात.
- १ जून २०१७ ते ३१ ऑगस्ट २०१७ पर्यंत मूल थकवाकी भरा आणि व्याजात ७५% व विलंब आकारात १००% सूट मिळवा

महावितरण
महाराष्ट्र स्टेट इलेक्ट्रिसिटी डिस्ट्रीब्यूशन कंपनी लि.
आहकरी सार; आहकरी सार.

PRINTED BY STEEL CITY COMPTON AGS PVT. LTD. JAMSHEDPUR

हे शीख दैवक मातमतीच्या अथवा जागेच्या मातकीपत्राचा पुतळा मानण्यात येऊ नये. कायम स्वरुपी शिबुत पुरवण खंडीत कोलेल्या डाहकाचा बाबु शिबुत दैवक आले असल्यास डाहकने लक्षित उपविभागीय कार्यालयाशी लंपक साधवा. अतीक्षितरिणा शीख दैवकात कोमताही बदल वा दुरुस्ती करू नये, असे दैवक स्विकारते जागर नाही. मुकभूत देणे घेणे, वरीत नवत कोलेल्या अटीत आमीन राहव.

महावितरण
सुरक्षित वरत प्रेरित करून देतो

महावितरणचा विशेष मदत कक्ष

नवीन वीजजोडणी तत्परतेने मिळणार

गाहक नावातील बदल करणे सुलभ होणार

संपर्क : महावितरण मुख्यालय, प्रकाशगड, मुंबई
मदतवाहिनी : ०२२-२६४७८९८९ / ०२२-२६४७८९९९

महावितरण
अप्लिकेशन

महावितरणच्या सेवा आता ऑनलाईन व मोबाईल ॲपवर

- ❖ वीज बिल बघा
- ❖ वीज बिल भरा
- ❖ तक्रार नोंदवा
- ❖ ऑनलाईन भरणा केंद्राच्या पावठ्या बघा
- ❖ तक्रारीचा पाठपुरावा करा
- ❖ इतर अनेक सेवा

आजच आपला गाहक क्रमांक व मोबाईल नंबर हेल्पलाईन किंवा मोबाईल ॲपद्वारे जोडणी करा

अधिक माहितीसाठी कॉल सेंटर टोल फ्री नंबर ९८००२००३४३५ / ९८००२३३४३५ वर संपर्क करा.

अथवा www.mahadiscom.in या संकेतस्थळाला भेट द्या

ड्रेडिट / डेडिट कार्ड किंवा नेटवर्किंगद्वारे आपल्या विजेच्या बिलाचा भरला करा.

ह्या शिवाय बिल भरण्यासाठी ECS वा पध्दत सुट्टा उपलब्ध.

महावितरण
सुरक्षित वरत प्रेरित करून देतो

आजच ॲपद्वारे ॲप्लिकेशन डाऊनलोड करा आणि जवळपास सेवा घ्या.

[illegible]

ANNEXURE-IV (B1) SAMPLE OF PRINTED HT ELECTRICITY BILL FORM [BACK-SIDE FOR MSEDCL]

CURRENT CONSUMPTION DETAILS						
Reading Date	28-04-2018	25-03-2018	25-03-2018	RKVA	5589.500	RKVAH (LEAD)
Current	31-03-2018	240660.400	240791.700	5156.700		
Previous		12593.500	12605.200	412.800		
Difference		2.0000	2.0000	2.0000		
Multiplying Factor		25187.000	25210.400	825.600		
Consumption		0.000	0.000	0.000		
Add if L. T. Metering		0.000	0.000	0.000		
Adjustment		0.000	0.000	0.000		
Assessed Consumption		25187.000	25210.000	826.000		
Total Consumption						
BILLING DETAILS						
Billed Demand (KVA)		@ Rs.	1.000	Demand Charges @ 0.82 Rs/U		20,653.34
Assessed P.F.	1.000	Avg. P.F.	23	Wheeling Charges		1,75,805.26
Billed P.F.		L.F.		Energy Charges		3,319.90
Consumption Type	Un	25,187	Rate 6.98	TOD Tariff	ET	3,274.31
Industrial	0		5.82	FAC @	Ps/U	0.00
Residential	0		11.45	Electricity Duty		0.00
Commercial				Other Charges	9.04	2,276.90
E.D. on (Rs.)	Rate %	0.3	Amount Rs.	Tax on Sale @	Ps/U	-16,084.80
		16		P.F. Penal Charges / P.F. Incentive		0.00
		21		Charges For Excess Demand		0.00
TOD Tariffs	Rate (Rs./Hr)	Units	Demand	Charges		
0000 Hrs-0600 Hrs & 2200 Hrs-2400 Hrs	0.00	11,925	99.00	0.00		
0600 Hrs-0900 Hrs & 1200 Hrs-1800 Hrs	0.80	3,319	75.00	2,655.20		
0900 Hrs-1200 Hrs	1.10	5,992	85.00	6,591.20		
1800 Hrs-2200 Hrs						
Amount In Words	₹					

Toll Free Numbers of 24 X 7 Call Center of MSEDCL are changed. Consumers can dial any of the toll free numbers i.e. 1912, 1800-102-3435, 1800-233-3435 to reach MSEDCL Call Center.
 CGRF Address= 925, Kasba Peth, Admin Building, 2nd Floor, Pune 411011/Phone No. 24570520; IGRC Address: SE RPUC, RPUC Urban Circle, Admin Building, Block No 212, 1st Floor, Pune 411011; PLEASE PAY BY NEW RTGS SYSTEM.; SUBMIT YOUR CORRECT E-MAIL ADDRESS IF THE BILL DOES NOT RECEIVE THROUGH MAIL.; pl mail consumer no & utr no at amrastapeth@mahadiscom.in; Cr Adj. Rs. 1921 of type PROMPT PAYMENT DISCOUNT included in arrears: OLD PERIOD RATIO : 1; IND UNITS OLD :0 COM UNITS OLD :0 DOM UNITS OLD :0 IND UNITS NEW :25187 COM UNITS NEW :0 DOM UNITS NEW :0; ***** PROMPT DISCOUNT Rs. 2137 IF PAID ON OR BEFORE 10-MAY-18;

Tariff Revised w.e.f 01-04-2018

CONDITIONS

- The total bill amount of the bill may be remitted by a Crossed Demand Draft/Cheque drawn in favor of "Maharashtra State Electricity Distribution Co. Ltd." Whenever Security Deposit is demanded separate Cheque / Bank Draft should be sent.
- The current bill is payable within fifteen days from the date of issue of the bill. Even if there is any discrepancy in the bill or any other clarification needed, consumers are requested to pay the billed amount in full provisionally or under protest subject to review and subsequent adjustment, so that payment of delayed payment charges is avoided.
- This bill is issued subject to the provision of the "Conditions and Miscellaneous charges for supply of Electrical Energy" of the company.
- Please quote the Consumer Number on the back of the Cheque. The payment of this bill should be made at Company's office only.
- If the cheque is sent by post, the same should be posted three clear days in advance of the due date.
- If paid by Cheque/DD/Pay Order, then the Realization date will be considered as payment date.

Collection Hours : 10-30 to 16-00 Hours (Except on Bank Holidays, Sundays, 2nd & 4th Saturdays)

Dec 2017

ANNEXURE-IV (B2) SAMPLE OF PRINTED NEW LT ELECTRICITY BILL FORM [FRONT-SIDE FOR MSEDCL]

महावितरण
CIN: U40109MH2005GC153645
BILL NO. (GGN): 20171181752-38
GSTIN 27AAECM2933K1ZB

महाराष्ट्र स्टेट इलेक्ट्रिसिटी डिस्ट्रीब्यूशन कंपनी लि.
BILL OF SUPPLY नोव्हेंबर-२०१७

HSN Code 27160000

ग्राहक क्रमांक : 02152 171
प्लॉट नं. : 421
WING : PHAS : SUB : K : KH : 421

देयक दिनांक : 29-11-2017
देयक रक्कम रु : 60
देय दिनांक : 19-12-2017
या तारखे नंतर भरल्यास : 60.00

मिठाईल/इमेल : 9618 /
मितीग युनिट : 41
र संकेत : 90/LT I Res 1-Phase
पि.सी./वक्र+मार्ग-क्रम/डि.टी.सी. : 08/36/6660/0676/417
मिटर नं : 00000001
मिटर भार : 2 KW
मिटर रिडिंग दिनांक : 21-11-2017

पुरवठा दिनांक : 06-10-2014
मागील रिडिंग दिनांक : 27-10-2017

चालू रिडिंग : 2
मागील रिडिंग : 2
गुणक अवयव : 1
युनिट : 0
समा. युनिट : 0
एकूण वीज वापर : 0

मिटर क्रमांक : 820C 69

To Download Mahavitrان Mobile App
SCAN THIS QR CODE

(Available on Android, iOS & Windows)

मध्यवर्ती तक्रार निवारण केंद्र 24 X 7
1800-233-3435, 1800-200-3435, 19120

Scan this QR Code with BHIM App for UPI Payment

या QR कोडमध्ये अंतिम दिनांकपर्यंत देय असलेली रक्कम ऑनलाईन व्यवहार शुल्कसहित समाविष्ट आहे. QR कोडद्वारे भरणा केल्यास, भरणा दिनांकानुसार लागू असलेली तत्पर देयक भरणा सुट किया विलंब आकार पुढील देयकत समाविष्ट करण्यात येईल.

मुख्य अभियंता (वाणिज्य)

विशेष संदेश
Dear Consumer, Thank You for registering your mobile no. with MSEDCL. Your registered mobile no. is shown on the bill. It is requested to validate your mobile no. by visiting our website or using mobile app. Remaining consumers are requested to register their mobile no. by - 1) Visiting website, 2) Sending SMS 'MREG <consumer no>' to 9225592255
Consumers who have registered their mobile no. are getting regular services of 1) Meter Reading, 2) Alert for Bill and Outages, 3) Payment Ack

महावितरणच्या कायमस्वरूपी वीज खंडित ग्राहकांसाठी
नवप्रकाश योजना
व्याज व विलंब आकारात माफी योजना
योजनेत सहभागी व्हा आणि कायमस्वरूपी खंडित वीजपुरवठा पुन्हा जोडून घ्या

- कृषीपंप ग्राहकही योजनेत सहभागी होऊ शकतात.
- ३१ जानेवारी २०१७ पर्यंत मूल धकदाकी भरा आणि व्याज व विलंब आकारात १००% सूट मिळवा
- योजनेच्या फेब्रुवारी ते एप्रिल २०१७ ह्या तीन महिन्यांत मूल धकदाकी २५% व्याजासह भरा. विलंब आकारात १००% आणि व्याजात ७५% सूट मिळवा.

नवप्रकाश योजनेचा लाभ घेण्यासाठी महावितरणचे संकेतस्थल www.mahadiscom.in पहा अथवा तज्जीकच्या कार्यालयाशी संपर्क साधा.

स्थळप्रत बिलींग युनिट : 41 ग्राहक क्रमांक : 02152 171 पी.सी. : 08 दर : 90
अंतिम तारीख : 19-12-2017 Rs. 60.00
या तारखे पर्यंत भरल्यास 08-12-2017 Rs. 60.00
या तारखे नंतर भरल्यास 19-12-2017 Rs. 60.00

विकेची स्थळप्रत : बिलींग युनिट : 41 ग्राहक क्रमांक : 02152 171 पी.सी. : 08 दर : 90
41 02152 171 191220170000000600000000812170000

अंतिम तारीख : 19-12-2017 Rs. 60.00
या तारखे पर्यंत भरल्यास 08-12-2017 Rs. 60.00
या तारखे नंतर भरल्यास 19-12-2017 Rs. 60.00

Annexure- V

Undertaking of absence of Conflict of Interest with other firms submitting the Tender.

To,

The EXECUTIVE DIRECTOR (BILLING & REVENUE),

Maharashtra State Electricity Distribution Company Limited ,
Prakashgad , 5th Floor ,
Plot G-9 Prof Anant Kanekar Marg, Bandra (East) ,
Mumbai-400051.

Declaration (On firm's letter head)

I/ We _____ authorized signatory of M/s. _____ hereby
certify that M/s. _____ is not related with other firms who have submitted tenders
for the same items under this inquiry / Tender.

Date

TENDERERS SIGNATURE AND SEAL

TENDERER'S ADDRESS: -

.....
.....
.....

Annexure- VI

To,

The EXECUTIVE DIRECTOR (BILLING & REVENUE),

Maharashtra State Electricity Distribution Company Limited ,
Prakashgad , 5th Floor ,
Plot G-9 Prof Anant Kanekar Marg, Bandra (East) ,
Mumbai-400051.

TENDER FORM (On firm's letter head)

The undersigned hereby confirms to the tender and offer (subject to the conditions of this tender document) to the MAHARASHTRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED , **Mumbai** to execute the works which are included / described / referred; or may be reasonably inferred to be included / described / referred; to in the tender document No. ----- dated - /- /2017 and its enclosure / schedules / annexure etc, for the sums and at the rates sets out in Price Schedule annexed hereto.

We have read and examined the Tender specification and have understood and agreed to abide by all the terms and conditions stipulated in the tender document. Our technical Bid is strictly in line with the tender document .

Complete Tender duly filled in along with required documents and Qualifying requirements is scanned , digitally signed and uploaded in the Technical bid of E-tender . The rates are quoted in Price schedule through E-Tendering Only and uploaded in Price Bid of E-tender.

The information submitted in our offer is complete and correct to the best of our knowledge and belief. We would be solely responsible for any errors and omissions in our offer.

Date

TENDERERS SIGNATURE AND SEAL

DEMAND DRAFT NO & DATE - --

TENDERER'S ADDRESS: -

.....
.....
.....

Annexure- VII**List of Subdivisions in Pune region with Billing Unit codes.**

sr	Name of zone	Name of Circle	Name of Division	Name of Subdivision	BU code
1	PUNE ZONE	GANESHKHIND (U) CIRCLE	BHOSARI DIVISION	AKURDI SUB-DN.	4595
2	PUNE ZONE	GANESHKHIND (U) CIRCLE	BHOSARI DIVISION	BHOSARI I SUB-DN.	4596
3	PUNE ZONE	GANESHKHIND (U) CIRCLE	BHOSARI DIVISION	BHOSARI II SUB-DN.	4615
4	PUNE ZONE	GANESHKHIND (U) CIRCLE	BHOSARI DIVISION	PRADHIKARAN SUB-DN.	4676
5	PUNE ZONE	GANESHKHIND (U) CIRCLE	KOTHRUD DIVISION	DECCAN GYMAKHANA S/D	4611
6	PUNE ZONE	GANESHKHIND (U) CIRCLE	KOTHRUD DIVISION	KOTHRUD SUB-DN.	4613
7	PUNE ZONE	GANESHKHIND (U) CIRCLE	KOTHRUD DIVISION	WARGE SUB-DN.	4614
8	PUNE ZONE	GANESHKHIND (U) CIRCLE	PIMPRI DIVISION	CHINCHWAD SUB-DN.	4635
9	PUNE ZONE	GANESHKHIND (U) CIRCLE	PIMPRI DIVISION	DAPODI SUB-DN.	4593
10	PUNE ZONE	GANESHKHIND (U) CIRCLE	PIMPRI DIVISION	KHERALWADI SUB-DN.	4594
11	PUNE ZONE	GANESHKHIND (U) CIRCLE	PIMPRI DIVISION	SANGHVI SUB-DN.	4636
12	PUNE ZONE	GANESHKHIND (U) CIRCLE	SHIVAJI NAGAR DIVISION	AUNDH SUB-DN.	4599
13	PUNE ZONE	GANESHKHIND (U) CIRCLE	SHIVAJI NAGAR DIVISION	GANESH KHIND SUB-DN.	4598
14	PUNE ZONE	GANESHKHIND (U) CIRCLE	SHIVAJI NAGAR DIVISION	KHADKI SUB-DN.	4600
15	PUNE ZONE	GANESHKHIND (U) CIRCLE	SHIVAJI NAGAR DIVISION	SHIVAJINAGAR S/DN.	4597
16	PUNE ZONE	PUNE (R) CIRCLE	MANCHAR O&M DIVISION	ALE PHATA S/DN.	4770
17	PUNE ZONE	PUNE (R) CIRCLE	MANCHAR O&M DIVISION	GHODEGAON SUB-DN.	4714
18	PUNE ZONE	PUNE (R) CIRCLE	MANCHAR O&M DIVISION	JUNNAR	5843
19	PUNE ZONE	PUNE (R) CIRCLE	MANCHAR O&M DIVISION	MANCHAR	5819
20	PUNE ZONE	PUNE (R) CIRCLE	MANCHAR O&M DIVISION	NARAYANGAON	5835
21	PUNE ZONE	PUNE (R) CIRCLE	PUNE DIVISION	AAMBEY VALLEY LTD.	4846

sr	Name of zone	Name of Circle	Name of Division	Name of Subdivision	BU code
22	PUNE ZONE	PUNE (R) CIRCLE	PUNE DIVISION	HADAPSAR	817
23	PUNE ZONE	PUNE (R) CIRCLE	PUNE DIVISION	M/S LAVASA CORP.LTD.	4845
24	PUNE ZONE	PUNE (R) CIRCLE	PUNE DIVISION	MULSHI	850
25	PUNE ZONE	PUNE (R) CIRCLE	PUNE DIVISION	NASARAPUR	868
26	PUNE ZONE	PUNE (R) CIRCLE	PUNE DIVISION	URALIKANCHAN	876
27	PUNE ZONE	PUNE (R) CIRCLE	RAJGURUNAGAR DIVISION	CHAKAN S/DN.	4700
28	PUNE ZONE	PUNE (R) CIRCLE	RAJGURUNAGAR DIVISION	LONAVALA	884
29	PUNE ZONE	PUNE (R) CIRCLE	RAJGURUNAGAR DIVISION	RAJGURUNAGAR	5827
30	PUNE ZONE	PUNE (R) CIRCLE	RAJGURUNAGAR DIVISION	TALEGAON	892
31	PUNE ZONE	PUNE (R) CIRCLE	RAJGURUNAGAR DIVISION	WADGAON MAVAL S/DN.	4769
32	PUNE ZONE	RASTAPETH (U) CIRCLE	BUNDGARDEN DIVISION	HADAPSAR (I) SUB-DN.	4745
33	PUNE ZONE	RASTAPETH (U) CIRCLE	BUNDGARDEN DIVISION	HADAPSAR SUB-DN.	4603
34	PUNE ZONE	RASTAPETH (U) CIRCLE	BUNDGARDEN DIVISION	M/S CITY CORP.LTD.	4844
35	PUNE ZONE	RASTAPETH (U) CIRCLE	BUNDGARDEN DIVISION	M/S EON HADAPSAR INFRA PVT LTD	4862
36	PUNE ZONE	RASTAPETH (U) CIRCLE	BUNDGARDEN DIVISION	MAGARPATTA CO.LTD.	4856
37	PUNE ZONE	RASTAPETH (U) CIRCLE	BUNDGARDEN DIVISION	WADIA SUB-DN.	4601
38	PUNE ZONE	RASTAPETH (U) CIRCLE	BUNDGARDEN DIVISION	M/S ZERO G APARTMENTS PVT. LTD	4883
39	PUNE ZONE	RASTAPETH (U) CIRCLE	BUNDGARDEN DIVISION	NAGAR ROAD SUB-DN.	4604
40	PUNE ZONE	RASTAPETH (U) CIRCLE	BUNDGARDEN DIVISION	VISHRANTWADI SUB-DN.	4602
41	PUNE ZONE	RASTAPETH (U) CIRCLE	BUNDGARDEN DIVISION	WADGAON SHERI SUB-DN	4746
42	PUNE ZONE	RASTAPETH (U) CIRCLE	PADMAVATI DIVISION	DHANKAWADI SUB-DN.	4637
43	PUNE ZONE	RASTAPETH (U) CIRCLE	PADMAVATI DIVISION	FIRE BRIGADE SUB-DN.	4607
44	PUNE ZONE	RASTAPETH (U) CIRCLE	PADMAVATI DIVISION	MARKET YARD SUB-DN.	4606
45	PUNE ZONE	RASTAPETH (U) CIRCLE	PARVATI DIVISION	MANDAI SUB-DN.	4692

sr	Name of zone	Name of Circle	Name of Division	Name of Subdivision	BU code
46	PUNE ZONE	RASTAPETH (U) CIRCLE	PARVATI DIVISION	NANDED CITY CO.LTD.	4860
47	PUNE ZONE	RASTAPETH (U) CIRCLE	PARVATI DIVISION	PESHWE PARK SUB-DN.	4612
48	PUNE ZONE	RASTAPETH (U) CIRCLE	PARVATI DIVISION	SWARGATE SUB-DN.	4605
49	PUNE ZONE	RASTAPETH (U) CIRCLE	PARVATI DIVISION	WADGAON SUB-DN.	4677
50	PUNE ZONE	RASTAPETH (U) CIRCLE	RASTAPETH DIVISION	KASBA SUB-DN.	4609
51	PUNE ZONE	RASTAPETH (U) CIRCLE	RASTAPETH DIVISION	RASTA PETH SUB-DN.	4608
52	PUNE ZONE	RASTAPETH (U) CIRCLE	RASTAPETH DIVISION	ST. MARRY SUB-DN.	4610
53	BARAMATI ZONE	BARAMATI CIRCLE	BARAMATI DIVISION	BARAMATI (R)	5860
54	BARAMATI ZONE	BARAMATI CIRCLE	BARAMATI DIVISION	BARAMATI (U)	5851
55	BARAMATI ZONE	BARAMATI CIRCLE	BARAMATI DIVISION	INDAPUR	5894
56	BARAMATI ZONE	BARAMATI CIRCLE	BARAMATI DIVISION	WALCHANDNAGAR SUB-DN	4723
57	BARAMATI ZONE	BARAMATI CIRCLE	DOUND DIVISION	DOUND	5886
58	BARAMATI ZONE	BARAMATI CIRCLE	DOUND DIVISION	KEDGAON S/DN.	4701
59	BARAMATI ZONE	BARAMATI CIRCLE	DOUND DIVISION	SHIKRAPUR S/DN.	4699
60	BARAMATI ZONE	BARAMATI CIRCLE	DOUND DIVISION	SHIRUR	833
61	BARAMATI ZONE	BARAMATI CIRCLE	SASWAD DIVISION	BHOR	841
62	BARAMATI ZONE	BARAMATI CIRCLE	SASWAD DIVISION	NIRA	5878
63	BARAMATI ZONE	BARAMATI CIRCLE	SASWAD DIVISION	SASWAD	5801
64	BARAMATI ZONE	BARAMATI CIRCLE	SASWAD DIVISION	SOMESHWAR SUB-DN.	4722
65	BARAMATI ZONE	SATARA CIRCLE	KARAD DIVISION	KARAD -I S/DN	990
66	BARAMATI ZONE	SATARA CIRCLE	KARAD DIVISION	KARAD URBAN	922
67	BARAMATI ZONE	SATARA CIRCLE	KARAD DIVISION	KARAD-II S/DN.	5916
68	BARAMATI ZONE	SATARA CIRCLE	KARAD DIVISION	MALHAR PETH S/DN	5941
69	BARAMATI ZONE	SATARA CIRCLE	KARAD DIVISION	PATAN S/DN.	5959
70	BARAMATI ZONE	SATARA CIRCLE	KARAD DIVISION	UMBRAJ S/DN.	5932
71	BARAMATI ZONE	SATARA CIRCLE	PHALTAN DIVISION	KHANDALA S/DN.	4819
72	BARAMATI ZONE	SATARA CIRCLE	PHALTAN DIVISION	LONAND	5983
73	BARAMATI ZONE	SATARA CIRCLE	PHALTAN DIVISION	PHALTAN	5967
74	BARAMATI ZONE	SATARA CIRCLE	PHALTAN DIVISION	PHALTAN (U)	5975
75	BARAMATI ZONE	SATARA CIRCLE	SATARA DIVISION	KOREGAON	949
76	BARAMATI ZONE	SATARA CIRCLE	SATARA DIVISION	RAHIMATPUR S/DN.	4831
77	BARAMATI ZONE	SATARA CIRCLE	SATARA DIVISION	SATARA	931
78	BARAMATI ZONE	SATARA CIRCLE	SATARA DIVISION	SATARA (U)	914
79	BARAMATI ZONE	SATARA CIRCLE	SATARA DIVISION	WATHAR	981
80	BARAMATI ZONE	SATARA CIRCLE	VADUJ DIVISION	AUNDH	6912

sr	Name of zone	Name of Circle	Name of Division	Name of Subdivision	BU code
81	BARAMATI ZONE	SATARA CIRCLE	VADUJ DIVISION	DAHIWADI	5991
82	BARAMATI ZONE	SATARA CIRCLE	VADUJ DIVISION	KHATAV S/DN.	4830
83	BARAMATI ZONE	SATARA CIRCLE	VADUJ DIVISION	VADUJ	5924
84	BARAMATI ZONE	SATARA CIRCLE	WAI DIVISION	MAHABALESHWAR S/DN. 15	4835
85	BARAMATI ZONE	SATARA CIRCLE	WAI DIVISION	MEDHA	965
86	BARAMATI ZONE	SATARA CIRCLE	WAI DIVISION	PACHGANI	973
87	BARAMATI ZONE	SATARA CIRCLE	WAI DIVISION	WAI	957
88	BARAMATI ZONE	SOLAPUR CIRCLE	AKLUJ O AND M DIVISION	AKLUJ I SUB-DN.	6335
89	BARAMATI ZONE	SOLAPUR CIRCLE	AKLUJ O AND M DIVISION	AKLUJ II SUB-DN.	4716
90	BARAMATI ZONE	SOLAPUR CIRCLE	AKLUJ O AND M DIVISION	MALSHIRAS S/DN.	4808
91	BARAMATI ZONE	SOLAPUR CIRCLE	AKLUJ O AND M DIVISION	NATEPUTE	6360
92	BARAMATI ZONE	SOLAPUR CIRCLE	BARSI DIVISION	BARSHI (R) S/DN.	1392
93	BARAMATI ZONE	SOLAPUR CIRCLE	BARSI DIVISION	BARSHI (U) S/DN.	1384
94	BARAMATI ZONE	SOLAPUR CIRCLE	BARSI DIVISION	JEUR SUB-DIVISION	4757
95	BARAMATI ZONE	SOLAPUR CIRCLE	BARSI DIVISION	KARMALA S/DN.	1376
96	BARAMATI ZONE	SOLAPUR CIRCLE	BARSI DIVISION	KURDUWADI S/DN.	1368
97	BARAMATI ZONE	SOLAPUR CIRCLE	BARSI DIVISION	MADHA SUB-DIVISION	4806
98	BARAMATI ZONE	SOLAPUR CIRCLE	BARSI DIVISION	TERMBHURNI S/DN.	4821
99	BARAMATI ZONE	SOLAPUR CIRCLE	PANDHARPUR DIVISION	MANGALVEDHA	6351
100	BARAMATI ZONE	SOLAPUR CIRCLE	PANDHARPUR DIVISION	PANDHARPUR (U)	6319
101	BARAMATI ZONE	SOLAPUR CIRCLE	PANDHARPUR DIVISION	PANDHARPUR R-I S/DN	6327
102	BARAMATI ZONE	SOLAPUR CIRCLE	PANDHARPUR DIVISION	PANDHARPUR R-II S/DN	4715
103	BARAMATI ZONE	SOLAPUR CIRCLE	PANDHARPUR DIVISION	SANGOLA	6343
104	BARAMATI ZONE	SOLAPUR CIRCLE	SOLAPUR RURAL DIVISION	AKKALKOT S/DN.	1341
105	BARAMATI ZONE	SOLAPUR CIRCLE	SOLAPUR RURAL DIVISION	MOHOL S/DN.	1350
106	BARAMATI ZONE	SOLAPUR CIRCLE	SOLAPUR RURAL DIVISION	SOLAPUR R-I S/DN.	1325
107	BARAMATI ZONE	SOLAPUR CIRCLE	SOLAPUR RURAL DIVISION	SOLAPUR R-II S/DN.	1333
108	BARAMATI ZONE	SOLAPUR CIRCLE	SOLAPUR URBAN DIVISION	SOLAPUR (A) S/DN.	4086
109	BARAMATI ZONE	SOLAPUR CIRCLE	SOLAPUR URBAN DIVISION	SOLAPUR (B) S/DN.	4087

sr	Name of zone	Name of Circle	Name of Division	Name of Subdivision	BU code
110	BARAMATI ZONE	SOLAPUR CIRCLE	SOLAPUR URBAN DIVISION	SOLAPUR (C) S/DN.	4088
111	BARAMATI ZONE	SOLAPUR CIRCLE	SOLAPUR URBAN DIVISION	SOLAPUR (D) S/DN.	4089
112	BARAMATI ZONE	SOLAPUR CIRCLE	SOLAPUR URBAN DIVISION	SOLAPUR (E) S/DN.	4579
113	KOLHAPUR ZONE	KOLHAPUR CIRCLE	GADHINGLAJ DIVISION	AJARA	1155
114	KOLHAPUR ZONE	KOLHAPUR CIRCLE	GADHINGLAJ DIVISION	CHANDGAD	1147
115	KOLHAPUR ZONE	KOLHAPUR CIRCLE	GADHINGLAJ DIVISION	GADHINGLAJ	1121
116	KOLHAPUR ZONE	KOLHAPUR CIRCLE	GADHINGLAJ DIVISION	NESARI	1139
117	KOLHAPUR ZONE	KOLHAPUR CIRCLE	ICHALKARANJI DIVISION	ICHALKARANJI(RURAL)	9121
118	KOLHAPUR ZONE	KOLHAPUR CIRCLE	ICHALKARANJI DIVISION	ICHALKARNJI A S/DN.	4710
119	KOLHAPUR ZONE	KOLHAPUR CIRCLE	ICHALKARANJI DIVISION	ICHALKARNJI B S/DN.	4711
120	KOLHAPUR ZONE	KOLHAPUR CIRCLE	JAYASINGPUR DIVISION	HATKANANGALE	1163
121	KOLHAPUR ZONE	KOLHAPUR CIRCLE	JAYASINGPUR DIVISION	JAYSINGPUR	1171
122	KOLHAPUR ZONE	KOLHAPUR CIRCLE	JAYASINGPUR DIVISION	KURUNDWAD	1180
123	KOLHAPUR ZONE	KOLHAPUR CIRCLE	JAYASINGPUR DIVISION	SHIROL	9148
124	KOLHAPUR ZONE	KOLHAPUR CIRCLE	JAYASINGPUR DIVISION	VADGAON	1198
125	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL I DIVISION	GAGANBAWADA S/DN.	4807
126	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL I DIVISION	KADAMWADI	6173
127	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL I DIVISION	KALE	6149
128	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL I DIVISION	KODOLI	6157
129	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL I DIVISION	PANHALA	6131
130	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL I DIVISION	PARITE	6165
131	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL I DIVISION	PHULEWADI	6181
132	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL I DIVISION	SHAHUWADI S/DN	6190

sr	Name of zone	Name of Circle	Name of Division	Name of Subdivision	BU code
133	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL II DIV.	GARGOTI	7137
134	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL II DIV.	HUPARI	7111
135	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL II DIV.	KAGAL	7129
136	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL II DIV.	MURGUD	7153
137	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR RURAL II DIV.	RADHANAGARI	7145
138	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR URBAN DIVISION	KOLHAPUR U. CENTRAL	4017
139	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR URBAN DIVISION	KOLHAPUR U.(E) S/DN.	4016
140	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR URBAN DIVISION	KOLHAPUR U.(N) S/DN.	4019
141	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR URBAN DIVISION	KOLHAPUR U.(W) S/DN.	4018
142	KOLHAPUR ZONE	KOLHAPUR CIRCLE	KOLHAPUR URBAN DIVISION	KOLHAPUR U.MARKET Y.	4021
143	KOLHAPUR ZONE	SANGLI CIRCLE	ISLAMPUR DIVISION	ASTHA	6246
144	KOLHAPUR ZONE	SANGLI CIRCLE	ISLAMPUR DIVISION	ISLAMPUR (I)	6211
145	KOLHAPUR ZONE	SANGLI CIRCLE	ISLAMPUR DIVISION	ISLAMPUR (II)	6220
146	KOLHAPUR ZONE	SANGLI CIRCLE	ISLAMPUR DIVISION	SHIRALA	6238
147	KOLHAPUR ZONE	SANGLI CIRCLE	KAVATHEMAHANKA L DIVISION	JATH	1287
148	KOLHAPUR ZONE	SANGLI CIRCLE	KAVATHEMAHANKA L DIVISION	K.MAHANKAL	1295
149	KOLHAPUR ZONE	SANGLI CIRCLE	KAVATHEMAHANKA L DIVISION	MIRAJ RURAL-II S/DN.	4788
150	KOLHAPUR ZONE	SANGLI CIRCLE	KAVATHEMAHANKA L DIVISION	SANKH S/DN.	4721
151	KOLHAPUR ZONE	SANGLI CIRCLE	SANGLI RURAL DIVISION	MIRAJ RURAL	1244
152	KOLHAPUR ZONE	SANGLI CIRCLE	SANGLI RURAL DIVISION	SAVLAI S/DN.	4789
153	KOLHAPUR ZONE	SANGLI CIRCLE	SANGLI RURAL DIVISION	TASGAON (I)	1261
154	KOLHAPUR ZONE	SANGLI CIRCLE	SANGLI RURAL DIVISION	TASGAON (II)	1279
155	KOLHAPUR ZONE	SANGLI CIRCLE	SANGLI RURAL DIVISION	VISHRAMBAG	1252
156	KOLHAPUR ZONE	SANGLI CIRCLE	SANGLI URBAN DIVISION	CENTRAL ZONE,SANGLI	4068
157	KOLHAPUR ZONE	SANGLI CIRCLE	SANGLI URBAN DIVISION	MADHAVNAGAR	1236

sr	Name of zone	Name of Circle	Name of Division	Name of Subdivision	BU code
158	KOLHAPUR ZONE	SANGLI CIRCLE	SANGLI URBAN DIVISION	MIRAJ urban	1228
169	KOLHAPUR ZONE	SANGLI CIRCLE	SANGLI URBAN DIVISION	SANGLIWADI WEST ZONE	4067
160	KOLHAPUR ZONE	SANGLI CIRCLE	SANGLI URBAN DIVISION	SOUTH ZONE,SANGLI	4069
161	KOLHAPUR ZONE	SANGLI CIRCLE	SANGLI URBAN DIVISION	VISHRAMBAG NORTH ZN.	4066
162	KOLHAPUR ZONE	SANGLI CIRCLE	VITA DIVISION	ATPADI S/DN.	6289
163	KOLHAPUR ZONE	SANGLI CIRCLE	VITA DIVISION	KHANAPUR SUBDIVISION.	4836
164	KOLHAPUR ZONE	SANGLI CIRCLE	VITA DIVISION	KIRLOSKARWADI S/DN.	6271
165	KOLHAPUR ZONE	SANGLI CIRCLE	VITA DIVISION	VITA I S/DN.	6254
166	KOLHAPUR ZONE	SANGLI CIRCLE	VITA DIVISION	VITA II S/DN.	6262