

(A Govt. of Maharashtra Undertaking)  
CIN: U40109MH2005SGC153645

Ref: CE/RE/ No 19023

Date: 23 JUN 2023

**Renewable Energy Circular No. 8**

To,  
All the Superintending Engineers,  
MSEDCL, O & M Circle.

Sub: Facility for online payment of open access charges in respect of renewable energy generators through NCE portal.

Ref: T.O.L. No. CE/RE/MSEDCL/26646 dated 21.09.2019.

With reference to above subject and letter under reference, the modality of booking of open access charges was circulated. As per the existing procedure, the monthly open access charges informed to generator vide the demand notes are being paid at respective O & M Circle offices where the RE generators are located.

In view of recent development in NCE ERP module, it is facilitated to the RE generators to make such payments via **online mode directly**. Hence, payment of open access charges at **O & M Circle level is no longer required**. The procedure for issuance of generation notes in respect of RE open access generators is as under:

1. The facility of online payment of open access demand note and download of open access generation note is made available from 01.07.2023 to all RE open access generators.
2. After creation of generation note and posting of demand note in NCE module, demand note will be displayed on NCE portal for payment thereof, by respective generator/ developer in line with online consumer receipt process.
3. RE Open access Generator (User / payee) will have make the payment of open access demand note through online payment mode only.
4. After confirmation of payment, Open access generation note will be available on NCE portal after T+2 days and necessary accounting entries for clearing the receivables are auto made in SAP on real time basis.




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5. All O & M Circle offices are instructed not to accept any payment of open access demand note charges from 01.07.2023 onwards.
  6. The user manual for online download of open access generation note and online payment of demand note is attached herewith.
  7. User ID's and password will be provided to RE open access generators on their registered email id. For getting the user id and password RE open access generators are requested to communicate on email id: [nceportalmsedcl@gmail.com](mailto:nceportalmsedcl@gmail.com) along with **Project details and open access NOC.**

The above guidelines are to be strictly followed

  
**Chief Engineer  
(Renewable Energy)**

**Copy s.w.r. to:**

The Director (Commercial), MSEDCL, Mumbai.