Ref: CE/RE/ **19470**   Date: 28.06.2023

Renewable Energy Circular No.9

Sub: Submission of invoices in r/o RE Generation for Interstate through WEB Portal of MSEDCL.

MSEDCL has developed a WEB portal for facilitation to the Intra State RE generators for online submission of invoices in r/o RE Generation. The Step is being done to facilitate generators for ease of transaction, to reduce paper use as greem initiate, to cut down on delays, and to make transition easier.

Now the portal was updated and same facility is made available for Interstate projects which is having valid EPA with MSEDCL. Through this portal, Interstate RE Generators shall submit the monthly energy and supplementary (Change in law) invoices to MSEDCL.

The Web portal for online submission of invoices is made live from 01.07.2023 (ie from June 2023 generation month). The user manual is attached herewith and same was also uploaded on the portal. The generators are requested to follow below instruction:

1. The invoices for generation month June-2023 onwards should be
   · Submitted via MSEDCL's web portal.   .
2. Scan copy of original invoice is to be uploaded in pdf format while submitting the monthly invoices in the portal.   .
3. Energy Bill and Supplementary (Change in law) invoices are the two separate options are available on Web portal.
4. Online submission date will be considered as invoice inward date and the payment due date will be calculated accordingly as per EPA/PPA.
5. Incomplete/ Incorrect invoice if any uploaded in the portal will be Rejected and correct invoice should be uploaded by the RE generator. Correct invoice will be consider for billing and due date will be calculated from date submission of correct invoice in the portal.
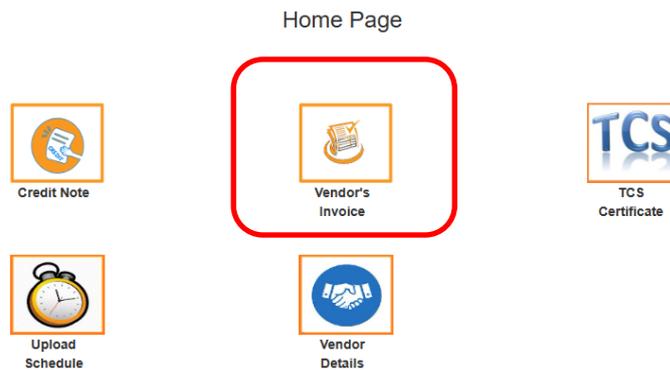6. User ID's and password will be provided to RE generators on their registered email id.

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7. For getting the user id and password RE generators are requested to Communicate on email id: **nceportalmsedcl@gmail.com** along With Project details.

Chief Engineer
(Renewable Energy)

Copy s.w.r. to:
The Director (Commercial), MSEDCL, Mumbai.

Manual of Vendor Inter State Invoice

1. For creating **Inter State Invoice ,** Click on the Vendor's Invoice.

Home Page

2. Two icon displayed on next page.
    1. Inter State Invoice History – To View Previous invoices.
    2. Inter State Invoice - For creating inter State Invoice
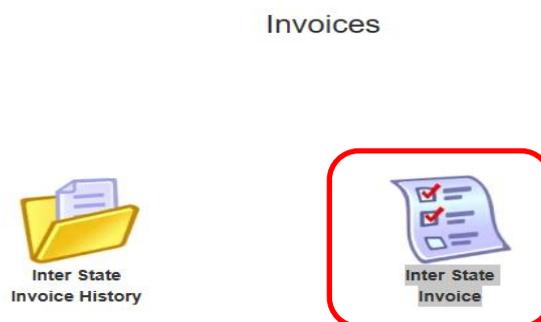
3. For invoice Creating inter state invoice click on the "Inter State Invoice", following screen will be appeared.

Competitive Bidding (Inter State) Invoice Details

Invoice Type	------- Bill Type -------
Invoice Month-Year	
Vendor Invoice Number	

Create Invoice   Reset   Home Page

4. Fill Details of Invoice Type, Invoice month-year, Vendor Invoice Number

Competitive Bidding (Inter State) Invoice Details

Invoice Type	Energy Bill
Invoice Month-Year	Jan-2022
Vendor Invoice Number	inv-01-sample

Create Invoice   Reset   Home Page

5. Click on the Create Invoice, following screen will be appeared.

Competitive Bidding (Inter State) Invoice Details	
Invoice Type	Energy Bill
Zone	--------- Zone --------- ⌄
Circle	⌄
EPA Id	⌄
EPA Description	
EPA Type	
EPA Validity From	
EPA Validity To	
Source	
Invoice Month-Year	Feb-2022
Invoice Number	inv-01-sample
Application ID	
Invoice Status	
Invoice Submission Date	

6. Fill the details of zone , circle, EPA Id and Details are fetched from database.

Competitive Bidding (Inter State) Invoice Details	
Invoice Type	Energy Bill
Zone	INTERSTATE ZONE
Circle	INTERSTATE CIRCLE
EPA Id	1000010390
EPA Description	M/S ADANI RENEWABLE ENERGY LTD.(200 MW)ARERJL (PREVIOUSI
EPA Type	EP
EPA Validity From	21-Aug-2019
EPA Validity To	20-Aug-2044
Source	SOLA
Invoice Month-Year	Feb-2022
Invoice Number	inv-01-sample
Application ID	
Invoice Status	
Invoice Submission Date	

7. Fill the details of Actual Units ,Energy Rate, Other charges CUF Amount and Remaks. Energy Charges(Rs) and Invoice Amount Auto calculated.

Invoice Period			
From Date	01-FEB-2022	To Date	28-FEB-2022

Vendor Bill Details	
Actual Units (Kwh)	0
Energy Rate (Rs/Kwh)	0
Energy Charges (Rs)	
Other Charges	0.0
CUF Amount	0.0
Invoice Amount	
Remark	

Invoice Amount	
Net Invoice Amount	

8. Details as follows

Invoice Period			
From Date	01-FEB-2022	**To Date**	28-FEB-2022

Vendor Bill Details	
Actual Units (Kwh)	100
Energy Rate (Rs/Kwh)	2.5
Energy Charges (Rs)	250
Other Charges	0.0
CUF Amount	0.0
Invoice Amount	250
Remark	Vendor Invoice

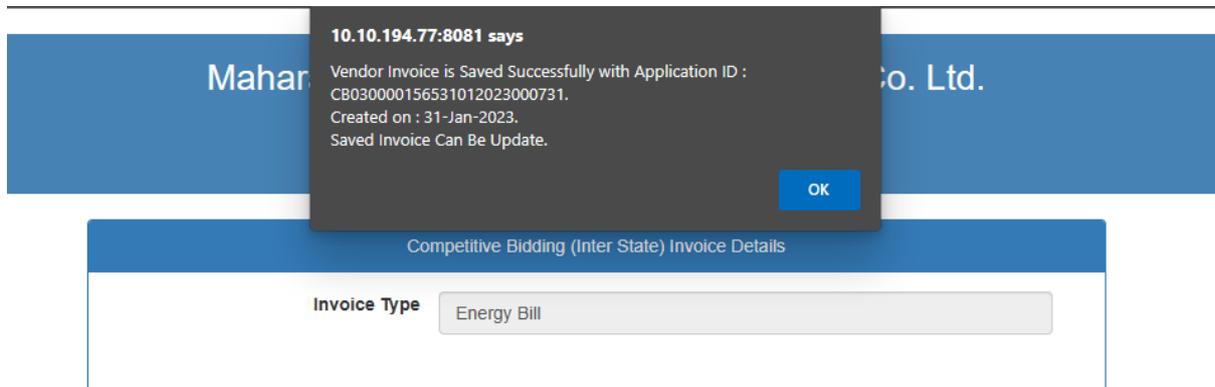| Invoice Amount	
Net Invoice Amount	250

9. Upload Invoice Hard Copy - Only in '.pdf' File Format.

Upload Invoice Hard Copy - Only in '.pdf' File Format	
Invoice PDF File Name	Choose File sample.pdf
	Upload correct Invoice, Once submitted cannot be changed.(Valid File Size 50 KB to 5 MB)

Remark	PDF file of Invoice

Save   Reset   Home Page

10. Click on "Save" Button. Invoice will be created and status of invoice is "Save".

10.10.194.77:8081 says

Vendor Invoice is Saved Successfully with Application ID :
CB0300001565310120 2023000731.
Created on : 31-Jan-2023.
Saved Invoice Can Be Update.

OK

Mahar...   Co. Ltd.

Competitive Bidding (Inter State) Invoice Details

Invoice Type	Energy Bill

11. If invoice status is " Save" then vendor delete the invoice from **"Inter State Invoice History".**

Invoices

Inter State
Invoice History

Inter State
Invoice

12. Search invoice from search criteria and delete invoice click on recycle Icon.

Competitive Bidding (Inter State) Energy Invoice History

Bill Type	Energy Bill
Application Status	--------- Invoice Status ---------
Invoice Application ID	--------- Invoice Application ID ---------
Invoice Number	--------- Invoice Number ---------
Invoice Creation Period	From Date : _____ To Date : _____

Search Application   Reset   Home Page

#	Application ID	Bill Type	Invoice No.	From Date	To Date	Invoice Submission Date	Invoice Status	View	Delete
1	CB0300001565270120230007 05	EB	CCVB	01-Dec-2022	31-Dec-2022	27-Jan-2023	Submitted		
2	CB0300001565241120220006 44	EB	testing-24..11.2022	01-Oct-2022	31-Oct-2022	24-Nov-2022	Submitted		
3	CB0300001565310120230007 31	EB	inv-01-sample	01-Feb-2022	28-Feb-2022	31-Jan-2023	Saved		
4	CB0300001565310120230007 35	EB	xxxx	01-Jan-2022	31-Jan-2022	31-Jan-2023	Submitted		
5	CB0300001565300120230007 25	EB	dec-2021	01-Dec-2021	31-Dec-2021	30-Jan-2023	Submitted		

13. After " Submit" invoice i.e. status of invoice is Submitted then Invoice should not be deleted.

14. For submit Invoice , Click on "View" Icon and submit invoice by clicking "Submit" button.

Invoice Amount

| Net Invoice Amount | 250 |

Upload Invoice Hard Copy - Only in '.pdf' File Format

| Invoice PDF File Name | sample.pdf | ✗ |

Upload correct Invoice, Once submitted cannot be changed.(Valid File Size 50 KB to 5 MB)

| Remark | PDF file of Invoice |

Submit   Home Page

Thanks