

No. MMC/T-NSC-09/0618/1139

Date : 10/01/2019

To,  
The Chief Engineers (O & M),  
Latur / Nanded / Jalgaon.  
Zones, MSEDCL

**CIRCULAR**

Sub: Working Manual for supply, installation & providing reading of Single Phase 6 LoWPAN RF Meters through RF-DCU for 5 years in R-APDRP towns of Latur, Nanded and Jalgaon zones of MSEDCL.

Orders for supply, installation & providing reading of Single Phase 6 LoWPAN RF Meters through RF-DCU for 5 years in R-APDRP towns of Latur, Nanded and Jalgaon zones of MSEDCL are placed on the following firms for the areas specified as under :

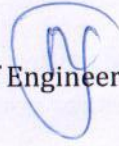
Name of the firm	Order Quantity in Nos.	Name of Circles
M/s. Genus Power Infrastructures Ltd., Haridwar.	5,73,000	Hingoli, Nanded, Parbhani, Dhule, Jalgaon & Nandurbar.
M/s. HPL Electric & Power Ltd., Gurgaon.	2,77,000	Latur, Beed & Osmanabad.
<b>Total :</b>	<b>8,50,000</b>	

For smooth execution of project procedures defined as below are to be strictly followed.

<b>WORKING MANUAL</b>				
Sr. No.	Description of activity	Responsibility	No. of working days	Type of Invoice
1	Offering of material for inspection.	Supplier	As soon as meters are ready as per Milestone	
2	Inspection of meters for each lot at suppliers factory location.	MMC	Within 3 working days of date of readiness of meters.	
3	After successful completion of inspection dispatching the meters to MSEDCL's store location.	Supplier	Within 10 working days	
4	Information of receipt of meters to MM Cell	Respective Store in charge	Same day	
5	Issuance of RST letter.	MM Cell	2 working days	
6	RST of supplied stock and information to MMC / concern store in charge.	Testing / O&M division	2 working days	
7	To convey RST report to remaining consignee stores for acceptance / rejection.	Respective Store in charge	Same day	

Sr. No.	Description of activity	Responsibility	No. of working days	Type of Invoice
8	Creation of SR notes and forward to HO (SB Section) for payment.	Respective Store in charge	Immediately.	Eligible for 50% payment of meters against supplied lot quantity as per milestone
9	Testing and sealing of meters at MSEDCL's office.	Concern division office	Immediately	-
10	Handing over of priority list to replace the consumer meters in R-APDRP towns.	Respective circle/Division/ Sub Dn./ Section.	Immediately.	-
11	To arrange shut down for installation of new single phase meters in R-APDRP towns.	MSEDCL employee	Immediately after intimation by suppliers installation team.	-
12	Installation of meters at consumers site by supplier and sealing of terminal cover in R-APDRP towns.	Suppliers installation team, MSEDCL employee to accompany the team	Immediately as per Milestone.	-
13	Installation of RF-DCU at suitable location in R-APDRP towns.	Supplier	Immediately as per Milestone.	-
14	Provision of power supply for RF-DCU at installed point.	MSEDCL sub division	Immediately after intimation by suppliers installation team.	-
15	To provide 1 <sup>st</sup> reading of newly installed meter to MSEDCL MDAS system through RF-DCU	Supplier	As per Milestone	Eligible for 40% payment of meters against supplied lot quantity and 90% payment for installation of meters after confirmation of HO, IT section as per Service level Agreement.
16	To provide reading of meters on monthly basis for period of 5 years through RF-DCU in R-APDRP towns.	Supplier	Monthly as per SLA.	Eligible for monthly Payment of reading after confirmation of HO, IT section as per Service level Agreement.

Sr. No.	Description of activity	Responsibility	No. of working days	Type of Invoice
17	To handover the complete infrastructure involved in project in good condition to MSEDCL after completion of contract period of 5 years for reading.	Supplier	After successful completion of contract period of 5 years for reading.	Eligible for release of balance 10% payment of meters supplied and payment for installation of meters after confirmation of HO, IT section as per Service level Agreement.

  
Chief Engineer (MM Cell)

Copy s.w.rs. to:

1. Director (Operations) / (Projects) / (Finance) / (Commercial), MSEDCL, Mumbai.
2. Executive Director (Dist.-I) / (Dist.-II) / (Dist.-III) / (Dist.-IV) / (IT&BR), MSEDCL, Mumbai.
3. Jt. Managing Director, MSEDCL, Aurangabad Region.

Copy f.w.cs. to:

Chief Engineer (Commercial) / (Dist. / Testing) / (Infra) / (IPDS), MSEDCL, Mumbai.

Copy to:

1. OSD to Chairman & Managing Director, MSEDCL, Mumbai.
2. Superintending Engineer (TQA), MSEDCL, Aurangabad.
3. Superintending Engineer (O&M), MSEDCL, Hingoli / Nanded / Parbhani / Dhule / Jalgaon / Nandurbar / Latur / Beed / Osmanabad.