

अधिसूचना

गृह विभाग

मंत्रालय मुंबई ४०० ००३२

दि. १ जुलै २००६

क्रमांक-टिटीसी- ३६०६/४२७/प्र.क्र.५/पोल-३ भारतीय फौजदारी प्रक्रिया संहिता, १९७३ (सन १९७४ चा २) मधील कलम (२) पोट कलम (एस) द्वारे प्रदान करण्यात आलेल्या अधिकाराचा आणि ते ज्या पर्यंत महाराष्ट्र राज्यात लागू होतात त्या सर्व अधिकाराचा वापर करून महाराष्ट्र शासन याद्वारे, या अधिसूचनेतील परिशिष्टातील स्तंभ २ मध्ये दर्शविण्यात आलेली सहा नवीन महाराष्ट्र राज्य विद्युत वितरण कंपनी मर्यादीत पोलीस ठाणी, ज्याचे कार्यक्षेत्र त्याच्या नावासमोर स्तंभ ३ मध्ये दर्शविलेले स्थानिक क्षेत्र व स्तंभ ४ मध्ये दर्शविलेले महाराष्ट्र राज्य विद्युत वितरण कंपनी मर्यादित यांचे मंडळाक्षेत्र आहे ती पोलीस ठाणी असल्याचे घोषित करित आहे.

परिशिष्ट

अ क्रं	पोलीस ठाण्यांचे नाव व स्थळ	महसुली जिल्हे / स्थानिक क्षेत्र	म.रा.वि.वि.मर्यादित यांनी निश्चित केलेली मंडळे
१.	म.रा.वि.वि. मर्या. पोलीस ठाणे कल्याण, स्थळ परिमंडळ कार्यालय, तेजश्री जहांगिर मैदान, कर्णिकरोड कल्याण	ठाणे, रायगड, रत्नागिरी, मुंबई, सिंधुदुर्ग	कल्याण (शहर), कल्याण (ग्रा) पेण, वसई ठाणे, भिवंडी, वाशी, रत्नागिरी, सिंधुदुर्ग
२.	म.रा.वि.वि. मर्या. पोलीस ठाणे पुणे स्थळ परिमंडळ कार्यालय, प्रशासकीय इमारत, रास्ता पेट पुणे	पुणे, केल्हापुर, सातारा, सांगली.	पुणे (ग्रा), गणेशखिंड, रास्ता पेट, सातारा, कोल्हापुर व सांगली
३.	म.रा.वि.वि. मर्या पोलीस ठाणे नाशिक स्थळ परिमंडळ कार्यालय, विद्युतभवन, नाशिक रोड नाशिक	नाशिक, अहमदनगर, धुळे, जळगांव व नंदुरबार	नाशिक (शहर), नाशिक (ग्रा) जळगांव, धुळे व अहमदनगर
४.	म.रा.वि.वि. मर्या पोलीस ठाणे जालना, स्थळ परिमंडळ कार्यालय चाणक्य संकुल क्र.२, कोचेरी रोड, जुने जालना, जालना	जालना, औरंगाबाद, परभणी, बुलढाणा, वाशिम, हिंगोली	जालना, परभणी, औरंगाबाद(शहर) औरंगाबाद (ग्रा), बुलढाणा व वाशिम विभाग
५.	म.रा.वि.वि. मर्या पोलीस ठाणे लातूर स्थळ परिमंडळ कार्यालय जुने पॉवर हाऊस, गंज गोलाई जवळ, साने गल्ली, लातूर	लातूर, उस्मानाबाद, नांदेड, बीड, सोलापुर	लातूर, उस्मानाबाद, नांदेड, बीड, सोलापुर
६.	म.रा.वि.वि. मर्या पोलीस ठाणे नागपुर स्थळ- शहर परिमंडळ कार्यालय प्रकाश भवन, लिंक रोड, सदर. नागपुर	नागपुर, भंडारा, चंद्रपुर, गडचिरोली, वर्धा, गोंदीया, अमरावती, अकाला, यवतमाळ	नागपुर (शहर), नागपुर (ग्रा), चंद्रपुर, भंडारा, वर्धा, गडचिरोली, अमरावती, यवतमाळ, अकोला (वाशिम विभाग वगळून)

महाराष्ट्र राज्य विद्युत वितरण कंपनी, मर्यादित पोलीस ठाणी भारतीय दंड संहिता १८६०
१८६० चा ४५) मधील प्रकरण १७ आणि विद्युत अधिनियम, २००३ (सन २००३ चा ३६) मधील कलम
१३५ आणि १३८ मधील महाराष्ट्र राज्य विद्युत वितरण कंपनी मर्यादितच्या मालमत्तेच्या चोरीशी मर्यादित
गुन्ह्यांची नोंदणी व अन्वेषण करतील.

महाराष्ट्राचे राज्यपाल यांचे आदेशानुसार व नावाने

सही/-

(अ.स.नाईकनवरे)

शासनाचे उप सचिव

To,

- 1) All Zonal Chief Engineers
- 2) All Superintending Engineers
- 3) All Vigilance & Flying Squad Unit Heads

VS/ICare/000186

22/01/2007

Sub: Revised Guidelines for issue of New Identity Cards

Ref: This Office letter No. VS/SEC/I.Card/3866

Dt. 11.12.06

Newly printed Identity Cards are delivered to almost all Chief Engineers in the field as per their requirement.

Presently the Identity Cards to the employees in the field are issued/signed by the Divisional, Circle & Zonal Incharges and in the H.O. the Identity Cards of the employees up to the rank of Chief Engineers & equivalents by the Dy. Director (V,S&E) Mumbai Region. Similarly, the Identity Cards of the employees above the rank of Chief Engineers & equivalent are signed by the Director (V&S). In view to streamline the procedure following revised guidelines for issuing new identity cards to the employees to the H.O. & field, are issued.

For employees working in Head Office


- 1) Identity Cards of the employees above the rank of Executive Engineer & equivalent will be signed by the Director (V&S)
- 2) Identity cards of the employees up to rank of Executive Engineer & equivalent will be signed by Asstt. Director (HQ)
- 3) Identity Cards will be issued at the security section Prakashgad.

For employees working in the field

- 1) Identity cards of the employees of Pay Group I will be signed by Chief Engineers.
- 2) Identity Cards of the employees of Pay Group II will be signed by Superintending Engineer.
- 3) Identity Cards of the employees of Pay Group III & IV will be signed by Executive Engineers.

Identity Cards to all Vigilance, Security & Enforcement staff will be prepared & issued at H.O. under the signature of the Director (V&S).

Above instructions be followed strictly.


Director (V&S)

Copy to:

- 1) The Chief General Manger(P) } MSEDCL Prakashgad
- 2) The General Manger (Tech.Asstt.) Mumbai.
- 3) The Dy. Director(V,S&E), MR,NR MSEDCL, Kalyan/ Pune/Nagpur.

C:RRM:9017

महा वितरण

महाराष्ट्र राज्य विद्युत वितरण कंपनी लि. गवर्नाट

क्र.दसु/अंमल/पो.स्टे/ No C 1688 परिपत्रक


05 JUL 2008

प्रती,
सर्व फिरते पथक व दक्षता विभाग प्रमुख

विद्युत कायदा, २००३ कलम १३५ व १३८ अंतर्गत वीज चोरीचे गुन्हे दाखल करून जलद गतीने तपास करून खटले निकाली काढण्यासाठी महाराष्ट्र शासनाने राज्यात एकूण सहा महावितरण पोलीस ठाण्यांची स्थापना केलेली आहे, हे आपणास विदितच आहे. महावितरण कंपनीची स्वतंत्र पोलीस ठाणी राज्यात कार्यरत असल्याचे विचारात घेवून राज्यातील कांही स्थानिक पोलीस ठाण्यात वीज चोरीचे गुन्हे दाखल करून घेण्यास नकार देण्यात येत असल्याच्या घटनांचा परामर्श घेवून महाराष्ट्र शासनाने परिपत्रक क्रमांक पीओएस-३१०८/७३६/प्र.क्र.२९४/पोल-३ दिनांक १३ जून, २००८ नुसार यापुढे वीज चोरीचे गुन्हे महावितरण पोलीस ठाण्या व्यतिरिक्त स्थानिक पोलीस ठाण्यामध्येही नोंदविता येतील, अशा सुचना जारी केल्या आहेत.

सदर परिपत्रकाची प्रत पुढील कारवाईसाठी सोबत जोडली असून महाराष्ट्र शासनाने जारी केलेल्या सदर परिपत्रकामुळे महावितरण कंपनीच्या अभियंत्यांना स्थानिक पोलीस ठाण्यात वीज चोरीचे गुन्हे नोंदविता येतील.

सोबत: वरील प्रमाणे


संचालक(दवसु)करिता
म.रा.वि.वि.कं.मया., मुंबई.

प्रत माहितीकरीता सदर

१. संचालक(संचलन) म.रा.वि.वि.कं.मया., मुंबई

प्रत माहिती व योग्य त्या कारवाई करिता

२. कार्यकारी संचालक(१,२,३) म.रा.वि.वि.कं.मया., मुंबई

३. सर्व मुख्य अभियंते

४. सर्व अधीक्षक अभियंते

५. सर्व कार्यकारी अभियंते/उप कार्यकारी अभियंते/सहाय्यक अभियंते

संचलन व सुव्यवस्था - प्रेषण यादी प्रमाणे.

०२०७०८

दक्षता व सुरक्षित संचालन

३ रा मजला, लोकमान्य बाळ गंधर्व महाराष्ट्र शासन कार्यालय

महाराष्ट्र शासन,

गृह विभाग,

शासन परिपत्रक क्रमांक पीओएस- ३१०८/७३६/प्र.क्र.२९८/पोल-३

मंत्रालय, मुंबई- ४०० ०३२, दिनांक: १३ जून, २००८

पहा :- १) गृहविभाग शासन निर्णय क्रमांक- पीओएस- ३६०३/१२/प्र.क्र.१७/पोल-३,

दिनांक ३१ जानेवारी, २००६

२) गृहविभाग अधिसूचना क्रमांक-टिटीसी ३६०६/४२७/प्र.क्र.५/पोल-३

दिनांक १ जून २००६

परिपत्रक -

महाराष्ट्र राज्यात विद्युत मंडळाच्या वीज चोरीला आळा घालण्यासाठी तसेच वीज चोरी प्रकरणाचा तपासपूर्ण करून खाटले त्वरीत निकाली काढून, खाटल्यात अंतर्भूत असलेली रक्कम वसूल करून महसूल वाढविण्यासाठी दि.३१ जानेवारी, २००६ च्या शासन निर्णयान्वये राज्यामध्ये कल्याण, पुणे, नाशिक, जालना, लातूर व नागपूर या सहा ठिकाणी स्वतंत्र सहा पोलीस ठाणी निर्माण करण्यात आलेली आहेत. या पोलीस ठाण्यांचे कार्यक्षेत्र प्रत्येका कमीत कमी ४ व जारतीत जास्त ९ जिल्ह्यांचे निवृत्त निश्चित करण्यात आलेले आहे. या विस्तारित कार्यक्षेत्राचा विचार करता विजचोरी संबंधातील गुन्हे तत्परतेने त्याच पोलीस ठाण्यांमध्ये नोंदवणे व-याचदा शक्य होत नसल्याने व अशा प्रकारचे गुन्हे नोंद करण्यास स्थानिक पोलीस ठाणे नकार देत असल्याचे महाराष्ट्र राज्य विज वितरण कंपनीने शासनाच्या निदर्शनास आणून दिलेले आहे. या अनुषंगाने शासन आदेश देत आहे की, यापुढे अशा प्रकारचे गुन्हे स्थानिक पोलीस ठाण्यांमध्ये तहवील नोंदता येतील व तसे नोंदवून ते सर्वोत्तम महाराष्ट्र राज्य विज वितरण मर्यादित पोलीस ठाण्याकडे पुढील कार्यवाहीसाठी पाठविण्याबाबत आपल्या कार्यक्षेत्रातील सर्व पोलीस ठाण्यांना कळविण्यात यावे. तसेच परिक्षेत्रीय जिल्हा स्तरावरून काढलेले आदेश, जे या आदेशाशी सुसंगत नाहीत ते रद्द करण्यात यावेत.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने.

(सहस्र)
 (यशवत घुधवंत)

कार्यासन अधिकारी, महाराष्ट्र शासन, गृह विभाग.

प्रती,

१. पोलीस महासंचालक, महाराष्ट्र राज्य, मुंबई.
२. सर्व पोलीस आयुक्त,
३. सर्व परिक्षेत्रीय विशेष पोलीस महानिरीक्षक
४. सर्व जिल्हा पोलीस अधीक्षक.

प्रत माहितरत्तव-

प्रधान सचिव, उद्योग ऊर्जा व कामगार विभाग.

अनुरागचौध संचालक, महाराष्ट्र राज्य विज वितरण कंपनी मर्यादित, वांद्रा (पूर्व)

MAHAVITARAN

Maharashtra State Electricity Distribution Co. Ltd.

No 0 9 9 2 1

No. VS/Target-VE/

9th April 2009

Confidential

CIRCULAR

Subject: Target for completion of vigilance enquiries

This office had already prescribed a time frame for conducting and completing various types of enquiries vide O.O. No. 6/2008 issued under No. VS/Vig./3003 dated 28.11.2008. In spite of above, it is observed that the officers take time more than the prescribed one. It is, therefore, proposed to fix a target for completion of enquiries entrusted to them as under:

- Although the enquiries entrusted to them should be completed and reports furnished within the specified time limit as prescribed in the above Office Order, no enquiry should be kept pending for more than six months.
- All enquiries prior to December 2008 should be completed by 30th June 2009 and reports should be submitted.
- Each officer should conduct and complete minimum two enquiries per month.

All Dy. Directors and in-charge officers are directed to bring the above directives to the notice of their subordinates for compliance. If a Vigilance Unit is found overloaded, the Dy. Director should ensure that the enquiries are to be got done from the officers of nearby units where the work load is comparatively less by deputing officers on tour basis, under intimation to this Directorate. This will come into effect from 1st April 2009. The disposal of the enquiries by the individual officers should be taken into account while writing the Annual Confidential Reports of the officer concerned.

Hemant Nagrale
(Hemant Nagrale) 9/4/09
Spl. IG of Police
& Director, V&S

To
The Dy. Directors, MSEDCL, MR/Kalyan, PR/Pune and NR/Nagpur
In-charges of all Vigilance Units
Asstt. Director HQs, MSEDCL, Corporate Office

No 00038

No.VS/ToE/Enq/
4th January 2011
CONFIDENTIAL

Circular

05 JAN 2011

Sub : Vigilance enquiry into theft of energy cases
- Conducting of

Ref : 1.T.O.Circular No.DVS/547 dated 17.7.2000
2.T.O.Circular No.DVS/Enf/Inq/1917 dt.13.6.01
3.T.O.Letter No. DVS/Enf/2794 dt.1.8.2001
4.T.O.Circular No.VS/4343 dt. 24.9.2003
5.T.O.Circular No.VS/ToE/114 dt. 11.1.2005
6.T.O.Circular No.VS/ToE/1158 dt. 19.3.2005
7.O.O. 13 issued under No.GAD/CGM/T/E/MPR/
26164 dt. 18.8.2010

As per directives contained in various circulars quoted above, this Directorate has been conducting vigilance enquiries into the cases of theft of energy to find out whether there is criminal misconduct/connivance on the part of the Company employees in the whole matter.

The Company, vide O.O. 13 quoted in the reference above has now directed that the Vigilance Wing should conduct enquiries into allegations of theft of energy and related issues pertaining to theft of energy as also the collusion of departmental staff in theft of energy cases. In view of these directives, it is necessary that the Vigilance Wing conduct enquiries into such cases to find out the collusion of departmental staff.

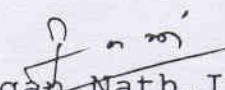
In the departmental circulars, directives have been given as to in which cases enquiries are to be conducted etc. However, in view of directives in

O.O. 13, it is necessary that the Vigilance Wing conduct enquiries into all such cases irrespective of the amount involved. They are further directed that as soon as a case of theft of energy is detected by the Flying Squad irrespective of the amount involved, they should furnish the details of the case immediately, as per proforma enclosed, to this Directorate so as to order vigilance enquiry into the same.

At present, the O&M authorities in the field are also involved in detecting theft of energy cases. As they work under local O&M authorities, it is necessary to collect information of such cases detected by them and send the same to this Directorate, as per said proforma, for further necessary action.

On receipt of such information at Head Office and subsequent processing, necessary orders will be issued to the Dy. Directors/Zonal V&S Units for conducting vigilance enquiries. The concerned unit should cause necessary vigilance enquiries and furnish a report within a month without fail through the Dy. Director concerned who should forward the same along with his remarks to the Director, V&S within a week positively.

They are directed to comply with the same scrupulously.


(Jagan Nath, IPS)
Spl. IG of Police
& Director, V&S

To
The Dy. Directors MSEDCL (MR) Kalyan, (PR) Pune,
(NR) Nagpur

The Asstt. Directors (V&S), MSEDCL Zonal V&S Units,
Kalyan, Pune, Kolhapur, Nasik, Nanded, Aurangabad
and Nagpur

Copy to:

✓ The Asstt. Director (HQs), MSEDCL, Mumbai

He is directed to process the first hand information about detection of theft of energy and put up for orders of Director, V&S for conducting vigilance enquiries and further to submit report of Dy. Director, when received, together with scrutiny note for final orders. In case of delay in submission of report by concerned, he should issue necessary reminders from time to time. He should also prepare necessary entries in the crime register and also prepare data, monthly, quarterly and annually, and put up the same to the Director V&S for perusal and orders.

Information about theft of energy detected

Intimation No.

Date

1.	Consumer's name and address	
2.	Billing In-charge	
3.	Name of FS/Unit which checked	
4.	Date of inspection	
5.	Inspection details	
	a. Sanctioned load	
	b. Connected load	
	c. Excess load	
	d. Type of meter installed	
	e. Consumption trend	
	f. Modus Operandi	
	g. Theft of energy in units	
	h. Assessed amount	
	i. Period of assessment	
	j. Whether FIR lodged ? If yes, details	
	k. Whether supply disconnected? If yes, when?	
6.	Additional information	

Signature of officer
with designation

Maharashtra State Electricity Distribution Co.Ltd

Tel: 022-22619100
Fax : 2261 9699
E-mail :dovs@mahadiscom.in.
Website : www.mahadiscom.com



Directorate of Vigilance & Security
Hongkong Bank Bldg, 3 rd Floor,
M.G.Road,Fort, Mumbai 400 001

No.V&E/PE/Circular

No 0 1 1 6 7

0 2 JUN 2010

To,

- 1) Dy.Director (V&E)
Mumbai/Pune/Nagpur
- 2) Asstt.Director Vigilance
Kalyan/Pune/Aurangabad/Nagpur
- 3) Vigilance Officer
Nasik/Bhandp/Kolhapur/Akola
- 4) Dy.Vigilance Officer
Dhule/Sangli/Nanded/Solapur/Latur/Jalgaon/Ratnagiri/
Amravati/Chandrapur

Sub: Guidelines for conducting Preliminary/Discreet/Open Enquiry

Enclosed herewith for information & necessary action is the guidelines for conducting various types of Vigilance enquires. (preliminary Discreet & Open) which may be followed scrupulously.

Encl: as above.

Handwritten signature
Asstt.Director (HQ) 6
For Director (V&S)
MSEDCL, Mumbai.

No. VS/INQ/
28th May 2010
CONFIDENTIAL

Subject : Conducting the **"PRELIMINARY ENQUIRY"**
Ref'nce : Inter-action during the meeting held on 17.7.2009; and
This office circular No. VS/Inq/Circular/123/3774 dt.20.9.1980

During inspection of various Vigilance Units, it has been observed that large number of cases/enquiries, either discreet or open, are pending with various vigilance units for a long time. During verification of documents, it is seen that the complaints are not only anonymous/pseudonymous but the allegations made therein are also vague and not worthy of conducting vigilance enquiries at all since the complainants cannot be traced out. Further some of the complaints when analyzed fell under the consumer grievances due to lack of appropriate services provided by O&M staff and did not have any vigilance angle in it.

In the meeting held on 17.7.2009, this matter was discussed and the Director, V&S suggested the need for introduction of a new type of inquiry viz. **"PRELIMINARY ENQUIRY."** The Director V&S had also elaborated the concept of introducing such type of enquiry and the way it is to be conducted etc. The basic concept of "preliminary enquiry" is to ascertain the facts on ground to arrive at a decision whether any type of enquiry is needed or otherwise in such cases. This will not only reduce the work load but also improve the quality of the enquires in hand. As this practice is existing in CBI and other organizations, it is felt that there should be a preliminary scrutiny/enquiry of the complaint if the complaint is anonymous or pseudonymous.

With this end in view, this Directorate has started conducting preliminary enquiries. Recently, it is observed that the vigilance personnel did not understand the very concept and methodology of conducting preliminary enquiries and they started collecting documents from the person against whom

allegations are made and without observing confidentiality in the matter. In view of therefore and in order to make aware of differences in various types of enquiries following guidelines with regard to criteria, methodology and time limit for conducting enquiry are issued:

A.Preliminary Enquiry

Criteria : Anonymous/pseudonymous complaint/information in which details about allegations are vague. Names of alleged persons are not specific and likewise.

Methodology : After receiving the papers for Preliminary Enquiry,

- (1) The officer should go through the complaint/application and take a note of the allegations made, names of officers against whom allegations are made and whether the specific details of acts of commission or omission are mentioned in the said complaint.
- (2) If the complaint/application is vague without mentioning any name , any specific allegation and there is no lead to enquire in the matter further the E.O. should sent a report to the Director, V&S through the Regional Dy. Director recommending filing/closure of such complaint at this stage itself.
- (3) If the complaint mentions names of officers but the allegations are vague then the general reputation of alleged officer should be found out secretly and if it is not beyond doubt and the allegations are vague and cannot be probed further recommendation for closure/filing of the said complaint should be sent to the Director, V&S.
- (4) If the allegations are specific and there is scope of conducting further enquiries in the matter, then, prima facie, confirmation about the nature of allegations, names of officers involved and specific instances should be verified and after verification, report for making this complaint as "open enquiry" or "discreet enquiry" should be sent to the Director, V&S and after getting the orders of the enquiry further probe should be started.

Time limit : Should complete within 15 days from the receipt of reference from HO.

B. Discreet/Confidential Enquiry

Criteria : All types of complaints/information in which specific or vague allegations regarding corruption irregularities, disproportionate assets etc. are made and the names of alleged persons are given.

Methodology : In discreet/confidential enquiries, the Inquiry Officer should ensure that

- (1) the required information is collected by him by secretly contacting the persons concerned and / or by perusing the relevant records secretly,
- (2) the person against whom the enquiry is being made or any person who is likely to be interested in him should not know that such an enquiry is being conducted nor of course it should be talked about closely with others,
- (3) No statements should be recorded in the course of a discreet enquiry.
- (4) In short, all available material and information should be collected with utmost secrecy.
- (5) If the allegations contain information which can be verified from any document or file or any other departmental records, the I.O. should without loss of time, secure such records etc. for personal inspection and retain it if it contains evidence in support of the allegations.
- (6) In case, where the alleged facts are likely to be known to other persons, the I.O. should verify them orally.
- (7) In certain types of complaints, particularly those pertaining to works, the I.O. may find it helpful to make a site inspection or a surprise check to verify the facts on the spot and also to take suitable action to ensure that the evidence found there in support of the allegation is not disturbed.

Time limit : Should complete within 30 days from the receipt of reference from HO.

Note : If the discreet enquiry reveals the requirement of further probe, suggestion for conducting open enquiry should be made to Head Office.

C. Open Enquiry:

Criteria : All types of complaints/information having specific allegations in all respects against specific persons/employees.

Methodology : In open enquiries, the Inquiry Officer should

- (1) prepare plan of action,
- (2) record the statement of the complainant noting therein all the circumstances within his knowledge with regard to the allegations,
- (3) record the statements of all witnesses whose name might transpire during the examination of the complainant and other witnesses,
- (4) collect all available documentary evidence including circumstantial evidence in support of the allegations,
- (5) record the statement of the person against whom allegations have been leveled (complaint should not be shown to the person against whom the allegations are leveled or disclosed the identity of the complainant),
- (6) record the statement of all persons cited in defense,
- (7) examine relevant record so as to formulate definite information on the allegations,
- (8) cross examine the statements given by various persons during the course of enquiry and record supplementary statements, if necessary etc.
- (9) If any new point arise during the course of enquiry, they should be added to the list to ensure that no point is left out.
- (10) The I.O. should acquaint himself thoroughly with the rules, regulations, operating procedures and working of the office or the unit to which the matter under enquiry pertains.


Time limit : Should complete the enquiry within 60 days from the receipt of reference from HO.

Note : In case a particular enquiry is taking more time than the one prescribed the I.O. should scrupulously submit an interim report giving the details of the investigation so far conducted, what remains to be done and the time that will take to complete the same. The I.O. should complete the same within that extended time.

The officers to whom this is marked are directed to bring the contents of this circular and direct them to follow the guidelines scrupulously.

The supervisory officers viz. Dy. Directors and Asstt. Directors should ensure that an officer who conducts Preliminary Enquiry should not be given the same enquiry if it turns into Discreet or Open enquiry and likewise E.O. of Discreet enquiry should not be the same if it turns out to be an Open enquiry.

Other instructions/guidelines contained in the circular under reference remain unchanged.


(Hemant Nagrale)
Spl. IG of Police
& Director, V&S

To

1. The Dy. Directors MSEDCL (MR) Kalyan , (PR) Pune, (NR) Nagpur
2. All in-charges of Vigilance Units

Circular

No.VS/Proce/RestructureV&S/
1st September 2010

No 0 18 5 4
04 SEP 2010

Sub : Procedure regarding handling of pending investigation
On complaints with the V&S Directorate and handing
Over documents in view of restructuring of V&S Directorate

They are aware that the Board, vide their Resolution No. 1211 dt. 10.8.2010 has reorganized the V&S Directorate and revised the staff set up. The Board also decided about the procedure regarding handling of pending investigation on complaints with the V&S Directorate as under:

1. With immediate effect, no enquiry/investigation shall be ordered/carried out on complaints against the employees of MSEDCL by the V&S Directorate.
2. All pending complaints as on 1.9.2010 shall be transferred to the CIO, except
 - (a) cases related to theft of energy,
 - (b) cases which are completed on or before 1.9.2010,
 - (c) cases which are going on in various courts
 - (d) major cases of frauds which are under investigation should be put up to the CMD before 30.9.2010 for decision (in consolidated form).
3. All complaints against employees received on or after 1.9.2010 should be forwarded to the CIO.
4. All complaints against employees which are under investigation as on 1.9.10 should be transferred to the CIO.
5. Complaints in which investigation are completed and submitted to the Director, V&S on or before 1.9.2010 be processed as per existing procedure but in no case not later than 30.9.2010. If action

Directorate of Vigilance & Security

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is not taken by 30.9.2010, such cases should be transferred to the CIO.

In the meeting of Dy. Directors and Asstt. Directors held on 31.8.2010 at HSBC Bldg., Mumbai, the procedure to be adopted in regard to handling of complaints/ enquiries; handing over the documents/inventories was discussed in detail and issued directives. However, for their information and for proper implementation, they are elaborated hereunder:

1. Enquiries into complaints against employees forwarded to them for enquiry should be stopped from 1.9.2010 and all documents concerning complaints, on going enquiries, enquiries completed etc. should be sent back to the Director, V&S immediately. While sending back the documents, a list of documents collected during the course of enquiry should be furnished along with the gist of the case as per proforma enclosed.
2. The documents should be sent to the Director, V&S through special messengers, copy of which should be sent to the respective Dy. Directors and Asstt. Directors concerned. The Asstt. Director HQ s should give an acknowledgement in token of having received the documents.
3. By above Resolution , the Board has reorganized the V&S Units. Thus, there will now be 7 units either headed by A Ds or E Es located at Kalyan, Pune, Nagpur, Aurangabad, Nasik and Kolhapur. Consequently, the units headed by Vigilance Officers or Dy.Vigilance Officers have been abolished. In view of abolition of vigilance units, a copy of list of documents being forwarded to the Director V&S should be given to the Zonal Vigilance Unit for record.
4. Since the vigilance units headed by the Vigilance Officers and Dy. Vigilance Officers have been abolished, it is necessary that the records of those vigilance units are handed over for necessary action to Zonal Vigilance Units as under:

Name of unit abolished	Name of Unit where records are to be handed over	Remarks

Bhandup Vigilance Unit Kalyan Vigilance Unit	Zonal Vigilance Unit Kalyan	Records to be kept in separate cup boards for easy handling. Heads of respective Zonal Vigilance Units is responsible for necessary action
Kolhapur Vigilance Unit	Zonal Vigilance Unit Kolhapur	-do-
Sangli Vigilance Unit		
Ratnagiri Vigilance Unit		
Pune Vigilance Unit	Zonal Vigilance Unit Pune	-do-
Solapur Vigilance Unit		
Nasik Vigilance Unit	Zonal Vigilance Unit Nasik	-do-
Dhule Vigilance Unit		
Jalgaon Vigilance Unit		
Aurangabad Vigilance Unit	Zonal Vigilance Unit Aurangabad	-do-
Amravati Vigilance Unit		
Akola Vigilance Unit		
Nanded Vigilance Unit	Zonal Vigilance Unit Nanded	-do-
Latur Vigilance Unit		
Nagpur Vigilance Unit	Zonal Vigilance Unit Nagpur	-do-
Chandrapur Vigilance Unit		

5. Similarly, a time schedule has been fixed for handing over the documents/inventories and winding up the office as under:

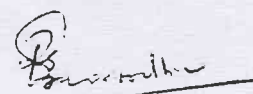
Particulars	Date by which action to be completed	Remarks
Process of forwarding/submission of documents	By 9.9.2010	
Process of handing over of inventories to O&M/FS/Zonal offices	By 20.9.2010	
Transfer of personnel and functioning of new establishment as per new set up	By 1.10.2010	

6. By above Resolution, the Board has also created additional flying squads (theft detection units) in each of the O&M Circles. They are quite aware that at present at certain places, both the vigilance unit and Flying squad unit are located at the same premises. In

view of abolition of certain vigilance unit and creation of additional flying squad units, office accommodation, office equipments, furnitures etc. may be excess or lacking. In such circumstances, the concerned ADs are directed to visit the existing vigilance units/flying squad units and take a stock of the office accommodation, equipments, furnitures etc. etc. presently available at the office and arrange to provide the same taking into consideration the actual requirement by suitably taking up the issue with the concerned O&M authorities. Office space, equipments, furnitures etc. in excess of actual requirement may be handed over to the O&M authorities, with proper receipts, copy of which should be kept with the vigilance/flying squad units, office of the AD/Dy. Director concerned and the Director, V&S. A report in this regard should be furnished to the Director, V&S with ² copy to the Dy. Director concerned.

7. In case, if the office space, equipments, furnitures are found lacking, the concerned O&M circle in -charge to which they are attached for payment may be requested to provide additional requirement with copy to the respective Dy. Director and Director, V&S for proper follow up.
8. Office equipments, furnitures etc. should be numbered and entry should be made in the dead stock register.
9. As regards documents like complaints, reports etc. at Head Office are concerned, the AD HQ should take necessary action as above.
10. On receipt of documents as above from the field vigilance units, regional offices, the AD HQ s should take necessary action for forwarding the same to the CIO with due approval of the Director, V&S.

The officers to whom this circular is marked are directed to follow the above instructions scrupulously and report compliance.



Director, V&S

To

The Dy. Directors MSEDCL MR Kalyan, PR Pune, NR Nagpur
The Asstt. Directors, MSEDCL Kalyan, Pune, Aurangabad, Nagpur
The Vigilance Officers, MSEDCL, Bhandup, Nasik, Kolhapur, Akola
The Dy. Vigilance Officers, MSEDCL, Sangli, Solapur, Ratnagiri, Dhule,
Jalgaon, Latur, Nanded, Chandrapur, Amravati

The in-charge officers of FS s

Copy to:

The Asstt. Director HQs MSEDCL Corporate Office, Mumbai
The Ex. Engineer (Enf.) MSEDCL Mumbai



Maharashtra State Electricity Distribution Co. Ltd.

No 02562

No. VS/GAD/
29th December 2010
CONFIDENTIAL

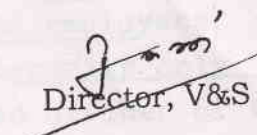
CIRCULAR

Subject : Attending to references/requests directly made by officers
Ref : No. GAD/V-A/8637 dated 14th December 1995

It has been brought to the notice of the undersigned that some sectional heads at Head Office and/or senior O&M officers from the field are making references to the Dy. Directors or to their subordinate officers directly without the knowledge of the Director, V&S and call for a report thereon.

In this connection, all concerned are directed that, in future, they should not directly entertain any such reference or take action without the express orders of the Director, V&S and if they happen to receive any such reference/request from any such authority, they may be requested to forward such references or make a request to the Director, V&S and further to inform them that on receipt of directions from him, necessary action will be initiated etc.

All are directed to take a note of the above instructions for compliance.


Director, V&S

Encl: Ref.

To
The Dy. Directors, MSEDCL, (MR) Kalyan/(PR) Kalyan/(NR) Nagpur
The Zonal Asstt. Directors (V&S), MSEDCL, Kalyan, Nasik, Pune, Kolhapur,
Aurangabad, Nanded and Nagpur
All Dy. Ex. Engineers of FS s

Copy for information to:

The Asstt. Director HQs, MSEDCL, Corporate Office, Mumbai
The Ex. Engineer (Enf.) MSEDCL, Corporate Office, Mumbai
The AM (P-V&S) MSEDCL, Corporate Office Mumbai

Directorate of Vigilance & Security

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Email : dovs@mahadiscom.com • Website : www.mahadiscom.in

Date: 14th December, 1995.

C I R C U L A R

1. It has been brought to my notice that the Sectional Heads at Head Office forward complaints against employees of the Board directly to the Director(V&S) for conducting enquiries for allegations of corruption, bribery, fraud, etc. Even complaints of administrative nature are forwarded to Director, Vigilance and Security for investigation and enquiry without the knowledge of concerned Technical Directors/Functional Members.

2. All the complaints may not, prima facie, be worthy of being investigated into by the Vigilance Department. As such, the reference to Director(V&S), for enquiry should be made only after applying full mind to the nature of complaints, at a sufficiently high level viz. at least by an officer the rank of Technical Director.

3. All the Sectional Heads working in the Head Office, Bombay and also in the field are therefore, directed that the complaints received by them against any of the employees, should be sent to the Director, Vigilance & Security only after it is seen and approved by the concerned officer of the rank of Technical Directors or above.

M. P. D. D.
Member (Admn.) / Secretary.

To,

- 1) The Technical Directors/Director(V&S)/Director of Finance, Bombay.
- 2) Heads of Dep'ts. and Sectional Heads at Head Office.
- 3) All Officers in the field as per mailing list.

No 00039

CIRCULAR

No.VS/Security/

5th Jan. 2011

CONFIDENTIAL

Subject : Duties and responsibilities of vigilance
Personnel on "Security"

Ref'ence : O.O. No. 13 issued under No. GAD/CGM(T/E)/
MPR/26184 dated 18.8.2010

In the erstwhile MSEB, the security arrangements at vital installations of the Board were looked after by the V&S personnel borne on V&S Cadre. In June 2005, the Govt. of Maharashtra unbundled the erstwhile MSEB into four companies viz. (1) MSEB Holding Company Limited, (2) Maharashtra State Power Generation Company Limited, (3) Maharashtra State Transmission Company Limited and Maharashtra State Distribution Company Limited. The GoM, as per its Notification and Transfer Scheme, had put the personnel working in various Sections of the Companies on "as is where is basis". Thus the personnel working in Vigilance Section was put under the Maharashtra State Distribution Company Limited and Security Section (which was under the V&S Directorate) under which the Security units at Power Stations were functioning were put under the Maharashtra State Power Generation Company Limited. Thereafter, this Directorate has been looking after the security arrangements of administrative office at Prakashgad, Bandra only.

During the intervening period of five years, however, the security arrangements at administrative offices at

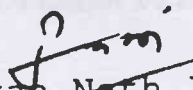
other places were looked after by the local O&M authorities and this Directorate had not played any role in that regard. However, the Company vide above Office Order had entrusted this Directorate, among other things, the job of making security arrangements at Corporate Office and at all the installations of MSEDCL.

They are, therefore, directed to take necessary action on the following and report compliance:

1. Assess the security arrangements at Zone/Circle/ Division offices, stores, sub/stations etc. and furnish an installation-wise report from the point of "security" of the premises taking into consideration the assets stacked etc. For assessing the security arrangements, following should be taken into consideration:
 - a) No. of security personnel available, required
 - b) No. of security points where security personnel to be posted
 - c) Details of agency catering such services at the place
 - d) Cost of such man power required
 - e) Security equipments/gadgets required, cost thereof, availability etc.
 - f) Details regarding declaring the installation as Prohibited place under the Official Secrets Act etc. etc.
2. Prepare master security plan and update quarterly.
3. Establish and maintain effective liaison with the local police from security point of view.
4. Ensure prompt assistance to local O&M authorities during agitation/strike/disturbances such as riots, demonstrations etc.
5. Collect labour intelligence
6. Ensure providing of identity cards and utilization
7. Visit installations in their area periodically for

- prompt compliance of security measures.
8. Submission of daily occurrence report to HO before noon
 9. Preparation of list of names of outsiders/agents visiting the premises for various works.
 10. Requirement of fire fighting equipments.

The Dy. Directors are, therefore, directed to get the above works done, especially the work of assessing the security arrangements initially from the vigilance personnel working under them and furnish a consolidated circle-wise report so as to enable the Head Office to take further necessary action in the matter.


(Jagan Nath, IPS)
Spl. IG of Police
& Director, V&S

To
The Dy. Directors, MSEDCL, (MR) Kalyan, (PR) Pune, (NR)
Nagpur

Copy to:

✓ The Asstt. Director HQs, MSEDCL, Corporate Office,
Mumbai

He is directed to pursue with the proposal, consolidate same when received and put up a comprehensive report for further necessary action.

To

The Dy. Directors
M S E D C Ltd
(MR) Kalyan, (PR) Pune (NR) Nagpur

Sub : Duties and responsibilities of vigilance
personnel on "Security" - Assessment of
Security of installations
Ref : T.O.Circular No. VS/Sec/39 dated 5.1.2011

In continuation to this office circular quoted in the reference above on the above subject, enclosed herewith please find a format of Report on Security Assessment of MSEDCL's installations where security arrangements are to be provided.

They are directed to get prepared a list of premises (zone/circle/division/sub-division/stores/sub-station) where security arrangements are to be provided and get them assessed from security point of view as per format. In case, they notice any items additional, the same be assessed and included in the report. While the security assessment of zonal offices may be done by the Dy. Directors themselves, security assessment of circle offices may be got done from the Asstt. Directors and the rest from the Dy. Vigilance Officers and Asstt. Vigilance Officers. In this process, the Asstt. Director HQs and Vigilance Officer HQs may also be included. The assessment reports should be

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consolidated, circle-wise, by the Dy. Directors and send to Head Office along with their remarks about its feasibility. The whole process should be completed within a period of two months positively and not later than 15th of April 2011.

They are, therefore, directed to get the MSEDCL's installations assessed from security point of view and furnish reports, circle-wise as above.


(Jagan Nath, IPS)
Spl. IG of Police
& Director, V&S

Copy to:

✓ The Asstt. Director HQs MSEDCL Corporate Office,
Mumbai.

He is directed to consolidate the proposals when received and put up a consolidated report for early consideration

CONFIDENTIAL

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

DIRECTORATE
OF
VIGILANCE & SECURITY

SECURITY ASSESSMENT REPORT

ON

DATED

SECURITY ASSESSMENT REPORT

I. GENERAL INFORMATION

1	Name of office/ premises			
2	Location with address			
3	Whether owned/ rental ?			
4	Total area of premises (in Sq. Ft.)	(attach blue print of premises)		
5	Details of in- charge officer	Name		
		Designation		
		Phone No.		
		Fax No.		
		E-mail id		
6	Details of second-in- charge officer	Name		
		Designation		
		Phone No.		
		E-mail id		
7	Details of custodian of office premises	Name		
		Designation		
		Phone No		
		Mobile No		
		Fax No		
		E-mail id		
8	Details of personnel working	Technical		
		Non Technical		
		Outsourced		
		Total		
9	Details of other offices in case of emergency	Police Station under which falls	Name	
			Address	
			Contact No.	
			Fax No.	
		Office of the Supdt. Of Police	Name	
			Address	
			Contact No.	
			Fax No.	

		Nearest hospitals	Name	
			Address	
			Contact No.	
			Name	
			Address	
		Nearest Fire Station	Contact No.	
			Name	
			Address	
			Contact No.	

B. ASSETS STACKED

10	Description of properties		Cost in lacs
	Immovable property	Land and building	
	Movable property	Tables and chairs	
		Cup-boards	
		Fans and electrical fittings	
		Air conditioners/coolers	
		Racks	
		Office equipments Like computers. Fax Xerox etc.	
		Others	
	Other articles		
	Total		

C. SECURITY ARRANGEMENTS

11	Personnel (in all 3 shifts including leave reserve)	Category	Avail-able	Propos-ed	Total
		Security Supervisor			
		Head Security Guard			
		Security guard			
		Total			

Details of Agency from which security personnel hired/can be hired				
Identity cards	Issued			
	Balance			
	Requirement, if any			
Gate-pass system	Exists/not exists			
No. of persons visiting	Visitors			
	Agents			
Equipments	Category	Avail-able	Propose d	Total
	H.H.M.D			
	D.M.D.			
	C.C.T.V.			
Fire fighting equipments	Category	Avail-able	Propose d	Total
	Fixed Fire Hydrant system			
	Fire extin- quishers/ Hose pipes			
	Portable fire extin- quishers			
Lighting arrangements	Within the periphery			
	Inside the office			
Fencing	Wall fencing			
	Barbed fencing			

D. LABOUR UNION INFORMATION

12	Name of unions in accordance with majority	Strength	Effective-ness

13	Whether the installation needs to be declared as Prohibited Place under the Official Secrets Act ? If yes, clarify why ?		
14	Total value of assets (inclusive of land / building /movable properties etc.)		
15	Amount of repatriation per month (Approx.)		
16	Suggestions		

(Name and designation
of officer reported)



Maharashtra State Electricity Distribution Co. Ltd.

No. VS/No **00544**

21st March 2011

CONFIDENTIAL

22 MAR 2011

Circular

Subject : Annual Inspection of Vigilance & Flying Squad Units

Ref : T.O.No. VS/1192 dt. 3.6.2010 & 1637 dt. 30.7.2010

View of re-structuring of Vigilance Directorate, the guidelines for annual inspection have been modified slightly as under:

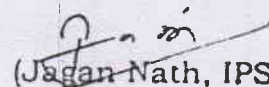
1. The inspection of the units under them shall be carried out by Dy. Directors once a year and complete the same during the year. The inspecting officer, while visiting a unit for inspection, shall inspect all the units located at the place by camping there for minimum two days. They shall, however, get their touring programs approved from the Director, V&S prior to their departure for inspection.
2. The Inspecting officer shall inspect all the Vigilance and Flying Squad units located at one place simultaneously. The Inspection Note should be issued separately for Vigilance Unit and Flying Squads. A sample Inspection Report is attached herewith.
3. The unit in-charges should keep the information/registers/files etc. ready for inspection and should not waste the time and energy of the inspecting officer. The Inspecting Officers should keep the units informed about the inspection dates in advance.
4. The Inspection Report shall be submitted directly to the Director, V&S.
5. Their reports should reflect the working conditions, stages of enquiries, performance and related subjects and clear directions for improvement by the Units.
6. The Inspection Reports of Vigilance and FS Units received at Head Office should be scrutinized by the Asstt. Director HQs and Ex. Engineer (Enf) respectively, thoroughly, and put up the same to the Director, V&S for

Directorate of Vigilance & Security

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perusal and orders and it should be implemented within a reasonable time.

The inspection program of Dy. Directors for the year 2011-2012 to be submitted to the Director, V&S by 30th April every year.


(Jagan Nath, IPS)
Spl. IG of Police
& Director, V&S

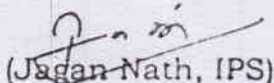
To

The Dy. Directors MSEDCL, (MR) Kalyan, (PR) Pune, (NR) Nagpur

✓ The Asstt. Director HQs, MSEDCL Corporate Office, Mumbai
The Ex. Engineer Enf. MSEDCL Corporate Office Mumbai
The PA/DVS

perusal and orders and it should be implemented within a reasonable time.

The inspection program of Dy. Directors for the year 2011-2012 to be submitted to the Director, V&S by 30th April every year.


(Jagan Nath, IPS)
Spl. IG of Police
& Director, V&S

To

The Dy. Directors MSEDCL, (MR) Kalyan, (PR) Pune, (NR) Nagpur

✓ The Asstt. Director HQs, MSEDCL Corporate Office, Mumbai
The Ex. Engineer Enf. MSEDCL Corporate Office Mumbai
The PA/DVS

CONFIDENTIAL

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

**DIRECTORATE
OF
VIGILANCE & SECURITY**

ANNUAL INSPECTION REPORT

ON

VIGILANCE UNIT, _____

DATED

INSPECTION REPORT

GENERAL INFORMATION

1	Name of unit														
2	Location														
3	Contact Nos.	Ph.						Fax No.							
4	Unit head & his mobile contact No.														
5	Date of inspection														
6	No. of personnel working (Category-wise)	AD		VO		Dy VO		AVO		JVO		Total		Aux. Staff	
		S	E	S	E	S	E	S	E	S	E	S	E	S	E

VIGILANCE INFORMATION - THEFT OF ENERGY

7	No. of enquiries	Pending from previous year	Receipt during the year	Total receipt at year end	Pending at the end of the year

8	No. of enquiries disposed of	Total	Substantiated		Un-substantiated			
			Cases:					
			Personnel involved:					
9	Percentile disposal	In substantiated enquiries			Against total receipt at the end of the year			
10	Special efforts taken by the unit to substantiate the enquiries	1.						
		2.						
		3.						
11	Name an important enquiry dealt by the unit during the year and mention its importance							
12	No. of intelligence received and forwarded by the unit, if any	Related to Corruption matters						
		Related to Theft of energy						
13	Revenue oriented work done by the unit	Particulars	Number	Amt. assessed	Amt. Recovered	FIR lodged if, any		
		Theft of energy						
		Malpractices						
		Irregularities						
		Others						
		Total						
14	MIS	Whether information as per MIS is maintained and furnished ?						

15	RTI	Whether any applications received under RTI and the result thereof?			
16	Enquiries against vigilance personnel conducted, if any.	Particulars			
		Name and design. Of personnel	Enq. No.	Allegations in nutshell	Outcome of enquiry

SECURITY INFORMATION

17	Other offices located in the premises in accordance with the prominence of office	Name of office	No. of personnel working	Total assets stacked	No. of watch and ward personnel posted
18	Major unions functioning in the premises	Name of unions			Strength
		1			
		2			
		3			
		4			
		5			
		6			
		7	Others		
19	Effectiveness of the Unions				
18	Address & Phone No. of law enforcing authority	Police Station under which the unit falls	Address	Phone	
		Supdt. of Police			

RECORDS (Strike out whichever is not applicable)

19	Names of registers and files to be inspected	No.	Name of register/files	Whether maintained properly ?
		A	Complaint register	
		B	Enquiry register	
		C	ACB Trap case register	
		D	Deadstock /asset register	
		E	Material theft register	
		F	Imprest register	
		G	SSF register	
		H	Vigilance enquiry files	
		I	Intelligence report files	
		J	Labour report / Police agitation against policies of the company like load shedding, tariff order etc. etc.	
		K	Police cases/status	
		L	Pendency file	
		M	Pending recovery in vigilance cases file	
		N	Vehicle diary/log book	
		O	Any other register/file	

ADDITIONAL INFORMATION

20	Up-keep and maintenance of office	Is the office maintained properly ?		
21	Unit effectiveness	Admini- stration	Did the staff attend office regularly ?	
			Did the staff wear uniform regularly ?	
			Whether the staff stay at HQs ?	
			Are the electronic gadgets in working condition ?	
		Co- ordination and liaison	How does the in-charge manage the administration of office ?	
			Amongst the unit officers ?	
			With local MSEDCL offices	
			With outside offices (MSEDCL as a whole)	

			With outside agencies (governmental and other organizations)	
			With public/consumers	
		Cost conscious- ness	Use of telephone, vehicle and other offices expenses	

OBSERVATIONS OF INSPECTING OFFICER

1	
2	
3	
4	

**SUGGESTIONS/REMEDIAL MEASURES TO OVERCOME PROBLEMS, IF
ANY.**

1	
2	

**Name and designation
of Inspecting Officer
with date**

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MAHARASHTRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

**DIRECTORATE
OF
VIGILANCE & SECURITY**

ANNUAL INSPECTION REPORT

ON

FLYING SQUAD UNIT, _____

DATED

INSPECTION REPORT

GENERAL INFORMATION

1	Name of unit														
2	Location														
3	Contact Nos	Ph.							Fax No.						
4	Unit head & his mobile contact No.														
5	Date of inspection														
6	No. of personnel working (Category-wise)	Dy.EE		JE		AVO		UDC		LM		Total		Aux. Staff	
		S	E	S	E	S	E	S	E	S	E	S	E	S	E

ENFORCEMENT INFORMATION

		Particulars	Category	Target	Achieved	Percent-age
7	Perform- ance of the unit	No. of connections checked	LT (includ- ing L&F)			
			HT			
			Total			

		Units reported to be stolen during the year and its total value							
8	Special Drives organized during the year	Particulars							
		No. of drives	Areas	Type of consumers	Con. checked	Cases detected	Amt. Assessed	Amt. Recovered	Police cases lodged
9	Special efforts taken by the FS to detect theft/line losses								
10	No. of intelligence forwarded								
11	Details of law enforcing authority	Authority		Address			Phone No.		
		Police Station under which the unit falls							
		Supdt. of Police							
12	MIS	Whether information as per MIS is maintained and furnished					Yes/No		
13	RTI	Whether any applications received under RTI and the result thereof							
14	Name one or two important cases detected during the year and why the importance								

RECORDS

15	Names of registers and files to be inspected	No.	Name of register/files	Whether maintained properly ?
		A	Crime register	
		B	Compounding register	
		C	Daily checking register	
		D	DVS form record	
		E	Assessment & Recovery register	
		F	Imprest register	
		G	SSF register	
		H	Theft complaint register	
		I	Intelligence report register/ file	
		J	Informant register	
		K	Inspection log book register as per MERC	
		L	Security Seal register	
		M	Year wise theft case file	
		N	Vehicle diary/log book	
		O	Monthly expenditure register	
		P	Asset / dead stock register	
		Q	T&P register	
		R	Measurement Book	
		S	Theft prone consumer data	
		T	Sub Dn. Wise DTC List	
		U	Any other register/file	

ADDITIONAL INFORMATION

16	Up-keep and maintenance	Is the office maintained properly ?		
17	Unit effectiveness	Admini- stration	Did the staff attend office regularly ?	
			Did the staff wear uniform regularly ?	
			Did the staff stay at HQs ?	
			Are the electronic gadgets in working condition ?	
			How the in-charge manage the administration of office ?	
		Co- ordination	Amongst the unit officers ?	
			With local MSEDCL offices	

		and liaison	With outside offices (MSEDCL as a whole)	
			With outside agencies (governmental and other organizations)	
			With public/consumers	
		Cost conscious- ness	Use of telephone, vehicle and other offices expenses	

OBSERVATIONS OF INSPECTING OFFICER

1	
2	
3	
4	

SUGGESTIONS/REMEDIAL MEASURES TO OVERCOME PROBLEMS, IF ANY.

1	
2	

Name and designation
of Inspecting Officer
with date



Maharashtra State Electricity Distribution Co. Ltd.

CIRCULAR

No.VS/ToE/
2.4.2012 **000633**

Sub ; Vigilance enquiry in theft of energy cases – Time limit for each activity – Action to be taken at each stage by officers

Ref : 1.T.O.No. VS/ToE/Enq/38 dt. 5.1.11
(r/w circulars mentioned therein)
2.T.O.No.VS/ToE/Enq/899 dt. 30.5.11

Instructions in regard to conducting of enquiries in of theft of energy cases have been issued vide circulars quoted in the reference above.

Accordingly, as per First Hand Information about theft detection received from the FS s (and some from the O&M authorities and MSEDCL PSs) this Directorate has been ordering vigilance enquiries into the same. It is, however, observed that the vigilance personnel took unduly considerable time to complete the enquiries - say more than 6 months to 1 year (as can be seen from the MPR submitted by the Zonal V&S Units) - as against the time limit of 30 days given for completing the enquiries. At the end of January 2012, this Directorate had ordered enquiry in 217 cases of which 172 are pending with the Zonal V&S Units. This speaks about the performance by the Zonal V&S Unit, in general, and the Inquiry Officer, in particular.

For the delay in completing the enquiries, it is surmised that enquiry papers are kept static without attending at different levels. In order that the enquiry papers should not be kept static and should move from one officer to another for various activities within a particular period, it is proposed to fix a time limit for each activity from detection of theft of energy till the final report goes to the Disciplinary Action Cell from the Directorate of V&S. This issue was discussed

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in the meeting of Dy. Directors and In-Charges of Zonal V&S Units on 7.3.12. Accordingly, the time limit for each activity from detection of theft of energy till forwarding of report to the D A Cell is as mentioned below:

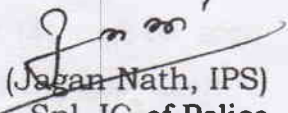
Activity particulars	Time limit for each activity	Action to be taken by
Intimation about detection of theft of energy to reach HO by fax or by email	On the day on which theft detected or on the very next day. (If the next day or the following day is a holiday, information should reach HO within 2 working days from the date of detection)	Dy. EE FS concerned for immediate action and the Dy. Director concerned should ensure the same
Process the information. Obtain approval of Director, V&S	Within 2 working days from the date of receipt of information	A D HQs
Order of enquiry should be sent to concerned unit with copy to the Dy. Director. Either by fax or by e-mail	On the day on which approval of Director, V&S received but within 2 working days excluding the day on which approval received	AD HQs
Entrust the enquiry to In-charge or concerned in the unit. Copy of letter to be sent to RO/HO by In-charge	On the day of receipt by unit or on the on the very next day or following day if it is a holiday but within 2 working days excluding the day of receipt	Unit In-charge
Enquiry process should start	On the day of receipt by concerned	I.O.
Enquiry should be completed and report furnished to Unit In charge	Within 20 working days from the receipt of order of enquiry	I.O.
Scrutinize the I.R. and forward report to the Dy. Director	Within 3 working days from the receipt of I.R.	Unit In-charge
In case of lacuna.	Should be complied within the next 3-4 days	I.O.
Scrutiny by R.O. and forwarding of report by D D to HO	Within 4 working days from the receipt of Report in the office of Dy. Dir.	R.O./Dy. Director
Scrutiny by HO officer and submit note to Dir.V&S	Within 3 working days from the receipt of report at HO	AD HQs

Forward report to the D.A. Cell	On the very next working day or following day from the receipt of file from the Dir. V&S	AD HQs
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From the time limit prescribed as above, it is seen that on an average 45 working days are prescribed for the same. The vigilance personnel who handle the vigilance enquiry papers are directed to follow the above instructions scrupulously, adhere to the time limit at each stage and conduct/complete the enquiry well within the time prescribed.

This order will come into effect from 9.4.12 and all cases of theft of energy detected thereafter will be governed by above instructions and all enquiries ordered prior to the issue of this order will have to be completed within a span of 3 months i.e. by the end of June 2012 positively.

The contents of above circular should be brought to the notice of all V&S Officers and Dy. Directors/Zonal V&S in-charges should personally see that the I.O. adhere to the above instructions and report compliance from time to time.


(Jagan Nath, IPS)
Spl. IG of Police
& Director, V&S

To

The Dy. Directors MSEDCL (MR) Kalyan, (PR) Pune, (NR) Nagpur

All In-charges of Zonal V&S Units

The AD HQs MSEDCL Mumbai

- For information and necessary action



Maharashtra State Electricity Distribution Co. Ltd.

CIRCULAR

No 00899
No. VS/ToE/Enq/
26th May 2011
CONFIDENTIAL
30 MAY 2011

Sub : Vigilance enquiry in theft of energy cases -
Conducting of

Ref : T.O. No. VS/ToE/Enq/38 dt. 5.1.2011
(r/w circulars mentioned therein)

As per directives contained in above circular, the Vigilance Wing is expected to conduct open vigilance enquiries in all the cases of theft of energy irrespective of the quantum of value of theft. This includes the cases detected by the FS Units of this Directorate as also O&M authorities in the field. Instructions were also issued to furnish details of the cases detected by the FS as also the O&M authorities, immediately, as per format, so as to facilitate ordering of vigilance enquiry into the same.

During the last five months, it is observed that this Directorate has hardly received any cases of theft energy in the given format which means that the vigilance personnel have not taken the matter seriously. However, I have taken the matter of non-submission of theft reports by all concerned, including Dy. Directors/Asstt. Directors/Dy. EE seriously in view of collective responsibility involved. Due to this lapse, this Directorate could not conduct enquiries in such cases leaving the defaulters scot-free.

This Directorate has taken a review of number of cases of theft of energy detected vis-à-vis the modus operandi involved in such cases. Every month, the FS detect more than 300 cases of theft of energy besides by the O&M authorities. The modus operandi as reported in the cases are like Meter slow by 73%, Terminal shorted, Resistance inserted, gear locked to stop counter, keeping magnet/x-ray film, current coil reduced to slow the meter, meter bye-pass, C.C. turns reduced, loop inside the meter, PT locked open, neutral switch, neutral found disconnected before meter etc.

Directorate of Vigilance & Security

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Taking into consideration the quantum of energy theft cases detected every month and the availability of officers for conducting enquiries in all the cases, it has now been decided to NOT conduct vigilance enquiries in all those cases in the following categories wherein it is difficult to pin point the criminal conduct/connivance on the part of company employees in such theft cases.

1. All cases of theft of energy in which direct connections taken by hooking lines except for industrial and construction purposes.

2. All AG. Connections

3. All cases of theft of energy irrespective of M.O. involved and in which the assessment amount is less than Rs.50,000/-

NOTE : In case a LAQ/LCQ is raised in any of the above category of cases of theft of energy, such cases should be taken up for expeditious enquiry and report.

The Dy. Directors and in-charges of vigilance units are directed to take following action.

- To categorize the cases of energy theft for conducting vigilance enquiries from January 2011
- Submit such cases as per format circulated vide above circular (If any of the case/s has/have already been sent, no need for further submission but ensure that cases are not left out)
- Prepare and keep record of such cases received for enquiry from HO (as has been done in vigilance enquiries by them earlier).
- Conduct open vigilance enquiry as per orders.
- Submit monthly/quarterly/yearly progress reports about receipt. Disposal etc. (as has been done in vigilance enquiries by them earlier).

They are further directed to follow the instructions scrupulously and submit reports from time to time.

(Jagan Nath, IPS)
Spl. IG of Police
& Director, V&S

To

The Dy. Directors MSEDCL (MR) Kalyan, (PR) Pune (NR) Nagpur

- They are further directed to prevail upon the Dy. EEs to send the details of energy theft as per format under intimation to this office.

The Asstt. Directors Zonal V&S Units, MSEDCL, Kalyan, Kolhapur, Pune, Nasik, Aurangabad, Nanded, Nagpur

Copy to:

The Asstt. Director (HQs), MSEDCL, Mumbai

He is directed to process the first hand information about detection of theft of energy, INDIVIDUALLY, and put up for orders of Director, V&S for conducting vigilance enquiries and further to submit reports of Dy. Director, when received, together with scrutiny note for final orders. In case of delay in submission of report by concerned, he should issue necessary reminders from time to time.

~~He should also submit reports monthly, quarterly and annually and put up the same to the Director V&S for perusal.~~

03 JUN 2010

CIRCULAR

Sub : Targets to be achieved by the Dy. Directors of Region Offices and Asstt. Directors in the field.

At present, targets are given only to the in-charges of vigilance and flying squad units in regard to completion of vigilance enquiries and checking of connections/assessment and recovery respectively and the Regional Offices and the Asstt. Directors in the field are only supervising the works entrusted to their respective units. It is felt that the services of Regional Offices and Asstt. Directors can be utilized more meaningfully for better administration. Therefore, following proposal regarding target to be achieved by them is mooted.

DY.DIRECTORS

Vigilance

- The Dy. Directors should conduct personal enquiries against officers of and above the level of Chief Engineers.
- The Dy. Directors should undertake quarterly visits to Vigilance & FS Units under them and solve their problems regarding administrative/disposal of enquiries.
- The Dy. Directors should through their sources and contacts collect at least two intelligence information per month having revenue oriented and qualitative case.
- The Dy. Directors should undertake annual inspection of vigilance and flying squad units under them during January-March and furnish report (format being furnished by HO).

Flying Squad

- The Dy. Directors should make follow up with the FS Units and ensure achievement of targets set forth by HO in regard to connection checking, assessment and recovery.

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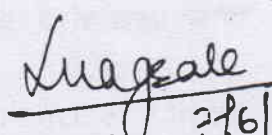
- The Dy. Directors should liaise with O&M authorities in case of abnormal delay in recovering the assessed amount from consumers. A quarterly data should be prepared and sent to the Director, V&S for further necessary action.
- The Dy. Directors should organize at least one special drive during the month at theft prone areas by doing home work by deploying sufficient number of FS s depending upon the situation.
- The Dy. Directors should prepare a list of suspected consumers after proper analysis of consumption trend of such consumers with data available from IT Section and get them checked by the FS under whom the consumer falls. At least 10 IP consumers per month per FS be compiled and got inspected.

ASSTT.DIRECTORS

- The Asstt.Directors in the field should conduct personal enquiries against officers of the level of EE and SE.
- The AD s should personally conduct at least one enquiry per month.
- The AD s should through their sources and contacts collect at least one intelligence per month having vigilance bearing and/or theft of energy which should be qualitative and revenue oriented.

All Dy. Directors and Asstt.Directors are directed to take a note of the above for compliance.

This will come into force with immediate effect.


 (Hemant Nagrale) 28/6/10
 Spl. IG of Police
 & Director, V&S

To

The Dy. Directors MSEDCL (MR) Kalyan, (PR) Pune (NR) Nagpur

The Asstt.Directors, MSEDCL, Kalyan, Pune, Aurangabad and Nagpur

The Asstt. Director HQs

The E.E.(Ent)

Maharashtra State Electricity Distribution Co.Ltd

Tel: 022-22619100
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E-mail :dovs@mahadiscom.in.
Website : www.mahadiscom.com



Directorate of Vigilance & Security
Hongkong Bank Bldg, 3 rd Floor,,
M.G.Road,Fort, Mumbai 400 001

V&S/Vigilance/Proactive-Target No 01473 / Date: 30 AUG 2012

Circular

Sub: Proactive Vigilance Activites Target

After the discussion held with the Dy. Directors & Zonal Vigilance In-charges with regard to the Proactive Vigilance activities, that are to be carried out by the Vigilance personal. It has been decided to take into account, the following Proactive Vigilance Activity by each Zonal Vigilance Unit in addition to the enquiries, that is being carried out against theft of energy cases.

Parameters to be observed towards Pro-active Vigilance work

Activity No.	Particular	Target per month	Form No.
1	Checking of B80 CR or D.R. at all levels	30	Form -1
2	P.D. Checking	10	Form -2
3	NSC/paid pending cases above 6 months	20	Form - 3
4	Meter replacement Report checking & frequent change in meter more than 3 months	30	Form - 4
5	High Credit bills above Rs. 5000	20	Form - 5
6	Consumers of various status checking, photo reading towards revenue related irregularities.	35	Form - 6
7	Arrears of consumer more than one lakh, not paid since 1 year	10	Form - 7
8	Collection of intelligence against 135, 126 cases & other revenue related matters.	5	-
Total		160	

The above activities are calculated on the basis of four employees under each Zonal Vigilance Unit. The above activity points will be reduced to the extent of 20 activity points for each completed theft of energy case during the concerned month.

...2...

The primary aim of all the activities envisaged above, are taken to prevent reduction of revenue & energy losses on all fronts. The V&S employees with the Zonal Vigilance Unit are to be Vigilant on operational, administrative, technical & financial activities of the Company. This Circular will come into force from Aug.2012 onwards. The regional office should submit monthly performance of Zonal Vigilance Unit in the enclosed proforma.

Encl:As above


Director (V&S)

All Dy. Director (VS&E) – Kalyan / Pune/ Nagpur

All Vigilance Unit In Charge- Kalyan/Nasik/Pune/Kolhapur/Nanded/Nagpur/Aurnagabad

From: Executive Engg. Enforcement Cell <eeenf@ho.mahadiscom.in>
To: "DDPR pune" <dydovspune@mahadiscom.in>,
<dymdirvigkalyan@mahadiscom.in>, " ...
Subject: letter no1473 date-30-AUG-2012

Sent: Mon 03/09/12 11:59 AM

Priority: Normal


SIR

PLEASE ATTACHED letter no1473 date-30-AUG-2012.

pl circulate.

E.E.Enf

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 [LETTER NO147330812.pdf](#) 856.6 kb

From: Executive Engg. Enforcement Cell <eeenf@ho.mahadiscom.in> - letter no1473 date-30-AUG-2012

FORM -1

[illegible]

FORM -2

[illegible]

FORM -7

[illegible]

eeenf

From: eeenf [eeenf@ho.mahadiscom.in]
Sent: 03 September 2012 15:20
To: ' Dy.Director (V.S.&E.) Nagpur Region'; 'DDPR pune'; 'dydirvigkalyan@mahadiscom.in'
Subject: proactive vigilance target
Attachments: Lno147330912.pdf

Sir

Pl attached letter no.1473 dated-30-aug-12.

With format.

Pl circulate

E E Enf

महाराष्ट्र राज्य विद्युत वितरण कंपनी मर्यादित

दुरध्वनी क्र. :- २२६१९१००
फॅक्स :- (०२२) २२६१९६९९



दक्षता व सुरक्षा संचालनालय
हॉगकॉग बँक इमारत, ३ रा मजला,
महात्मा गांधी मार्ग, फोर्ट, मुंबई
४००००१

क्र.दवसु/वीजचोरी/चौकशी/No 014911

दिनांक 31 AUG 2012

परिपत्रक

या परिपत्रकाद्वारे सर्वाना सुचित करण्यात येते की, वीजचोरी चौकशी प्रकरणामध्ये संबंधित अभियंत्यांनी त्यांच्या कार्यक्षेत्रातील एल.टी.मीटरची मीटर रिडींग व तपासणी करण्याबाबत कोड ऑफ कमर्शियल इन्स्ट्रक्शन मधील क्लॉज नं.४.४.० मध्ये नमुद केल्याप्रमाणे कार्यवाही केली किंवा कसे या अनुषंगाने त्यांच्यावर जबाबदारी निश्चित करण्याबाबत चौकशी अहवालात उपस्थित केलेल्या मुद्द्याच्या अनुषंगाने, **संचालक (संचलन)** यांचे कार्यालयीन टिपणी क्र. P-Com/General/११०३ दि. २२.८.२०१२ नुसार खालील प्रमाणे माहिती या संचालनालयास कळविण्यात आलेली आहे.

Since the formation MERC; MSEB/MSEDCL is bound by MERC rules & regulations further; as per MERC (Electricity Supply Code and Other Conditions of Supply) Regulations, 2005 Clause No.14.4 regarding checking of the meter is different from above Clause No.4.4.0 of the code of commercial instructions. Also as per Clause No.19.2 of MERC (Electricity Supply code and Other Conditions of supply) Regulations, 2005 "Any existing circulars, orders and any other document or communication relating to the supply of electricity to consumers not modified or updated in accordance with the Regulation shall be deemed to be invalid at the end of four months from the date of notification of these regulations." Therefore the Clause No. 4.4.0 cannot be considered as valid for initiating actions against Sub Divisional Officers.

या अनुषंगाने, यापुढे वीजचोरी प्रकरणांत दक्षता सखोल चौकशी करताना, सदरच्या मुद्द्याच्या अनुषंगाने संबंधित अभियंत्यांचे जबाब नोंदविणे व त्यांच्यावर जबाबदारी निश्चित करणे ग्राह्य धरता येणार नाही, याची कृपया सर्वानी नोंद घ्यावी.

संचालक (दवसु)

प्रत:

- १.उप संचालक, मुंबई परिक्षेत्र, कल्याण/पुणे परिक्षेत्र, पुणे
नागपूर परिक्षेत्र, नागपूर
- २.सहाय्यक संचालक (दवसु), नाशिक, कोल्हापूर, नांदेड, औरंगाबाद
३. कार्यकारी अभियंता(दवसु), कल्याण, पुणे, नागपूर

D:patil:paripatrak vij chori



Maharashtra State Electricity Distribution Co.Ltd

Tel-022-22619100

Fax 22619699

E-mail edse@mahadiscom.in

Website: www.mahadiscom.com

Directorate of Security & Enforcement
Hongkong Bank Bldg, 3rd Floor,
M.G.Road, Fort, Mumbai 400 001.

No.ED(S&E)/Enforcement/

011511

Date

1 8 NOV 2016

To,


All Dy.Director (S&E)

All Asstt.Directors (S&E)

All Officers in-charge Flying Squads.

Sub: Information of Collusion by company's staff in theft of electricity cases.

In theft of electricity cases where the collusion by the own staff is evident, the unit incharges are to collect all the possible primary evidence indicating such collusion and report the same within 48 hours to this office. Hence forth, all such cases will be scrutinized at Directorate of S&E and those with merit will be intimated to Hon. Managing Director for information and further necessary action.


(Shivaji Indalkar)
Commander (Retd)
Offg Executive Director of (S&E)
MSEDCL,H.O. Mumbai

Subject: Information of Collusion by company's staff in theft of electricity.

From: "Director V & S" <dovs@mahadiscom.in>

To: aeefsanagar@mahadiscom.in, aeefsdhule@mahadiscom.in, aeefskalyan1@mahadiscom.in, aeefskalyan2@mahadiscom.in, aeefsnashiku@mahadiscom.in, aeefsnashikr@mahadiscom.in, aeefsvasai@mahadiscom.in, aeefspen@mahadiscom.in, aeefsthane@mahadiscom.in, aeefsvashi@mahadiscom.in, aeefsjalgaon@mahadiscom.in, aeefsnandurbar@mahadiscom.in, aeefskolhapur@mahadiscom.in, aeefspuneu@mahadiscom.in, aeefspuner@mahadiscom.in, aeefsganeshkhind@mahadiscom.in, aeefssolapur@mahadiscom.in, aeefssangali@mahadiscom.in, aeefssatara@mahadiscom.in, aeefspeed@mahadiscom.in, aeefslatur@mahadiscom.in, aeefsnanded@mahadiscom.in, aeefsobad@mahadiscom.in, aeefsparbhani@mahadiscom.in, aeefsbaramati@mahadiscom.in, aeefsratnagiri@mahadiscom.in, aeefssindhudurg@mahadiscom.in, aeefshingoli@mahadiscom.in, aeefsakola@mahadiscom.in, aeefsamravati@mahadiscom.in, aeefsbuldhana@mahadiscom.in, aeefsbhandara@mahadiscom.in, aeefschandrapur@mahadiscom.in, aeefsnagpuru@mahadiscom.in, aeefsnagpur@mahadiscom.in, aeefswardha@mahadiscom.in, aeefsyetmal@mahadiscom.in, aeefsgondia@mahadiscom.in, aeefsgadchiroli@mahadiscom.in, aeefsjalna@mahadiscom.in, aeefsgabdr@mahadiscom.in, aeefsgabdu@mahadiscom.in, aeefswashim@mahadiscom.in

Fri, 18 Nov 2016 17:34:15 +0530

Director (V & S)
HO Fort,
Mumbai.

----- Original Message -----

From: "Director V & S" <dovs@mahadiscom.in>

To: dydirvigkalyan@mahadiscom.in, dyeevsepune@gmail.com, ddvsenr@yahoo.in

Sent: Fri, 18 Nov 2016 17:31:37 +0530

Subject: Information of Collusion by company's staff in theft of electricity.

Find the Attachment.

Director (V & S)
HO Fort,
Mumbai.

Email sent using MSEDCL Webmail.

Attachments (1)



Maharashtra State Electricity Distribution Co. Ltd.

Tel: 020-2776 5299
Fax: 020-2776 5299
E-mail: info@mahadiscom.in
Website: www.mahadiscom.in
MS-EDCL S&E-I Interlocutor

Power, Water & Gas
Engineering Dept. (S&E-I)
MS-EDCL S&E-I Interlocutor

001157

Date: **18 NOV 2016**

To:
Mr. Dy. Director (S&E-I)
MS-EDCL S&E-I
At: Officers in charge of Flying Squads.

Sub: Information on Collision by company's staff in theft of electricity cases.

In theft of electricity cases where the collision by the own staff is evident, the next step is to collect all the possible primary evidence indicating such collision. It is requested that you inform this office. Hence, all such cases are to be reported at Directorate of S&E-I and those who report will be intimated to the Managing Director for information and further necessary action.

Sd/-
Company Secretary
Chief Executive Director (S&E-I)
MS-EDCL S&E-I

• [IMG_0006.pdf](#) PDF Document - 573 KB

Maharashtra State Electricity Distribution Co.Ltd

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Executive Directorate of
Security & Enforcement

Hongkong Bank Bldg, 3 rd Floor,
M.G.Road, Fort, Mumbai 400 001

SE/ENF/ No 01210

DATE :- 5 DEC 2016

To,
Dy. Director S&E
MSEDCL,
Kokan, Pune, A'bad, Nagpur.

Sub:- Reallocation of Zonal S&E units, Flying Squads & MSEDCL Police
Station to Regional S&E offices

Ref:- 1. MPR 68 Dated 26.09.2016
2. Admission circular no. 545 dated 15.10.2016

With reference to above subject, security and enforcement directorate has been reorganised and the new organization has come into effect from 02.10.2016. Accordingly, please find enclosed herewith the chart showing details of reallocation of Zonal S&E units, Flying Squads and MSEDCL Police Station to Regional S&E offices. The Dy. Director (S&E) of the concerned regions will exercise operational command and control over the reallocated units of their region.

(Shrivaji Indalkar)
Commander (Retd.)
I/C Ex. Director S&E
HO Mumbai

Encl.: Table as above

Copy S.W.R. to:-

1. Director operation
2. Regional Director Kokan/Pune/Aurangabad/Nagpur
3. OSD to MD

Copy to:-

1. All Asst. Director (S&E)
2. All MSEDCL Police Stations
3. All FS units

Table Showing Reallocation of Security and Enforcement Units

Sr. No.	KOKAN REGION			PUNE REGION			NAGPUR REGION			A'BAD REGION		
	NAME OF FS	ZONAL S&E UNIT	POLICE STN	NAME OF FS	ZONAL S&E UNIT	POLICE STN	NAME OF FS	ZONAL S&E UNIT	POLICE STN	NAME OF FS	ZONAL S&E UNIT	POLICE STN
1	AHMEDNAGAR	KALYAN	KALYAN	KOLHAPUR	PUNE	PUNE	AKOLA	AKOLA	NAGPUR	JALNA	ABAD	LATUR
2	KALYAN - I	BHANDUP	NASHIK	PUNE (U)	KOLHAPUR		AMRAVATI	NAGPUR		ABAD{R}	NANDED	JALNA
3	KALYAN - II			PUNE (R)			BULDHANA			ABAD{U}		
4	NASHIK (U)			G'KHIND			BHANDARA			BEED		
5	NASHIK (R)			SOLAPUR			CHANDRAPUR			LATUR		
6	VASAI (PALGHAR)			SANGALI			NAGPUR (U)			NANDED		
7	PEN			SATARA			NAGPUR (R)			O'BAD		
8	THANE			BARAMATI			WARDHA			PARBHANI		
9	VASHI						YEOTMAL			HINGOLI		
10	RATNAGIRI						GONDIA			JALGAON		
11	SINDHUDURG						GADCHIROLI			NANDURBAR		
12							WASHIM			DHULE		

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**Executive Directorate of
Security & Enforcement**

Hongkong Bank Bldg, 3rd Floor,
M.G.Road, Fort, Mumbai 400 001

ED(S&E)/ENF/1252


DATE: - 17th Dec. 2016

**To,
All Flying Squad
MSEDCL.**

Sub: Action to be taken in case of detection of unauthorized use by HT Consumer.

1. In the recent past, it is observed that when a case of unauthorized use is detected involving HT Consumer, there is a considerable delay in raising the bill due to various reasons. In number of cases the concerned circle office refers the issue to commercial section for guidance and at times the assessing officer is not in agreement with the findings of the inspecting officer i.e. the Flying Squad.
2. In order to build a watertight case, and also to avoid inordinate delays in decision making, henceforth, all unauthorized use cases involving HT Consumer that are detected by the S&E Flying Squad are to be reported to this Directorate through their respective Deputy Director (S&E). The concerned Deputy Directors (S&E) are to scrutinize the cases from the law point of view and forward the same with their recommendations alongwith all the relevant documents and evidence collected.
3. The cases received would be duly scrutinized at H.O. and if necessary legal opinion in the matter would be obtained. The same would be then forwarded to the concerned authorized officer for further action keeping commercial section informed. EE Enforcement H.O. will act as coordinating officer in all such cases and shall ensure prompt action by all concerned. The Flying Squad concerned are to keep all such cases marked as "under observation for determination of unauthorized use" till issue of provisional bill by the authorized officer.

For necessary action and compliance.


(Shivaji Indalkar)
Commander (Retd.)
Ex. Director S&E Offg.
HO Mumbai

Copy S.W.R. to:-

1. Director operation
2. Regional Director Kokan/Pune/Aurangabad/ Nagpur Region
3. E.D. Commercial

Copy to:-

1. Dy. Director (S&E) Kokan/Pune/Aurangabad/ Nagpur Region
2. All Asst. Director (S&E)

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO.LTD.

No. S&E/ **00068**

Date **19 JAN 2017**

Circular

To,
All In-charges of
Flying Squads & Police Stations

Sub:- Forwarding crime reports.

Ref :- 1) No. VS/ToE/Enq/00899 dt. 30.05.2011.

2) No. VS/Enq/TE-O&M/002789 dt. 21.09.2006.

As per directives contained in referred circular, previously intimation regarding all theft occurrence were forwarded directly to Head Office for further action. Now it has been decided that all flying squads and police stations are directed to send crime reports of theft of energy to local Assistant Director's Office/Executive Engineer's Office (S&E) irrespective of the quantum of value of theft for scrutinizing. After scrutinizing same should be forwarded to Deputy Director's Office (S&E). Lastly, it should be received by Head Office only if there is need for an enquiry in specified case. This includes the cases detected by the FS Units of this Directorate as well as O&M authorities in the field.

It is also decided to take a review report of theft of energy cases sent/received from all flying squads, police stations, Assistant Director's Office/Executive Engineer's Office (S&E) on monthly basis.

The instructions issued in this circular should be scrupulously followed with immediate effect.



Arvind Salve
Executive Director (S&E)

Copy to:

- 1) Deputy Director S&E Konkan, Pune, Aurangabad, Nagpur.
- 2) All AD's/EE's.

Maharashtra State Electricity Distribution Co.Ltd

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Website : www.mahadiscom.com



Directorate of Security & Enf.
Hongkong Bank Bldg, 3 rd Floor,,
M.G.Road,Fort, Mumbai 400 001

No.ED(S&E)/Enf/ 000159

16 FEB 2017

To,
All Flying Squad
MSEDCL,

Sub: Action to be taken in case of detection of unauthorized use by HT consumer

Ref: ED (S&E)/1252 dt. 17.12.2016.

With reference to the subject cited above, it has come to the notice of this office that if the procedures followed in the referred letter, for finalizing the cases of unauthorized use of HT connection, the time required is more than the specified time mentioned in Indian Electricity Act 2003. Hence the referred letter i.e. ED (S&E)/1252 dt. 17.12.2016 is cancelled with immediate effect. Please note that, hence forth for taking action regarding “ **cases of detection of unauthorized use by HT consumers**”, the procedure prior to issue of referred letter may be followed scrupulously.

(Arvind Salve)

Executive Director (S&E)
MSEDCL, Mumbai

Copy to:

1. Dy.Director (S&E) Kokan/Pune/Aurangabad/Nagpur Region
2. All Asstt. Directors (S&E)