



# MAHA VITARAN

Maharashtra State Electricity Distribution Co. Ltd.

(A Govt. of Maharashtra Undertaking)

CIN : U40109MH2005SGC153645

Director(Finance)/MSEDCL/CGMCF/2476

Date : 25 JUN 2014

## CIRCULAR

**Sub : Theft of Cash/ Cheques collected at ATP Machines.**

**Ref : T.O. Circular No. 12907 dtd. 28/04/2014.**

The MSEDCL has installed ATP Machines for energy bill collection work throughout Maharashtra. Till date 140 Machines are installed through which on an average amount of Rs. 150 Crores is collected every month from the consumers. Majority of the machines are installed in urban areas like Pune, Kalyan, Bhandup & Nashik etc.

In the recent past number of instances of theft of cash / cheques from ATP machines have been reported from various locations and particularly from Pune city area. It is observed that the cash collected at ATP Machines is deposited by the Agency in the designated Bank account of MSEDCL once daily. Due to this, there remains heavy cash balance in the ATP machine during night period. Instructions have been passed on to all the Field Offices to take necessary steps for ensuring safety of the cash collected from the consumers at ATP Machines. However, the instances of theft of cash are increased resulting in blocking of companies money and subsequent legal complications.

All the concern are therefore once again directed to review the mechanism for ensuring the safety of the cash at ATP Machines and take corrective actions wherever necessary. Considering the importance of the security aspect of amount collected, all the necessary measures shall be implemented while installing the Machine itself. Further, the Agency shall be asked to deposit the cash collected at the ATP Machine immediately before closing of Banking hours. This will leave minimum possible cash balance in the ATP machine. However, there will be no change in the day-end procedure followed as before.

As regards to filing of FIR against theft cases at ATP locations, it may be noted that since the custody of cash is with the Agency till it is not deposited in MSEDCL's Bank Account, the Agency shall file the FIR for theft of cash against the person responsible for the same. As per the Agreement clauses, the Agency is responsible for depositing the ATP cash in MSEDCL's Bank Account within 24 hours. As a security, MSEDCL has taken Security Deposit from the said Agency. Hence, before proceeding for any legal action against the person responsible for theft, Field offices shall consult Corporate Finance Section at H.O., Mumbai in the event of theft of cash etc.

Director (Finance)

**Copy f.w.cs. to :**

The Director (operations), MSEDCL, H.O., Mumbai.

**Copy to :**

All The Chief Engineer, MSEDCL (O&M) Zones as per mailing list

All the Supdt. Engineer, MSEDCL (O&M) Circles as per mailing list

All the Executive Engineer, MSEDCL (O&M) Divisions as per mailing list

**Maharashtra State Electricity Distribution Co. Ltd.**

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