



Maharashtra State Electricity Distribution Co.Ltd.
(A Govt. of Maharashtra Undertaking)
CIN : U40109MH2005SGC153645

No. Dir(F)/MSEDCL/Urgent requirement/ 5305

Date : 22-08-2014

CIRCULAR

Sub: Submission of requirement of funds under Proforma-III for bills of AG Pump Energisation works.

- Ref: - 1) Director (Finance)'s Circular No. Director (F)/ MSEDCL/Urgent requirement/3844 Dtd. 08/07/2013.
2) Director (Projects)'s Circular No. Dir (proj.)/3090 Dtd 30/01/2014.
3) MD review minutes vide ltr. No.CE(Dist)/CE Review Meeting/26177 dtd. 20.08.2014.

As per above referred circular (1), detail directives are issued for submission of funds requirement regarding the AG Pump Energisation works of Field offices to Corporate Finance Section.

Further, as per above referred circular (2) the directives are issued by Director (Projects) to all officers including Accounts & Technical Sections regarding the passing and auditing of bills of AG Pump energisation and Payment thereof to the contractors.

All the officers including Accounts & technical Sections are hereby directed to scrutinize Ag pump energisation contractor bills in line with I.T report before passing of the bills and sending the requirements of funds to H.O. It shall be ensured that the NSC report of each AG consumers whose work is completed is fed to I.T.

The format for submission of information to H.O. is attached as **Annexure F**. The duly certified information of AG connections should be submitted along with the indent of Proforma- III alongwith other Annexures. The indent of Proforma III will not be considered unless the duly completed Annexures in prescribed format are enclosed. This is to be implemented with immediate effect. Further, the surprise visit will be arranged from Head Office to verify the actual implementation of the instructions.

All the concerned are directed to scrupulously follow the above instructions. Any deviation in this regard shall be viewed seriously and disciplinary action will be initiated against the concerned who are deviating procedures.

The circular will be made available on Company's website i.e. www.mahadiscom.in

Encl: Annexure F.

g.g. shiroorkar
22/08/2014
Director (Finance)

Copy f.w.cs.to:-

Director (Operations)/(Projects), MSEDCL, H.O., Mumbai.

Copy to:-

1. Regional Executive Director- I/II/III, Kalyan/Pune/Nagpur.
2. Chief Engineer (Dist), MSEDCL, H.O., Mumbai.
3. All Chief Engineers, MSEDCL, (O&M) Zones.
4. OSD to M.D., MSEDCL, H.O., Mumbai.
5. All Superintending Engineers, MSEDCL,(O&M) Circles.
6. All Executive Engineers, MSEDCL, (O&M) Divisions.

Maharashtra State Electricity Distribution Co. Ltd.

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E-mail : df@mahadiscom.in ● Website : www.mahadiscom.in

Annexure F

Format for Submission of information of AG pump Energisation work

Sr. No.	Name of Consumer	Consumer No.	Date of released of connection	Date of 1 st Bill Issued	Gat No.	Village	HP

Certificate:- This is to Certify that the above AG connections are released by the said contractors and the requirement of funds for the same is indented in Proforma III in proportion with the connection released within the scope of work of contractor.

Manager/Sr. Manager (F&A)

(O&M) Circle

Superintending Engineer

(O&M) Circle