



MAHA VITARAN

Maharashtra State Electricity Distribution Co. Ltd.

(A Govt. of Maharashtra Undertaking)

CIN : U40109MH2005SGC153645

No. Dir (F)/MSEDCL/GAC/2015-16/

-20262 CIRCULAR

Date: 18 APR 2015

**Sub : Control over Expenditure towards procurement of General Assets
----- Approval of General Assets Committee.**

Ref : 1) T.O. Circular No. Dir(F)/MSEDCL/GAC/12-13/9905 dtd 17/04/2012.
2) T.O. Circular No. MSEDCL/AD/IF/GAC/09-10/38065 dtd. 08/12/2009.
3) T.O. Circular No. Dir(F)/Expenditure Control/3236 dtd. 02/02/2015.

Instruction have been issued vide Circular referred at (1&2) above, for procedure to be followed for procurement of General Assets and seeking approval of General Assets Committee alongwith budget provision for the same. Further, instruction have also been issued vide Circular referred at (3) above, for formulation of Annual Plan for each Circle consisting of Revenue Expenditure and Capital Expenditure for the F.Y. 2015-16.

Consequent upon the above instruction for formulation of Circle wise Annual Plan, it has now been decided to discontinue the practice of seeking the approval of General Assets Committee at H.O. for procurement of General Assets. The requirement of General Assets items shall now be estimated in advance and the same shall be included in the Annual Plan of the concerned Circle. After approval of the Annual Plan from the Competent Authority, procurement for the General Assets items included in the Annual Plan can be initiated by the concerned Field offices and Sectional Heads in H.O. Henceforth, no separate approval of General Assets Committee at H.O. is required for procurement of General Assets items as the General Assets Committee at H.O. stands dissolved.

While procuring the items under General Assets, the prescribed procedure such as administrative approval and other formalities shall be strictly followed. Further, the delegation of powers as per the GO-II Clauses shall also be strictly adhered to for procurement of General Assets items.

All the concerned shall take note of the above changes in the procedure to be followed for procurement of General Assets.

The above instruction shall come to force w.e.f. 1st May, 2015.

Director (Finance)

To,

- 1) The Executive Director (CP)/ (Projects) / (Comm.) / (HR), MSEDCL, H.O., Mumbai.
- 2) All Heads of Departments in Corporate Office, Mumbai.
- 3) The Chief Engineers, MSEDCL (O&M) Zone
- 4) The Chief Engineer (Civil), MSEDCL, H.O., Mumbai.
- 5) The Chief General Manager (I.A.), MSEDCL, H.O., Mumbai

----- It is requested to include the items pertaining to Civil Assets in the Capital Expenditure Budget based on the information provided by Chief Engineer (Civil), H.O., Mumbai.

- 6) The Supdt. Engineers, MSEDCL (O&M) & Civil Circles.
- 7) The Ex. Engineers, MSEDCL (O&M) & Civil Divisions.
- 8) All General Manager (F&A) / Asstt. General Manager (F&A) / Sr. Manager (F&A) of the Zones.

Maharashtra State Electricity Distribution Co. Ltd.

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