



Maharashtra State Electricity Distribution Co. Ltd.
Prakashgad, Plot No.G-9, Bandra (East), Mumbai – 400 051.

No. CGM (F&A)/MSEDCL/ 16899

Date : 5 JUNE 2009

To

The Chief Engineer,
M.S.E.D.C.L.,
All O&M Zones.

Sub : **Information in respect of Bill Collection Agencies.**

M.D., Mahavitaran on 29.05.2009 reviewed the revenue collection of MSEDCL through DCC network, Credit Societies, Nationalised & other Banks, Post Offices and issued the directives for information of collection on real time basis and prescribed timeframe for the same.

While reviewing the position of Reconciliation including bank reconciliation, he has shown his displeasure on the progress achieved in this regard and directed to submit the report on present status in respect of collection through various Agencies which will be reviewed by him in next week.

DETAILS OF COLLECTION AGENCIES UNDER _____ ZONE
Report for the Quarter Ending _____

Category	No. of Centers		Average No. of Receipts		Average Amount Collected	
	1	2	3		4	
	Urban	Rural	Urban	Rural	Urban	Rural
Departmental Collection Centre						
Co-op. Societies						
Urban Co-op. Banks						
DCC Banks						
Post Office						
ATM Machines						
Other Agencies						

The averages for column No. 3 & 4 shall be calculated for the previous quarter. Further, total quantum relating to a particular category for a Zone shall be mentioned in the above proforma.

While forwarding the above information for the quarter ending 31.03.2009, the list of names under each category shall be enclosed with the proforma. For subsequent quarters i.e. June 2009 onwards, only proforma should be forwarded and the names of the agencies under each category added or deleted during the quarter shall only be enclosed with the proforma.

Dy. Manager of the O&M Zone shall be personally responsible to collect this information and will submit the same duly verified latest by 15th June 2009. The above information shall be sent on the e-mail managerfa_if@mahadiscom.in by the Dy. Manager from his email ID (official) with a CC to the G.M. of the Zone. Further, confirmation from H.O. regarding the receipt of the mail shall also be taken. Hard copy of the report shall also be sent subsequently by 15th of next month of the quarter end.

Chief General Manager (F&A)

Copy submitted with respect to :

The Director (Finance), MSEDCL, Mumbai, For Information Please.

Copy to :-

1. The G.M. (F&A), O&M Zones, MSEDCL.
 2. The Manager (F&A) of O&M Zones, MSEDCL.
- } They shall ensure the above information
} Reaches HO as per the time schedule.