

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD.

Prakashgad, 6th Floor, Plot G-9, Bandra (E), Mumbai-400 051.

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Phone : 26474211, 26472131

No. Dir(Finance)/MSEDCL/

33831

Date : 03.11.2010

C I R C U L A R

Sub : Anywhere Payment of Electricity Bills by L.T. Consumers.

At present, the LT Consumers are allowed to pay their Electricity Bills at the collection centres (both departmental and private) located in area of jurisdiction of the concerned Billing Unit. In some cities like Pune, the consumers can pay the bills anywhere in the Pune City limits.

There has been a constant demand from the consumers to allow the payments of electricity bills anywhere in Maharashtra across the centres of Private Bill Collection Agencies / Departmental Cash Collection Centres. To serve the consumers in better way, it has now been decided to allow the consumers to pay their bills anywhere irrespective of the Billing Unit they belong to.

The consumers will be allowed to pay their bills anywhere in Maharashtra through Cash and Cheque. However, only local cheques at the place of collection centre shall be accepted.

The process flow with respect to Data Transfer (MIS) and Funds Transfer will be as below :-

- (i) A Centralized Circle-level cash collection/tally team will be formed at each Circle. The team will be under control of respective Accts. Officer.
- (ii) This team will do the cash tally of all the transactions irrespective of billing units daily, and will update the same to local IT center., The IT Centres will transfer data pertaining to Billing Units not falling under their jurisdiction to the respective IT Centres on the same day for updating the concerned consumers' Ledger. The IT Center receiving such transactions, will give feedback to originating IT Centers about the receipt and subsequent update of the transactions to the billing system.
- (iii) The amount collected by the circle will be deposited in their own Bank Account as usual including other Billing Units amount.
- (iv) IT Section will generate a Billing Unit-wise and Division-wise report showing the details of payments collected by the circle. Based on this, necessary accounting entries will be passed by the concerned Division Offices.

- (v) The concerned Circle will raise IBAs for the amounts collected on behalf of other Accounting Units based on the report generated by IT Section as above.
 - (vi) The IBA's shall be accompanied with Cash Tally report, duly signed by the Accounts Officer..
 - (vii) The reconciliation of accounts shall be as per normal practice.
- For performing the above tasks, the responsibilities will be as below-

Activities to be performed by the Centralized Circle-level Cash Tally Team-

- (i) Will prepare the Cash Tally Statement.
- (ii) Will remit the cash to the designated bank account.
- (iii) Will do the Cash Tally daily.
- (iv) Send IBA to respective Circles / Divisions, based on the reports received from IT.
- (v) Will feed B80 Adjustments (Type 11) for cheque bounce cases.

Activities to be performed by the IT Center-

- (i) IT Center will generate the Cash Tally Report, get it certified from the Cash Tally Team and send the reports to Divisions / Sub Divisions by e-mail.
- (ii) Send the B60 files to IT Centers for respective Billing Units under their jurisdiction.
- (iii) Generate and handover reports to Cash Tally Team for preparation of IBA advice.

It may be noted that the above facility will be limited to energy bill payments only and other payments such as Security Deposit, New Connection Charges, etc. will be accepted as per the present practice.

Initially this system will be implemented at the major Urban Areas like Pune, Kolhapur, Solapur, Thane, Washi, Nasik, Aurangabad, Nagpur, Amravati. After assessing the performance, quantum of transactions and operational issues, it will be replicated at remaining areas.

All the concerned are requested to take note of the above and instruct the Billing Units and Collection Centres accordingly.

The above system shall be implemented w.e.f. 15.11.2010.

Director (Finance)

Copy s.w.rs.to :-

The Chairman and Managing Director, MSEDCL, Mumbai.

Copy f.w.cs. to :- The Director (Operations), MSEDCL, Mumbai.

Copy to :-

1. The Executive Director (Comml), MSEDCL, Mumbai
 2. The Regional Executive Director (I)-Kalyan / (II)-Pune / (III)-Nagpur, MSEDCL.
 3. The C.G.M. (IT), MSEDCL, Mumbai
 4. The C.G.M. (CA) / CGM (CF) / CGM (IA), MSEDCL, Mumbai.
 5. The G.M. (F&A), MSEDCL, Kalyan / Nagpur, Pune.
 6. All IT Centres in Field Offices, MSEDCL.
 7. All Chief Engineers of O&M Zones, MSEDCL.
 8. All Suptdg. Engineers of O&M Circle, MSEDCL.
 9. All Executive Engineers of O&M Divisions, MSEDCL.
- They shall ensure that the copies of the Circular are forwarded to concerned Sub-Divisions for implementation.