

13 NOV 2009

**CIRCULAR**

**Sub: - Review Meeting for Important Accounts Matters  
On 21-11-2009**

A Meeting of all General Managers (F&A), Managers (F&A), Dy. Manager (F&A), and Assistant Manager (F&A) of Zones/Circles is convened by the Director (Finance) to Review Important Accounts Matter and to discuss the various issues on Finance and Accounts.

- a. Agenda : As per Annexure 'A' enclosed.
- b. Venue : Conference Hall No-1, 6<sup>th</sup> Floor, Prakashgad.
- c. Date : 21-11-2009.
- d. Time : 10.30 AM sharp

All the concerned are directed to bring folder indicating latest factual position of the issues indicated in the Agenda.

Encl: AA

  
Chief General Manager (C.A)

To  
The General Manager (Finance/commercial/Capex/F&A)/Manager (F&A)/Dy. Manager (F&A)/Assistant Manager (F&A) MSEDCL, HO \_\_\_\_\_  
Section, \_\_\_\_\_ Zone/Circle \_\_\_\_\_

Copy submitted with respect to:

- 1 Director (Finance/Operation/Projects), MSEDCL, HO Mumbai- for information.

Copy forwarded with complements

- 1. The Chief General Manager (Finance)/(Internal Audit)/(IT), MSEDCL HO Mumbai, Chief General Manager (IT) is requested to depute his representative
- 2 The Chief Engineer, MSEDCL, Zonal Office \_\_\_\_\_.

Copy to:

- 1 The Superintending Engineer (civil) MSEDCL, E.M.C.M. Circle Prakashgad. He is requested to make available Conference Hall No.1 for the meeting on 21-11-2009 and depute his Assistant Manager (F&A) for meeting.
- 2 The Superintending Engineer, MSEDCL, O&M Circle \_\_\_\_\_

Maharashtra State Electricity Distribution Company Limited  
Corporate Accounts Section, Prakashgad 1<sup>st</sup> Floor, Anant Kanekar Marg  
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