


MAHARASHTRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED CORPORATE OFFICE, MUMBAI		
Office of the Chief Engineer (Billing & Revenue), Plot No. G-9, “Prakashgadh”, Fifth Floor, Bandra(E), Mumbai-400 051	 MAHAVITARAN <small>Maharashtra State Electricity Distribution Co. Ltd.</small> (A Govt. of Maharashtra Undertaking) CIN : U40109MH2005SGC153645	Tel(0): 022- 26474211 Fax: 022 26478544, Email ID: cebillingho@gmail.com

Ref. No.: CE /Billing & Revenue)/Pre-bid Query /

Date : 25-08-2021

Subject: Tender No CE/BILLING/HO/PUNE REGION/T-01/2021 for “ Centralized Printing of Electricity Bills in the Area of Pune Region of MSEDCL” .

The Pre-Bid meeting of subject Tender was held on 21-06-2021 at 12.30 pm through Video-Conference .The Pre-bid meeting was attended by 9 firms. A Power point Presentation was given in the meeting on the Tender scope of work , Qualifying Requirement and Tender conditions. Some of the bidder queries were clarified in the meeting.

The Bidders had submitted Queries and suggested modifications regarding Tender conditions , Technical requirements and Qualifying Criteria in the meeting and by Email .

As per review taken and approval of Competent Authority the Clarification / Reply to the queries and some Revisions to Tender condition is as per Annexure A enclosed .

Encl : Annexure A for Reply to Pre-bid Queries

S/d/-

Chief Engineer (Billing & Revenue)

Note :

- 1) The Revised Tender document is published as Version-2 on 25-08-2021 on Etendering website – "<https://etender.mahadiscom.in/eatApp/>" in Latest Tender Works .
- 2) Amendment Notice as Annexure B is separately published as Tender Notification on <https://www.mahadiscom.in/supplier/en/home/> for information of Bidders . The due date of submission of Tender is extended upto 15-09-2021.
- 3) Bidders are required to purchase Tender to study Tender document. Hence for prior information to interested prospective Bidders, the Scope of work and Tender Eligibility criteria was communicated on website vide Addendum to Tender notice on 08-06-2021.

Annexure –A

Queries of Pre-bid meeting (through VC) held on 21-06-2021 of Tender CE/BILLING/HO/PUNE REGION/T-01/2021

Sr	Tender Section, clause & page no	Tender clause	Query of Bidder in Pre-bid meeting dated 21-06-2021	Reply to Bidder or Revision proposed	Remarks/Reason
1	Section-I clause 2-ii, page 9 Section-V clause 1, page 30	The Agency shall have to carry out the Printing of Bills from Two or more printing sites located anywhere within the Pune Region of MSEDCL provided the delivery of printed bills to concerned Subdivision is within 24 Hrs time limit specified <u>as per Section VII.</u> In situation like natural calamity or pandemic like situation wherein Govt Authorities or Law has imposed restrictions on inter district movement; the agency should ensure provision of printing and distribution of bills upto subdivisions in that district under Pune Region.	M/s. Friends Colour Images Pvt Ltd , Gurgaon. Can Printing site be located in Navi Mumbai, outside Pune Region. Considering Tender will be limited to Bidders already located in Pune region?	Reply to Bidder There is no change in this Tender condition.	No change in Tender condition.
2	Section-I clause 2-iv, page 9	The Agency shall procure the Blank stationary required for Monthly Bill printing <u>as per the MSEDCL specifications detailed in Section VI</u> and maintain sufficient stock for carrying out the work during the contract period.	M/s Speed Services , Baramati. Is Agency expected to print the Bill Data on stationary provided by MSEDCL and deliver the Bill to subdivision office?	Reply to Bidder MSEDCL will not provide stationary for Bill printing. Agency will procure the stationary.	No change in Tender condition.

Sr	Tender Section, clause & page no	Tender clause	Query of Bidder in Pre-bid meeting dated 21-06-2021	Reply to Bidder or Revision proposed	Remarks/Reason
3	Section-I clause 2-v, page 9 Section VI clause 5 , page 36	<p>The Agency shall make use of any High Speed Printing Technology capable of printing one Lakh Bills daily on one machinery adhering to printing quality. (Details of High Speed printing Technology to be submitted by the Bidder in the Tender) .</p> <p>The sizing and capacity of the Printing machinery & equipment to be deployed according to the maximum load, taking into account the duty cycle of the machine deployed.</p> <p>The Agency should confirm to meet the minimum standby requirement of high speed printing machines. MSEDCL may conduct physical inspection of this requirement for any number of times during currency of work order.</p>	<p>M/s Anjanikrupa Logistics Pvt Ltd , Nagpur.</p> <p>Can 10 machines be set up in one place so that printing taken together amounts to 1 Lakh bills per day? Or Total 4 Lakh bills 3.86 Lakh daily bills be printed at 10 different locations on any printing machinery?</p> <p>As per Tender document it has been suggested that High Speed Printing Technology of printing one lakh bills daily on one machine is required. Is it mandatory or that the Agency can deploy more machines so as to print the required quantum of bills in given timeline?</p>	<p>Reply to Bidder</p> <p>In Pune region there are total 79.25 Lakh Consumers. At present the average daily printing requirement is 3.96 Lakh bills per day.</p> <p>The Agency shall make use of any High Speed Printing Technology capable of printing one Lakh bills daily & with minimum technical specification as below or equivalent- <u>Print speed - 100ppm, A4 paper size, 75 to 100 gsm</u> <u>Duplex printing, 4 colour printing, high resolution for sharpness and bright highlights.</u> (Details of High Speed printing Technology to be submitted by the Bidder in the Tender).</p>	<p>Revision in Tender is shown at point A of Amendment notice in Version 2 of Tender document</p>
4	Section-I clause 2-xi-a, page 10	<p>After the Printing of Bills within 12 Hrs , the Agency will have to sort subdivision wise/BU wise , pack and deliver the LT consumer Bills to the concerned</p>	<p>M/s Axis My India , Mumbai</p> <p>Can Printed bills be delivered by post?</p>	<p>Reply to Bidder</p> <p>The printed bills have to be delivered within 24 hrs of receipt</p>	<p>No change in Tender condition.</p>

		Subdivision of the Region within next 12 hrs on daily basis as per given in Detailed Order. That is total window time of 24 hrs is given from receipt of bill printing soft file till delivery of printed bills to Subdivision office. List of subdivisions for the Region is detailed at Annexure XI. Upon delivery of printed LT bills to concerned subdivision, Agency will obtain necessary acknowledgment to confirm and record the time of delivery.		of Bill pdf file to concerned Subdivision office of Pune Region. (159 nos.)							
5	Section II Clause 3 i&ii, Page 13	As indicated in Tender Details Bidder is required to submit EMD in form of Bank Guarantee for the Tender of Pune Region <table border="1"><tr><td>Region</td><td>Pune</td></tr><tr><td>Estimated Cost of Tender Rs .Lakhs</td><td>3014.38</td></tr><tr><td>Value of EMD in Rs .Lakhs (1%)</td><td>30.14</td></tr></table> No offer will be accepted without Earnest Money Deposit, unless exempted by the Company. If on opening of tender any discrepancy in EMD amount is noticed, the tender shall be rejected and returned to the bidder. The Earnest Money must be deposited in form of Bank guarantee payable at Mumbai in favour of MSEDCL of any Indian Public sector	Region	Pune	Estimated Cost of Tender Rs .Lakhs	3014.38	Value of EMD in Rs .Lakhs (1%)	30.14	M/s Padmashree Forms, Nagpur (Email) As we are registered under SSI unit can we avail the exemption Facility. Will our bid get technically qualified without EMD BG ? Kindly allow the EMD and Tender fee exemption so we can participate as per MSME norms and Act. The Amount of EMD of 1% of Tender value is required from the bidder , As tender is for 3 years period , above deposit should be considered in yearly Amount	Reply to Bidder There is no change in this Tender condition. There is no change in this Tender condition.	No change in Tender condition.
Region	Pune										
Estimated Cost of Tender Rs .Lakhs	3014.38										
Value of EMD in Rs .Lakhs (1%)	30.14										

		/Nationalized Bank.			
Sr	Tender Section, clause & page no	Tender clause	Query of Bidder in Pre-bid meeting dated 21-06-2021	Reply to Bidder or Revision proposed	Remarks/Reason
6	Section III Clause 3 , Page 19	The Agency (successful bidder whose bid is accepted by the Company for issue of award for the Tender work) shall have to furnish Performance Security Deposit @10% (Ten Percent) of the contract value in the form of Bank guarantee in the prescribed format from any Indian Public sector/ Nationalized/ Private Sector Bank in favour of “Maharashtra State Electricity Distribution Company Limited” ,payable at Mumbai within 15(Fifteen) days from the date of Letter of Award. The said contract shall cover entire period of 3 year plus additional 6 months towards claim period of Bank guarantee after the expiry of the 3year contract period .	M/s Anjanikrupa Logistics Pvt Ltd , Nagpur. (Email) The Amount of Performance Security Deposit of 10% of Contract value is required from the successful bidder , As tender is for 3 years period , above deposit should be considered in yearly Amount	Reply to Bidder- Clause revised as- The Agency (successful bidder whose bid is accepted by the Company for issue of award for the Tender work) shall have to furnish Performance Security Deposit @5% (Five Percent) of the contract value in the form of Bank guarantee in the prescribed format from any Indian Public sector/ Nationalized/ Private Sector Bank in favour of “Maharashtra State Electricity Distribution Company Limited” ,payable at Mumbai within 15(Fifteen) days from the date of Letter of Award.	Revision in Tender is shown at point B of Amendment notice in Version 2 of Tender document
7	Section II Clause 8, Page 21	100% payment will be made through Centralized Payment system within 45 days of Invoice submission by Agency after the monthly work is executed subject to it is found that all contractual formalities are complete and Bills are submitted along with requisite documents.	M/s Anjanikrupa Logistics Pvt Ltd , Nagpur. Can Payment of Agency’s work be done on a weekly basis?	Reply to Bidder There is no change in this Tender condition.	No change in Tender condition.

Sr	Tender Section, clause & page no	Tender clause	Query of Bidder in Pre-bid meeting dated 21-06-2021	Reply to Bidder or Revision proposed	Remarks/Reason						
8	Section IV Clause 2 (i), Page 27	Financial Eligibility. Bidder will have to meet the Turnover requirement specified for the Region in Tender Estimated Cost of Tender Rs .Lakhs for the Region = Rs 3014.28 Lakhs . M.A.A Turnover of last 3 years in Rs.Crores (30 % of Estimated cost) = Rs 9.04 Crores	M/s Padmashree Forms, Nagpur (Email) The Tender value is Rs. 30 Crores over a period of 3 years and that implies Rs. 10 Crores per year. The Turnover criteria should be 30 percent of the value of Tender per year which comes to Rs 3.33 Crore per year. All the bills are to be produced and delivered monthly so the capacity should be based off per year instead of the entire contract period/Tender value.	Reply to Bidder There is no change in this Tender condition.	No change in Tender condition.						
9	Section IV Clause 3 (ii), Page 27	Technical Eligibility . Bidder Must have experience in execution of orders whose Total printing work comes to minimum Monthly Printing of Bills/ documents in last 3 financial years equal to @15% of Total consumers in Region. <table border="1"><tr><th>Region</th><th>Pune</th></tr><tr><td>Total No of consumer s in Lakhs</td><td>79.25 Lakh consumer</td></tr><tr><td>Experienc e of minimum monthly printing</td><td>11.88 Lakh consumer bills in a month</td></tr></table>	Region	Pune	Total No of consumer s in Lakhs	79.25 Lakh consumer	Experienc e of minimum monthly printing	11.88 Lakh consumer bills in a month	M/s Anjanikrupa Logistics Pvt Ltd , Nagpur. (Email) Experience of minimum monthly 11.88 lakh printing of bills in any one month of last 3 years is required. As per Technical experience criteria existing MSEDCL's contractors do not qualify for participating in the Tender , the said criteria to be revised to at least 5% of total monthly quantity , i.e. 3.96 lakhs for a period of minimum 1 year to be included .	Reply to bidder Please refer modified clause as below- (i) & (ii) - "Must have experience in the field of printing of fixed or variable data such as consumer bills/ <u>publications of books / magazines/ journals/ periodicals/ documents/ pamphlets etc.</u> at least for last three (03) years. Must have minimum experience of printing at least 11.88 Lakhs documents (any of above) per month in atleast any three months during last three Financial Years. Necessary documentary evidence will have to be submitted."	Revision in Tender is shown at point D of Amendment notice in Version 2 of Tender document
Region	Pune										
Total No of consumer s in Lakhs	79.25 Lakh consumer										
Experienc e of minimum monthly printing	11.88 Lakh consumer bills in a month										

		@15% of Total consumer s in Region				
10	Section VI	<p>The Stationary used for printing of the Electricity Bill shall be A4 , 21 CMS X 29.7 CMS size 80 GSM and should meet the following specifications:-Weight of paper- Minimim gram per sq meter – 80</p> <p>Size should be A4 i.e. 210mm X 297 mm , 80 gsm , A Grade paper LT Printed Bill should have cut sheet with horizontal dotted line at two places from bottom edge of paper *</p> <p>(MSEDCL designed Sample will be provided at start of order execution)</p> <p><u>*This dotted lines will allows bottom parts of the printed bill to be separated simply by folding and tearing along the dotted line.</u></p>		<p>M/s Anjanikrupa Logistics Pvt Ltd , Nagpur.</p> <p>Is Perforation is needed at 2 places. Kindly clear.</p> <p>Presently the MSEDCL bills are not perforated. Is it compulsory?</p>	<p>Reply to Bidder</p> <p>Perforation is not required on the dotted line at two places from bottom edge of paper. There is no change in this Tender condition .</p>	<p>No change in Tender condition.</p>

Sr	Tender Section, clause & page no	Tender clause	Query of Bidder in Pre-bid meeting dated 21-06-2021	Reply to Bidder or Revision proposed	Remarks/Reason
11	Section VI Clause 3 (i) & (ii), Page 27	<p>(i) Must have experience in field of printing of variable data on bills for consumers of any public utility which can be Government / Semi-government /Government Undertaking /Public sector unit / Private sector firm at least for last three (03) years.</p> <p>(ii) Must have experience in execution of orders whose Total printing work comes to minimum Monthly Printing of Bills/documents in last 3 financial years equal to @15% of Total consumers in Region. An experience of printing bills/ documents of variable data or fixed data documents like publications of books . magazines, journals , periodicals, pamphlets etc in one month during last 3 years taking cumulative of various orders executed in that month for Public sector and Private sector firms will be considered. Necessary documentary evidence will have to be submitted.</p>	<p>M/S Spectrum offset</p> <p>In clause 3.1 experience of consumer bill printing is mentioned which is not been mentioned in clause 3.2. Please clarify whether consumer bill printing is mandatory , we request to allow experience of printing of any variable data.</p>	<p>Reply to bidder</p> <p>Please refer modified clause as below-</p> <p>“Must have experience in the field of printing of fixed or variable data such as consumer bills/ <u>publications of books / magazines/ journals/ periodicals/ documents/ pamphlets etc.</u> at least for last three (03) years. Must have minimum experience of printing at least 11.88 Lakhs documents (any of above) per month in atleast any three months during last three Financial Years. Necessary documentary evidence will have to be submitted.”</p>	<p>Revision in Tender is shown at point D of Amendment notice in Version 2 of Tender document</p>

Sr	Tender Section, clause & page no	Tender clause	Query of Bidder in Pre-bid meeting dated 21-06-2021	Reply to Bidder or Revision proposed	Remarks/Reason
12	Section IV Clause 2 (ii), Page 27	Minimum Annual Average Turnover (MAAT) required during last 3 financial years is 30% of Estimated cost of Tender i.e. Rs 9.04 Crores . In case of Joint venture of two firms – Lead partner and other partner should jointly and together meet MAAT Turnover requirement.	No query from bidder.	In case of Joint venture of two firms – Lead partner and other partner should jointly and together meet Minimum Average Annual Turnover (MAAT) requirement, provided that lead partner must have share at least 51% of MAAT.	Revision in Tender is shown at point C of Amendment notice in Version 2 of Tender document