

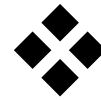
● **eTENDER** ●

**No.58**

**2011-2012**



**Palghar Division**



**M.S.E.D.C.L., Palghar Division.**

*Office of The Executive Engineer, "Vidyut Bhavan" 1<sup>st</sup> floor, Manor Rd, Palghar (West) Pin- 401 404. - 252135 (O), 254934 (P),  
Email ID- eepalghar@ho.mahadiscom.in*

eTenders are invited from reputed & experienced Govt. registered contractors for Transportation of Company's materials of 5 MT package [Annual Contract] at various sites under **Palghar Division** by eTendering process as detailed below.

Tender No	Nature of Work	Estimated Amount Rs. in Lakhs	Amount of EMD Rs. In thousand
<b>2011-12/T-58</b>	Transportation of Company's materials of 5 MT package [Annual Contract] at various sites under <b>Palghar Division</b> .	5.00	5,000/-

**TERMS & CONDITIONS:**

- 1) Blank eTender documents will be available on Company's website [www.mahadiscom.in](http://www.mahadiscom.in). from **25.01.2012** at 17.00 to **08.02.2012**, up to 13.00 Hrs Tenderers are requested to download the same from website. The requisite amount of Tender Fee of Rs. **500** plus Rs. **25** (MVAT) i.e. total Rs. **525/-** & EMD (Bid Security) of Rs. **5,000/-** shall be paid by cash at 1<sup>st</sup> floor , Vidyut Bhavan, Manor Road, Palghar(W), Dist.- Thane-401404 or in the form of D.D (Demand Draft) /unconditional Bank Guarantee from of any nationalize/scheduled Bank payable at Palghar. The tender fee & EMD is to be submitted before due date & time of submission of bid document & copy of the receipt should be up loaded along with tender document. Bid uploaded without attachment of money receipt shall be considered as non-responsive & shall be rejected. The D.D should be made in favour of Executive Engineer, M.S.E.D.C.L., payable at Palghar. The Bid security must be included & submitted with technical proposal.
- 2) The offer should be with all necessary relevant document i.e. valid electrical contractor license, experience certificate, VAT Registration, PAN No. Sale Tax Registration, Service Tax Registration, PF and WCT Registration etc and bidder should have at least one order for similar nature of work.
- 3) Last date to quote the eTender is **08.02.2012** upto 13.00 Hrs. (online only).
- 4) Date of opening of eTender is **08.02.2012** at 16.00 Hrs.
- 5) MSEDCL reserves the right to accept any eTender or to reject any or all eTenders without assigning any reason thereof. Contact Person: The Assistant Engineer, Office of the Executive Engineer, M.S.E.D.C.L., O&M Division, 1<sup>st</sup> floor, Vidyut Bhavan., Manor Road, Palghar (W), Dist: Thane. State- Maharashtra, Phone No-02525-252135, Mobile no: -7875760841.

Executive Engineer  
M.S.E.D.C.L., O&M Division, Palghar

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO.LTD.  
O&M DIVISION, PALGHAR



Office of the Executive Engineer,  
“Vidyut Bhavan” 1<sup>st</sup> floor, Manor Road,  
Palghar(West) Pin- 401 404.  
Phone: 02525-252135 (O), 254934 (P),  
Email ID- eepalghar@ho.mahadiscom.in

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NAME OF THE TENDER	:-	Transportation of Company's materials of 5 MT package [Annual Contract] at various sites under Palghar Division.
TENDER NO.	:-	<b>58/2011-2012</b>
ESTIMATED AMOUNT	:-	Rs. 5,00,000/-.
EARNEST MONEY DEPOSIT	:-	Rs. 5,000/-
COST OF TENDER DOCUMENTS	:-	Rs. 500/- +MVAT Rs. 25/-
LAST DATE FOR SUBMISSION OF DOCUMENTS: -		<b>08.02.2012</b> at 13.00 Hrs.
DUE DATE FOR OPENING OF TENDER	:-	<b>08.02.2012</b> at 16.00 Hrs.

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Online tenders are invited by the Executive Engineer, Maharashtra State Electricity Distribution Company Limited, O&M Division, Palghar, District Thane for carrying out the works of Transportation of Company's materials of 5 MT package including Loading / Unloading under the jurisdiction of Maharashtra State Electricity Distribution Company Limited Palghar Division office, subject to the terms and conditions mentioned below.

The details about the estimated amount works, Earnest Money payable, etc. are mentioned above.

**A) GENERAL TERMS AND CONDITIONS :-**

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1) ELIGIBILITY :-

- i) Eligible deed & rate deed should be quoted separately. The offers without eligibility will not be opened/accepted.
- ii) The Tenderer should have a valid Transport contractor's licence, issued by the Licensing Board of the Government of Maharashtra.

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION COMPANY LTD.  
O&M DIVISION, PALGHAR

eTENDER NO. EE/PLG/TECH/2011-12/T-58

eTender For : Transportation of Company's materials of 5 MT Package (Annual Contract) at various sites under Palghar Division..

E -Tender Price : Rs.500/- + 5%VAT = Rs. 525/-  
Estimated Cost : Rs. 5.00 Lakhs; E.M.D: Rs. 5,000/-

TO BE FILLED IN BY THE TENDERER:

Name & Address of the Tenderer

Phone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_ E-mail \_\_\_\_\_

Address of the Office:

Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

eTender Form Cost Rs. 525/-

Vide M.R. No. \_\_\_\_\_ Date:- \_\_\_\_\_

E.M.D. Paid Rs. 5,000/-

Vide M.R. No. \_\_\_\_\_ Date:- \_\_\_\_\_

IMPORTANT NOTES:

- 1) Only registered contractors with M.S.E.D.C.Ltd are liable to submit the tender.
- 2) Tenderer must submit all the tender documents on online system of MSEDCL. ([www.works.mahadiscom.in/eTender/etender](http://www.works.mahadiscom.in/eTender/etender)) website
- 3) Rates should be filled in the prescribed schedule attached with this tender and on online.
- 4) This tender document contains 11 pages duly numbered (including cover pages). Tenderers are requested to check the complete tender document available on-line

## **INSTRUCTIONS TO TENDERERS**

- 1) All the interested tenderers who have registered on MSEDCL web site [www.mahadisocm.in](http://www.mahadisocm.in) after 01.10.2009 shall read carefully all the prequalifying documents requirement and fill up the prequalify bid no. 1) on online duly digitally signed and completing the requirement of documents as per prescribed proforma.

All the details of tenders, instructions to tenderers, contractor's particulars. General terms and conditions, special conditions of contract, material to be used & Technical specification and schedule B is available on our web site [www.mahadiscom.in](http://www.mahadiscom.in) w.e.f. date **25.01.2012**. Last date and time of submission of tender, only by e-submission process, is **08.02.2012** upto 13.00 Hrs.

Manual submission of tender is not allowed and will not be accepted in any case or on any grounds whatsoever it may be. Tenderers should take proper care to upload their tender through e-process well in advance before last date & time of submission to avoid last minute trafficking at server or any other computer/internet problem.

- 2) Duly filled in and duly e-signed (digital signed) price bids should be uploaded mentioning all the required details under two separate bids 1) prequalifying bid and 2) price bid though e-process maximum upto date **08.02.2012** upto 13.00 hrs.
- 3) Since tender submission process is through e-submission only, **no** tender box will be kept in office for manual submission as per earlier process, same may please be noted.
- 4) eTenders submitted as per above procedure will be opened if possible on the same day after 15.00 hrs. or at suitable time or on subsequent working days in presence of tender committee from MSEDCL and in front of those contractors who wish to remain present at the time of opening. But presence of contractor is optional on contractor's side as they may directly view the opening results on logging on web site by using their password (keyword) from any other place but only after tender committee opens the eTenders.
- 5) In case of those contractors who are not able to fulfill prequalifying document requirement or those who will not quote the such references or furnish the details of tender fee & EMD etc, such tenders will be rejected and their second bid i.e. price bid will not be considered.. Second bid i.e. price bid of only those contractors will be considered, who complete or qualify after first prequalifying bid.

All the original documents shall be immediately produced before tender committee for necessary verification, failure of which will liable for rejection.

- 6) Objections if any from other agencies who have submitted their offers, after opening must be submitted in writing only on the day of actual opening of tender through e-process or max upto next working day. No complaints/objections in any form afterwards will not be entertained.
- 7) Price variation clause or arbitration clause is not applicable to this contract. Right to reject any or all tenders without assigning any reason whatsoever is reserved by the undersigned.

**Executive Engineer Palghar.**

## **INSTRUCTION TO THE TENDERARS**

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1. The rates should be quoted inclusive of all charges.
2. Tenders should be submitted online on or before the due date and time.
3. Any conditional tender may not be considered.
4. The contract will be placed for one year.
5. All T & P's, Labours, Vehicles, Fuel, RTO Formalities etc. are to be arranged by the tenderer.
6. Price fluctuations clause will not be considered.
7. All offers shall be kept open for acceptance for 90 days from the date of opening of the tender.
8. Your tender will not be considered if you fail to furnish all the information required in the tender form.
9. The estimated cost & quantity to be transported of this work contract is approximately. The Company shall reserve the right to exceed or less the quantities specified in the tender against each item or increase the period of contract.
10. The tender must be accompanied by Earnest Money Deposit to be paid either in Cash or by D.D. Payable at Palghar. No other mode of payment will be accepted.
11. EMD will be refunded as soon as possible after tenders are finalized. The tenderer should apply for refund of EMD after expiry of 90 days from the receipt & advance stamped receipt. No interest will be paid on EMD.
12. E.M.D. will be forfeited in following cases :-
  - [i] If the Tenderer fails to pay security deposit, if the contract is placed with him.
  - [ii] If the Tender offer is withdrawn before taking decision regarding his tender by this office.
  - [iii] If the successful Tenderer refuses to sign and complete the contract documents / agreement.
13. The successful Tenderer has to transport the Company's Materials / Poles etc:- from various store centre to Palghar division Store and also within Palghar Division area, as directed from time to time.
14. The Tenderer shall also be deemed to have acquainted with the site conditions which he has to come across while executing the work. No extra payment or charges will be admissible on any ground.
15. The tenderer shall be deemed to have acquainted with Company's general conditions of the contract of works. These conditions are also binding on the tenderer.

16. While submitted the Tender all details must be clearly filled in & the rates should be quoted in enclosed proforma in figures as well as in words. Scratching & correction, if any should be attested.
17. In case of breakdown of vehicle alternative arrangement of vehicle will be accepted. But it must be for a limited reasonable period only. The vehicle should be in fairly good condition. All the terms will remain the same.
18. Right to accept the Tender in part is reserved by the Executive Engineer, MSEDCL, O&M Division, Palghar.
19. The competent Authority does not bind himself to accept the lowest rates and also reserves the right to accept or reject any or all Tenders without assigning any reasons.
20. The problems of Labour, their lodging, boarding, medical aid, their payment, accidental compensation etc. will be entirely at Contractor's responsibility.
21. Any dispute between the Contractor & the Engineer-in-Charge will be settled by Executive Engineer, Palghar and his decision shall be final and binding on the contractor.
22. Terms of Payment:
  - [i] The contractor should submit the bills in triplicate alongwith necessary documents / certificates against each requisition after completion of work to concerned Sub-division.
  - [ii] On the basis of measurements, payment will be made against each requisition by this office according to the Company's procedure as per the availability of funds.
  - [iii] Income Tax will be deducted from each bill [as per the IT rules].
  - [iv] The contractor shall not be entitled to claim any interest on arrears or any balance amount.
  - [v] Measurements of the works carried out will be recorded by the representative of the Company.
23. Recoveries / dues if any from the contractor shall be recovered from the bills, in addition to the following deductions -
  - [i] Deductions on account of retention Money.
  - [ii] Penalty in full, if levied.
  - [iii] Expenditure incurred by the Company on behalf of the contractor in full.
  - [iv] Any other amount due from the contractor on any other account whatsoever.
24. Any risk, that will be involved due to non-registration of your firm laborers/ vehicles lives on the part of the contractor.
25. Corrigenda, if any, will be issued to each tenderer to whom the Tender document is issued. Each tenderer should retain one copy & submit two copies to this office alongwith Tender form which become part of the Tender Document.

26. The Tenderer should enclose the documents showing that he has previous experience & have successful completed such type of works for Govt. /Reputed organizations minimum upto RUPEES FIVE LAKHS.
27. The Contractor has to submit following documents along with Tender documents -
  - [i] Experience certificate for similar work accounting at least for Rupees FIVE LAKHS.
  - [ii] Bank Solvency Certificate for Rupees FIVE LAKHS.
  - [iii] Registration Certificate for at least three heavy vehicle for transportation of transformers and materials with T & P in the name of Firm.
28. Tender which does not fulfill any of the above conditions or incomplete in any respects liable to be rejected.
29. The Tenderer is requested to go through the tender documents and if he has any doubt regarding meaning of the clauses, he should sought clarification in writing from this office before submitting the tender.
30. In case of any dispute, decision of the Executive Engineer, MSEDCL, O&M Division, Palghar will be final and binding on you.
31. Online submission of tender offer by Contractor implies that, the Tenderer has read and agreed all the terms and conditions.
32. Tenderers should sign this form in token of having read, noted and agreed the above conditions.

EXECUTIVE ENGINEER  
MSEDCL, PALGHAR DIV.

SEAL AND SIGNATURE OF  
THE TENDERER.

Address of the Tenderer :-

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## **SCHEDULE "A"**

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[To be filled in by the Tenderer]

Rates for Transportation of Company's Materials at various sites under Palghar Division up to 5 MT package.

**TENDER No:- 58/2011-2012**

Sr.No.	Distance slab	Rates in Rupees per MT per KM
1.	0 to 50 Kms	
2.	51 to 150 Kms.	
3.	Above 150 Kms.	
4.	Loading.	
5.	Unloading	

[Signature of Tenderer]

Date :

Name and Address of the Agency  
With Phone Nos.

Place :

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**Annexure 'B'**

Check list qualification information.

**( eTenderer is specifically requested to check the list before finalizing the eTender.)**

Sr. No.	Particulars	Remarks
1	eTender purchase cost MR No. and Date.	
2	EMD Paid details MR No. and Date.	
3	Value of at least a single order executed	
4	VAT registration Certificate No.	
5	Service Tax registration Certificate No.	
6	PAN Card No.	
7	PF Registration No.	
8	Power of Attorney	
9	Information regarding current litigation	

*Stamp & Signature of Tenderer*

*Address of the Tenderer*

**ANNEXURE 'C'**  
**QUESTIONNAIRE TO eTENDER**

Sr. No.	Particulars	Comments of the Tenderer
1	Payment of eTender Price Fee : Please quote Money Receipt No. Date against the eTender purchase cost. Downloaded from website.	
2	Earnest Money Deposit: E.M.D. paid vide Money Receipt No. & Date	
3	Type of Concern: Whether the unit is Proprietary / Partnership/ Private Ltd. or Limited Company. Please furnish the documentary evidence for the same.	
4	Past Performance: Whether you have executed orders for carrying out work of similar nature to any of the M.S.E.D.Co.Ltd. offices / other power utilities in past years? (Please enclose copies and give details of orders executed)	
5	Completion Certificate: Please enclose the completion certificate from M.S.E.D.Co.Ltd. offices / other power utilities for the similar work executed in past years	
6	Validity of offer: Offer is valid for 90 days from the date of eTender opening.	Yes / No
7	Income Tax Clearance Certificate: Please enclose latest I.T. Clearance Certificate / attested Copy of PAN Card	Yes / No
8	Annual Turn-Over: Cumulative turnover during the last one year 10-11	Yes / No
9	i) Service Tax Registration Certificate No. ii) P.F. Registration No. iii) VAT Registration No. and PAN No. iv) Works Contract Registration No. (Please furnish the copies of the above certificates)	Yes / No Yes / No Yes / No Yes / No
10	Whether agree to pay the required amount of Security Deposit as per Clause No. A-10	Yes / No
11	Whether agree to pay liquidated damages for delay as per Clause No. C-17	Yes / No
12	Whether registered with M.S.E.D.Co.Ltd	Yes / No
13	Any other information:	