



Maharashtra State Electricity Distribution Co. Ltd.

CIRCULAR

No.VS/ToE/
2.4.2012 **NO 00633**

Sub ; Vigilance enquiry in theft of energy cases – Time limit for each activity – Action to be taken at each stage by officers

Ref : 1.T.O.No. VS/ToE/Enq/38 dt. 5.1.11
(r/w circulars mentioned therein)
2.T.O.No.VS/ToE/Enq/899 dt. 30.5.11

Instructions in regard to conducting of enquiries in of theft of energy cases have been issued vide circulars quoted in the reference above.

Accordingly, as per First Hand Information about theft detection received from the FS s (and some from the O&M authorities and MSEDCL PSs) this Directorate has been ordering vigilance enquiries into the same. It is, however, observed that the vigilance personnel took unduly considerable time to complete the enquiries - say more than 6 months to 1 year (as can be seen from the MPR submitted by the Zonal V&S Units) - as against the time limit of 30 days given for completing the enquiries. At the end of January 2012, this Directorate had ordered enquiry in 217 cases of which 172 are pending with the Zonal V&S Units. This speaks about the performance by the Zonal V&S Unit, in general, and the Inquiry Officer, in particular.

For the delay in completing the enquiries, it is surmised that enquiry papers are kept static without attending at different levels. In order that the enquiry papers should not be kept static and should move from one officer to another for various activities within a particular period, it is proposed to fix a time limit for each activity from detection of theft of energy till the final report goes to the Disciplinary Action Cell from the Directorate of V&S. This issue was discussed

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in the meeting of Dy. Directors and In-Charges of Zonal V&S Units on 7.3.12. Accordingly, the time limit for each activity from detection of theft of energy till forwarding of report to the D A Cell is as mentioned below:

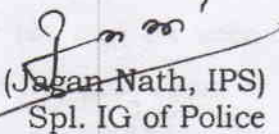
Activity particulars	Time limit for each activity	Action to be taken by
Intimation about detection of theft of energy to reach HO by fax or by email	On the day on which theft detected or on the very next day. (If the next day or the following day is a holiday, information should reach HO within 2 working days from the date of detection)	Dy. EE FS concerned for immediate action and the Dy. Director concerned should ensure the same
Process the information. Obtain approval of Director, V&S	Within 2 working days from the date of receipt of information	A D HQs
Order of enquiry should be sent to concerned unit with copy to the Dy. Director. Either by fax or by e-mail	On the day on which approval of Director, V&S received but within 2 working days excluding the day on which approval received	AD HO's
Entrust the enquiry to In-charge or concerned in the unit. Copy of letter to be sent to RO/HO by In-charge	On the day of receipt by unit or on the on the very next day or following day if it is a holiday but within 2 working days excluding the day of receipt	Unit In-charge
Enquiry process should start	On the day of receipt by concerned	I.O.
Enquiry should be completed and report furnished to Unit In charge	Within 20 working days from the receipt of order of enquiry	I.O.
Scrutinize the I.R. and forward report to the Dy. Director	Within 3 working days from the receipt of I.R.	Unit In-charge
In case of lacuna.	Should be complied within the next 3-4 days	I.O.
Scrutiny by R.O. and forwarding of report by D D to HO	Within 4 working days from the receipt of Report in the office of Dy. Dir.	R.O./Dy. Director
Scrutiny by HO officer and submit note to Dir.V&S	Within 3 working days from the receipt of report at HO	AD HQs

Forward report to the D.A. Cell	On the very next working day or following day from the receipt of file from the Dir. V&S	AD HQs
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From the time limit prescribed as above, it is seen that on an average 45 working days are prescribed for the same. The vigilance personnel who handle the vigilance enquiry papers are directed to follow the above instructions scrupulously, adhere to the time limit at each stage and conduct/complete the enquiry well within the time prescribed.

This order will come into effect from 9.4.12 and all cases of theft of energy detected thereafter will be governed by above instructions and all enquiries ordered prior to the issue of this order will have to be completed within a span of 3 months i.e. by the end of June 2012 positively.

The contents of above circular should be brought to the notice of all V&S Officers and Dy. Directors/Zonal V&S in-charges should personally see that the I.O. adhere to the above instructions and report compliance from time to time.


(Jagan Nath, IPS)
Spl. IG of Police
& Director, V&S

To

The Dy. Directors MSEDCL (MR) Kalyan, (PR) Pune, (NR) Nagpur

All In-charges of Zonal V&S Units

The AD HQs MSEDCL Mumbai

- For information and necessary action