

SELECTION PROCESS FOR THE POSTS OF GENERAL MANAGER(F&A) & MANAGER(F&A)

- Advertisement for the posts of General Manager(F&A) & Manager(F&A) was published during the month of July 2010 .
- Taking into consideration the educational qualification and experience, the candidates have been shortlisted for selection process consisting of In-Basket Exercises, Group Discussions, Case Discussions, Presentation & Personal Interviews.
- The interview process will be held during 18th & 19th October, 2010 at 6th floor, Prakashgad, Plot No.G-9, Prof.Anant Kanekar Marg, Bandra(East), Mumbai – 400 051.
- The candidates will be further shortlisted for Personal interview on the basis of performance in the In-Basket Exercises, Group Discussions, Case Discussions and Presentation.
- The call letters and e-mail to the candidates shortlisted for selection process have already been sent by the Institute. In case any of the shortlisted candidate does not receive call letter for selection process, he should follow the following instructions :-

INSTRUCTIONS :

- (1) **In-Basket Exercises:** This is a written exercise. “In – basket” contains a bunch of some problems which the Senior Officer is required to solve. It may contain memos, internal office notes, circulars, budgetary problems, technical difficulties etc. The Senior Officer is supposed to do most or all of the following for solving this exercise.
 - To take decision on each problem.
 - To record the decision/solution.
 - To record the reason(s)/rationale for the decision/solution.
 - To suggest follow-up action, if required.
 - To delegate in certain cases where it is customary or possible to delegate.
 - To submit the issue to the competent higher authority with your suggestions/remarks if the situation so demands.
- (2) **Group Discussions:** The Group Discussions comprise two different activities as viz: Discussion on a general topic & Prioritization. It involves:
 - Studying and analyzing the problem, organizing one’s own views, thoughts and arguments.
 - Expressing the views and arguments to the other members of the group and convincing them.
 - Consolidation of views etc.

- (3) **Case Discussion** : This exercise involves studying a given problem, presenting your analysis of the problems to the other committee members & defending your views and finally arriving at consensus regarding proper solution to the problem through discussion.
- (4) **Presentation** : All candidates will be given a topic on which they will plan and submit a write-up to the observers. However, only those candidates who are shortlisted on the basis of their performance in In-Basket, Group Discussion and Case Discussion will be required to make Presentation to the Observers/ Interviewers on the next day.
- (5) **Interview** : The personal interview will be conducted for the short-listed candidates.

Please confirm your arrival by e-mail on gmp@mahadiscom.in latest by 12th October, 2010.

“ LIST OF CANDIDATES CALLED FOR SELECTION PROCESS ”

SR.NO.	NAME	POST
1	KALEKAR ANIL NAGENDRA	GENERAL MANAGER (F & A)
2	MILIND TULARAM MAHAJAN	GENERAL MANAGER (F & A)
3	NEETA P VERNEKAR	GENERAL MANAGER (F & A)
4	PRAVIN JANARDHAN YESHWANTE	GENERAL MANAGER (F & A)
5	PRAVIN PRABHAKAR MOHANI	GENERAL MANAGER (F & A)
6	SHAILAJA R SAWANT	GENERAL MANAGER (F & A)
7	VIJAY G NALAWADE	GENERAL MANAGER (F & A)
8	VIJAYKUMAR HARIDAS GHOGLE	GENERAL MANAGER (F & A)
9	VIKAS SHARIDHAR MAINDALKAR	GENERAL MANAGER (F & A)
10	VIVEK PRABHAKARRAO GHARE	GENERAL MANAGER (F & A)
11	DIDDI SHRINIWAS SATYANARAYAN	MANAGER (F & A)
12	GAIDHANI SANJAY TRIMBAK	MANAGER (F & A)
13	GORIMELL GOPAL KRISHNA	MANAGER (F & A)
14	KHAN MAJID KHAN NISAR KHAN	MANAGER (F & A)
15	MULAY VAISHALI VISHWANATH	MANAGER (F & A)
16	PATIL PARSURAM SAVALARAM	MANAGER (F & A)
17	SHARAD SHANKARRAO DAHEDAR	MANAGER (F & A)
18	SHINGAN VINAYAK NAMDEV	MANAGER (F & A)
19	TANGDE SIDDHARTH NAMDEORAO	MANAGER (F & A)
20	UBALE ARVIND WAGHU	MANAGER (F & A)
21	VIJAY G NALAWADE	MANAGER (F & A)
22	VIJAYKUMAR HARIDAS GHOGLE	MANAGER (F & A)
23	VIKAS SHRIDHAR MAINDALKAR	MANAGER (F & A)