

CENTRAL ELECTRICITY REGULATORY COMMISSION
3rd & 4th Floor, Chanderlok Building, 36, Janpath, New Delhi - 110 001
Tele:23353503 Fax :23753923
Website : www.cercind.gov.in

No. 2/2(62)/2009-Estt. /CERC

Dated 14th May, 2010

VACANCY CIRCULAR

Reference is invited to CERC's Vacancy Circular of even No. dated 13th April, 2010 and advertisement published in various newspapers for filling up of two posts of Private Secretary on deputation on foreign Service terms/short terms contract basis.

The last date of receiving of applications for the above mentioned posts has been extended to 30th June, 2010. The remaining terms and conditions of the service and required qualifications experience etc. for the posts shall remain unchanged and may be seen in CERC's website mentioned above.

Sd/-
(Ramanuj Dey)
Assistant Secretary (P&A)

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No. 2/2(62)/2009-Estt. /CERC

Dated 13th April, 2010

VACANCY CIRCULAR

Central Electricity Regulatory Commission (CERC), a statutory body constituted under an Act of Parliament, invites applications for filling up of a few posts on deputation on foreign Service terms from employees of State Governments, Public Sector Undertakings, Autonomous Bodies, Universities, Recognized Research Institutions etc. The details of such posts like scale of pay, required qualifications etc. of such posts are given below:-

Name of the Post	Pay Scale	No. of Post	Qualifications, experience etc.
Private Secretary	Rs.9300-34800 Plus Grade Pay of Rs. 4200/- per month.	02(two) (Anti cipated)	Officers of Autonomous Bodies, Public Sector Undertaking, Universities, Recognized Research Institutions etc.:- i. Holding analogous posts on regular basis; or ii. With 3 years regular service in the scale of Rs. 5500-9000 (pre-revised) or equivalent; or iii. With 6 years regular service in the scale of Rs. 5000-8000 (pre-revised) or equivalent or iv. With 8 years regular service in the scale of Rs. 4500-7000 (pre-revised) or equivalent.
			Nature of Experience Working as Secretariat Staff.

2. General terms & Conditions:-

- i) Apart from basic pay and grade pay mentioned above, the posts carry dearness allowance, HRA, Transport Allowance etc, as per the rates applicable to Central Govt. employees from time to time.
- ii) Fixation of pay/deputation (duty) allowance shall be governed by instructions issued by Deptt of Personnel & Training from time to time.
- iii) Maximum age limit for appointment on deputation is 56 years on the last date of receipt of applications.
- iv) Unless extended further, the facility of allotment /retention of Government Accommodation is permitted upto 11-10-2011. However, as per CERC (Leased Accommodation) Regulations, 2007, Leased

accommodation for lease rental up to 60% of Basic pay and Grade pay can be permissible.

- v) Exemption from the rule of immediate absorption applicable to employees of Central Govt. Ministries /Department have not been obtained in case of these posts. Hence the employees of Ministries/ Departments need not apply for these posts.
- vi) Medical re-imburement through Authorized Medical Attendants is admissible as per the CERC (Indoor/Outdoor Medical facilities) Regulations, 2005. This is in lieu of the CGHS benefits which are not admissible to CERC employees.
- vii) As per relevant Recruitment Rules, the normal tenure of deputation is five years.
- viii) Person appointed to CERC shall be governed by the general terms and conditions laid down in CERC (Recruitment, Control and service conditions of staff) Regulations, 2007 as amended from time to time.
- ix) Copy of all the regulations mentioned above are available in the CERC's website.
- x) Only short listed candidates shall be called for an interaction.

3. The applications as per prescribed format given in Annexure I, duly completed and signed must reach the undersigned by 14-05-2010. The applications must be routed through proper channel. The sponsoring authorities are requested to forward the applications of eligible & interested candidates whose services can be spared in the event of their selection. While forwarding applications, attested copies of latest five years Annual Confidential Reports and Vigilance clearance certificate of the candidates concerned may be enclosed.

(Ramanuj Dey)
Assistant Secretary (P&A)

Encl: - Annexure I

To

All the State Governments/State Electricity Regulatory Commission/ State Utilities /PSUs/Autonomous Bodies Universities /Recognized Research Institutions etc.

Annexure II

BIO - DATA PRO FORMA

POST APPLIED FOR					
1.	a) Name b) Present Designation c) Office Address d) Residential address e) Tele Ph. No: f) Mobile No:				
2	Date of Birth (in Christian era)				
3	Date of retirement under Central/State Government rules				
4	Educational qualification				
5	Whether Educational and other qualifications required for the post are satisfied (If any qualification been treated as equivalent to the one prescribed in the rules, state the authority for the same)				
Qualifications/Experience required		Qualifications/Experience possessed by the officer			
Essential	1. 2. 3.				
Desired	1. 2.. 3.				
6	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post				
7	Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient				
Office/Instt/Orgn	Post held	From	To	Scale of pay and basic	Nature of duties

				pay(Pay in Pay Band with Grade Pay	
8	Nature of present employment, i.e ad hoc or temporary or permanent				
9	In case the present employment is held on deputation/contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office/organization which you belong				
10	Additional details about present employment :- Please state whether working under (a) Central Government (b) State Government (c) Autonomous organizations (d) Government undertakings (e) Universities				
11	Are you in Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale				
12	Total emoluments per month now drawn a) Basic Pay b) Grade Pay c) DA @ % d) HRA e) TA f) Any other allowances				
13.	Additional information, if any, which you would like to mentioned in support of your				

	suitability for the post. Enclose a separate sheet, if the space is insufficient	
14.	Whether belongs to SC/ST	
15.	Remarks.	

Date: -

Signature of the candidate
Address

Countersigned
(Employer)